

Minutes of Campie Parent Council Meeting 27th August 2014

Attending	Chris Kelly (Chair), Shona Blakeley (Minutes), Colin Liddell (Treasurer), Gaynor Allen, Shirley Banks, Ailsa Duncan, Nadine Lowrey, Sara McCann, Laura Munro,
SMT	Debbie Beveridge (HT), Sarah Robson (DHT), Alison Elgin (DHT)
Observing	Catherine McCormack, Manju Kandel, Stuart Thomson, Clare Wheeler, Sarah Cunningham, Hamish Brown
Apologies	John McNeil, John Williamson, Fraser McAllister, Sara Clubb, Lisa Woods, Debbie Bruce, Sheila Silvagni, Zoe Gillespie

Serial	Agenda Item		Action
1	Welcome & Apologies	All members introduced themselves and new faces introduced themselves	
2.	Minutes of last meeting	Approved	
3	Matters arising	Accelerated Reading 11 September – stickers going into books for AR SIP meeting postponed Bikeability – staff training still needs to happen. Likely to happen in term 4. Have to Easter to get staff trained.	Debbie
4	Head Teacher's report	<p>The children have settled exceedingly well. All been very smooth. Particularly the p1. Transition programme has helped.</p> <p>Afternoon session at nursery has gone well. Children arrived at 12:45 and settled into routine by 13:10. Parents will be offered the choice of 2 collection times daily. Still have plans but remain flexible. Received well. 24 children in pm. Higher proportion of pre-school children in pm class.</p> <p>600 hours – working as smoothly as it possibly could, staff being flexible and willing to work around any challenges. 8:30 start of nursery everyone is there, older siblings are supporting younger siblings.</p> <p>In service day – spent together as a staff. Learning systems, expectations, classroom management and behaviour. Afternoon in classrooms Tuesday – RRS training – which was a challenge as very dry subject and didn't meet the training brief.</p> <p>Day 3 spent some time talking about reading and a key focus for this term. Also features in SIP. Focusing on reading for enjoyment every day. Drop everything and read (DEAR). Still doing ERIC time. Adult in nursery leads a story and children are taken in groups.</p> <p>Research has shown that not everyone reads for enjoyments so sometimes the teacher might read to the class.</p> <p>At this early stage individual class teachers are assessing how long DEAR time should but the aim is to reach for the minimum optimum time of 20 minutes. Afternoon spent some time working on numeracy.</p> <p>Book Festival – great success from the journey there to the festival with the authors and the illustrators. Staff chose whether or not to be involved and staff looked at the programme to select</p>	

		<p>sessions to attend. Children behaved exceptionally well and had a great time.</p> <p>Sarah Robson organised the whole trip to the Book Festival – kudos to her for doing so. Interesting process and repeatable processes.</p> <p>60 p7s are attending the camp on 1st September.</p> <p>Creating Confident Kids – starting fresh start topic after September break</p> <p>Soft Start – parents/carers/families learning with child 11 September then, thereafter last Friday in the month. Staff have to plan so that children can show parents what happens in class.</p> <p>P1 and p2 children are trialling a start time of 8:50 instead of 8:55, lunch will be 1210 – 1300. Morning sessions a bit longer/afternoon a bit shorter.</p>	
5	Sub groups reports	<p>Fundraising</p> <p>A very successful summer fair. Looking forward to planning the next one. Volunteers always welcome</p> <p>Halloween – Wednesday 29th October will do 2 parties (under discussion) – lets need booked. Volunteers in advance and on night. Need microphone. Need lighter/quieter areas. Sell tickets in school.- - tickets on sale Tue/Wed/Thu (21/22/23/24)</p> <p>Race Night – adults only October (avoiding holiday)</p> <p>Christmas Fair Sunday 14th December 1pm – 3pm – needs investigated as to whether a Sunday let can be booked. Reindeer</p> <p>Investigate tables – can we hire/borrow.</p> <p>Communications</p> <p>Have been working website – need a couple, need a strapline. Who we are and what we do. Overview from other subgroups. Previous minutes on website.</p> <p>Meeting dates on website.</p> <p>Campie Community now has a logo and other pictures to be used as a cover picture.</p> <p>Welcome back newsletter is going out – about reading, clerk post advertised, upcoming events, paper this time – mail chimp to follow once website is live.</p> <p>Comms responsible for all the copy</p> <p>SIP</p>	<p>Sara to book let Chris to share RiskAssesment</p> <p>Nadine</p> <p>Chris Sarah C</p> <p>Comms</p> <p>Sara</p>

		<p>Debbie handed out the 2014/2015 SIP. 3 learning teams have been established so that class teachers lead these actions. Meet in own time as part of CPD to plan. Devolved leadership at all levels; Literacy team trying to establish a daily provision, exposed to and experience every day. Elements of spelling, punctuation and grammar. Aiming for an impact ASAP.</p> <p>Numeracy team are working to initially create a form pf planner/tracker for learning teaching. AE to train staff members on SEAL – theory behind numeracy is taught. Training the learning team then set up a buddy system to disseminate skills throughout school.</p> <p>Health and Wellbeing team haven't met yet as in October an evaluation tool is being developed.</p> <p>School is working with cluster maths and language design to align curriculum.</p> <p>Burma – school has important link to CDC Work with CDC is not a subgroup of the PC, as it is more than that it is part of the work of the school. Huge will to keep partnership going – delighted about Thingyan. CDC would like us to participate in the water festival on the actual day and have gifted bowls and flowers for this. Long way to go to enable the community of learners to understand the partnership – in this for the long haul as it could take years. Group continue working with the same class reps to build this relationship. CDC now have a teacher to teach community development. With RRS group choosing topics the CDC will shadow this teaching/learning. As a PC – find out how much information you'd like? Do you want a talk? Would you like the adults to inform at meetings? As a PC we need to fully understand the work that goes on to enable us to make a reasoned/informed choice. Should we have stands at all events? Need to have a strategy for CDC – staff will visit; what do we want to achieve and what do we want to give. Work needs to be done of the parent/carer/family community. Overseas Development/Global Citizenship is about more than CDC; we have other links that we can call on to share information about other places. i.e. Malawi.</p>	<p>Alison</p> <p>Debbie</p>
6.	Rights Resecting Schools	<p>Zoe apologies. Action plan in place Training completed.</p>	Zoe
7	Strategy	<p>Parent Council requires a 3 year strategy to shadow SIP Everyone needs to do homework to prepare and write a strategy for the Parent Council. Thinking about community/ health and well-being and learning. Chris has been researching – send out links.</p> <p>PC to have a range of activities supporting families, young families</p>	<p>All</p> <p>Chris</p>

		<p>not just about fundraising.</p> <p>Mechanisms suggested to consult parents. (Stands in playground and learning lunch)</p> <p>Thursday 11th September 7pm – 9pm, Fisherrow Yacht Club – Strategy Meeting</p> <p>“Developing our Community” – possible strapline</p>	All
8	Treasurer’s Report	<p>Starting year with a clean slate as all capital spends have been cleared off. Golden time cleared, Library settled, school fair settled, etc. etc.</p> <p>Summer Fair net £2054 Sitting with £6177 in bank – spends should be made related to strategy and SIP.</p> <p>All requests for money from the Parent council should be advised in advance so they can be discussed and a decision made at the next PC meeting. No decisions on requests for money will be made outwith PC meetings</p> <p>SMT to share this amongst all school staff who might make requests for Parent Council funds</p>	All All SMT
9	AOB	<p>Parent Room/Coffee Room – strategy Nadine to bring in brother (an architect) to suggest options for outside space</p> <p>Maintenance needed in outside space; working party needed 20th September Assessment of works and materials required. Repair/refresh/make safe</p> <p>It is recognised that communication by email can be problematic as it is hard to pick up other meaning clues from a text based medium. Nuance, tone, body language are all missed. For this reason it is important to be careful when writing emails and also to recognise that sometimes a ‘reply all’ is not needed.</p> <p>Address clerk and require a secretary</p>	Nadine All Nadine & Alec All
10	Dates of next meeting	<p>11th Sep 7pm-9pm Fisherrow Yacht Club - Strategy meeting 1st Oct AGM 12th Nov 10th Dec</p>	All