

ARRANGEMENTS FOR AUGUST

Campie Primary School Nursery



Campie Primary Nursery
Parent/Carer Handbook

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Introduction

Message from Mrs Pauline McKay

Dear parents and carers

This booklet is being shared to support the smooth transition for our nursery children to return in August 2020. We know that you will have many questions about what this will look like and I hope that this document will provide you with answers to these questions.

Whilst we know that some of the following will be challenging, every procedure has been developed in response to the central guiding principle that we want our children to be safe at school. Although this document seems very procedural, we can assure you that although we will be vigilant in ensuring compliance with all the requirements and actions detailed in supporting guidance and risk assessments, we will ensure that the ethos in the nursery is that of nurture and we will be responsive to your child's social and emotional wellbeing. We do not want our children to be frightened about returning to or being in nursery and as such we will share these processes in such a way that does not give rise to any anxiety and takes account of their age and stage of development.

This guidance is specific to children attending our nursery. If you have an older child in P1-P7, please see 'Parents Handbook: August Arrangements.

These arrangements will only be in place for as long as is required. They will constantly be reviewed. Where we discover, that something is not quite working, we will find a solution and communicate that with our children and with you.

Kindest regards

A handwritten signature in black ink, appearing to be 'Pauline McKay', written in a cursive style.

Pauline McKay

Our Attendance Model

In our nursery our priorities are:

- enhanced hand hygiene and cleaning practices
- caring for children in smaller groups
- maximizing the use of outdoor space
- physical distancing between adults in the setting including parents at drop-off and pick-up times

Our nursery team will have contacted you to let you know the days and times that your child will be attending nursery

Monday	Group 1
Tuesday	Group 1
Wednesday	Group 2
Thursday	Group 2
Friday	Alternate weeks

Session Times

Group 1	Monday and Tuesday 08.30 -16.30
Group 2	Wednesday and Thursday 08.30 -16.30
Alternate Fridays	08.30 – 12.00

The Playroom

Although times are exceptional, we want the playroom to be inviting and a place that stimulates curiosity and is conducive to high quality learning experiences.

The room will be well ventilated so please ensure on cooler days, your child wraps up warmly.

Playroom Organisation

The Scottish Government says:

Individual physical distancing applies to staff, parents (and any other adults who may attend the setting) and any external contractors or delivery people. It is not appropriate for young children to maintain models of physical distancing between each other; it is neither practical nor beneficial in terms of child development. Physical distancing between young children and their keyworker would likewise not be appropriate. **However, physical distancing between adults remains a fundamental protective measure that should apply at all times.**

Your child will experience a range of play opportunities including free flow access to the outdoors. The supporting adults, where possible will remain constant throughout your child's session at Nursery. This is of course subject to change due to staffing capacity. The supporting adults will maintain the 2m distancing rule from each other.

Opportunities for Play

In accordance with stringent hygiene protocols the organisation of equipment and access to play materials will be carefully managed.

Resources have been allocated to Group 1 and Group 2. Each group will be able to access their resources freely and they will be changed as the groups change.

A Typical Day

Please note the following is an overview of the arrangements for your child's day.

Please remind or reassure your child that nursery is a safe place and that all the adults are there to help.

Please ensure your child has been to the toilet before leaving the house.

Arrival

Children will come into nursery via the nursery garden. The garden is regarded as an extension of the playroom. A member of the team will collect your child at the nursery gate and take them to wash their hands before beginning play. Adults should maintain appropriate physical distancing. There will be ground markings to facilitate this.

If you have a child who attends P1-P7 your older child/ren will be welcomed into school at the assigned time and then you can accompany your child to the nursery. The nursery team will be ready to welcome you at the nursery gate.

Whilst we would discourage your child from bringing toys from home we recognise that your child may benefit from having a transitional object or toy as a comforter. The team will support your child to make the transition without causing any anxiety or upset and when your child is ready they will safely store their belongings until it is time to go home.

Although we continue to encourage sustainable and healthy travel to school, we ask that for the time being your child does not bring their bike or scooter to school unless you can take it home for them. This is to reduce the likelihood of children and families congregating at the scooter parking.

Snack

A snack will be prepared by the nursery team and, for the time being, will be served to individual children rather than operating a self-select system.

Arrangements for Toilets

Toileting will be carefully supervised to ensure that there are not too many children accessing the toilets at any one time and to ensure thorough handwashing. Toilets and sinks will be cleaned regularly throughout the session.

Access to the Outdoors

In the event of the weather being *exceptionally* poor, children will remain in the playroom. Please note, ideally we would like our children to be freely accessing the outdoor spaces therefore please ensure your child dresses appropriately. Where the weather is expected to be good please ensure you apply sunscreen and provide a sunhat, as appropriate. Please ensure your child wears closed toe shoes to nursery i.e. not sandals.

Choosing Lunches

All lunches will be prepared by the catering team. This will be a packed lunch. Where possible choose your child's lunch in advance using iPay. Lunches will be eaten in the nursery playroom.

If you would prefer your child to have lunch prepared at home, you are welcome to provide this for your child. **Please remember we are a nut and banana free school.**

End of the day Pick Up

Option 1 Monday - Thursday	14.45 – 15.00
Option 2 Monday - Thursday	16.15 – 16.30
Fridays	11.45 – 12.00

Members of the nursery team will bring the children to you at the nursery gate

Additional Information

Late-coming

If your child is late, please call the school office when you arrive at the school gate and a member of the team will come to collect your child. Adults should maintain appropriate physical distancing. There will be ground markings to facilitate this.

Appointments

If you are required to pick up your child out with these times, please arrange in advance with the school office team. On arrival at the school gates, please call the school office and a member of the team will bring your child to you. If your child is to return during the school day, call the office on arrival at the school gate and someone from the team will come to collect your child.

If your child becomes unwell or has an accident during the school day

General ailment/accident

The school will call to advise if your child has had an accident or is unwell. You may be asked to come to collect your child. Please see above the procedure for collecting your child for an appointment.

Symptoms of Covid-19

If your child is displaying symptoms of Covid-19 we have strict protocol to follow. Your child will be isolated with a member of the team until they can be collected. As we are sure you can appreciate it is a priority that your child is collected as matter of urgency.

Late Pick Up Arrangement

We are sure you can appreciate that this process is a complex procedure and we ask that you are on time to collect your child, however we do understand that there are instances when there is an unexpected event which leads to you being late for pick up. On arrival please call the school office to let them know that you have arrived and someone from the team will bring your child to the school gate to meet you.

Communication and Making Contact

Parents and visitors will not be permitted to enter the school building without a prior appointment.

Our aim is to minimise the number of people entering our school building. Should you wish to speak with school staff, in the first instance, please telephone the school.

If a member of school staff has confidential information to share with you they will call you. Please ensure that your contact details are up to date.

Infection Prevention and Control

Our nursery will implement an enhanced cleaning strategy. All surfaces and high touch contact points will be cleaned at least twice during each session as will nursery toilets. Toilets will also be cleaned at the end of each day. The entire nursery will be cleaned at the end of the school day in line with Facilities Management specifications.

Thorough risk assessments have been carried out for the nursery in general and for outdoor/indoor play and snack. If you would like copies of these, please contact the school office.

Preparing for Nursery

Please support your children to become familiar with good hand and respiratory hygiene procedures.



[Cover and Cough](#)



[NHS Wash your Hands Song](#)