

Campie Parent Council Meeting – Tuesday 23 August 2017

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| Attending           | Laura Munro (Chair), Sara McCann, Colin Liddell, Susan Heaton, Tansy Main, Clare Paterson, Nadine Lowrey, Kirsteen Wishart, Shona Blakely, Elizabeth Hunter, Cllr Stuart Currie, Cllr Andy Forrest |
| Staff In attendance | Pauline McKay (HT), Sarah Robson (DHT) Alison Elgin (DHT)  |
| Apologies           | John Williamson (Cllr)   |

| Serial | Agenda item             |   | Action  |
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| 1      | Welcome and apologies   | The chair welcomed everyone and everyone had the opportunity to introduce themselves to the group.  |   |
| 2      | Minutes of last meeting | Minutes were approved from the last meeting.  |   |
| 3      | Matters arising         | <ul style="list-style-type: none"> <li>• Shona is continuing to pilot class list</li> <li>• Laura not had a chance to put the sub group overview on the website yet</li> <li>• Sustrans application not gone in yet, this can still be submitted at a later date</li> <li>• The fundraising group are still working on the calendar of events for the forthcoming year</li> <li>• Tansy circulated a newsletter on what has been happening with the playground and future plans. The newsletter asked for volunteers to join the playground subgroup but no one has come forward.</li> <li>• Richard has been looking into scooter storage for the nursery. Shona has completed her bikeability training and has some information to share on possible scooter storage built from pallets (she will link in with Richard about this)</li> <li>• Laura has been working on the constitution and some other updates and will update the website soon.</li> <li>• Shona had provided an email on grant writing for the last meeting but there has been some progress on potential funding opportunities for the playground that will be explored.</li> </ul> | <p>Shona<br/>Laura</p> <p>HT/Richard</p> <p>Fundraising Group</p> <p>Richard</p> <p>Laura</p> |
| 4      | Sub-group reports       | <p>Fundraising –</p> <ul style="list-style-type: none"> <li>• The next event to organise will be the Halloween party. Some discussion took place about what day of the week to have the party on.</li> <li>• Sara mentioned the Christmas cards and said that the packs should be arriving this week.</li> <li>• Tansy mentioned groupcalls and highlighted how useful this facility is for asking for volunteers for events. HT said that a number of groupcalls could be ring-fenced for the fundraising team to use.</li> <li>• Some discussion took place about the school lottery and Tansy explained more about how this works. 60p of every £1 comes back to the school so over</li> </ul>   | Fundraising Group   |

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|   |   | <p>the year the school will make approx. £600 based on the current uptake (this does not</p> <p>Grant Writing -</p> <ul style="list-style-type: none"> <li>• Shona has had a rejection from The Weir Charitable Trust down to them having some queries about the parent council constitution. Shona said that a lot of organisations will not fund anything statutory (like parent councils) Shona believes that having a separate constitution will help with future funding applications. Laura will progress this. Shona also requires a letter of authority from the local council that she can send with any funding applications.</li> <li>• Councillor Stuart Currie mentioned available funding from the Musselburgh area partnership and the common goods funds that could be applied for.</li> </ul> <p>Playgroup –</p> <ul style="list-style-type: none"> <li>• Some discussion took place about lack of volunteers and how to promote the work that has been going on and work that is planned for the playground.</li> <li>• The MUGGA was discussed and how best to ensure that the community had access to it (out with school hours) and where would be best to keep a key.</li> </ul> | Shona/Laura |
| 5 | Treasurer's report and requests for funding | <ul style="list-style-type: none"> <li>• There has been a few donations from the school lottery. £2600 from the summer fair. Current balance is £12,835.00.</li> <li>• No requests for funding</li> </ul>  |             |
| 6 | HT Report                                   | <ul style="list-style-type: none"> <li>• HT provided a print out of the schematic version of the school improvement plan. This has been compiled based on evaluations with staff, feedback from pupils and the parental survey that was done in June. All of this data has formed the school priorities and this is linked in with the cluster &amp; local authority priorities.</li> <li>• HT plans to hold an event in September to display the curriculum. This will be an opportunity for parents to come into the school and see the classes display what they have been learning. This will be an open school event and a chance for your child to share their learning.</li> <li>• Newsletter will come out this week which will include a copy of the school improvement plan.</li> <li>• There has been some feedback on the new school lunch rota. The school has made this change to help maximise free time in the playground and avoid queuing. For the P1-P3's there is no impact to their times but from P4-P7's there is a rota in place now where one class goes first while the others play in the playground. Children who have packed lunches</li> </ul>                           |             |

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|   |                    | <p>are now eating their lunch in the dining hall and not in the classrooms. A lot of discussion took place about the new rota as some parents have been concerned about their children having lunch late/not having enough time to eat their lunch/lack of choice available/mess of the dining table. HT and DHT's have taken this feedback on board.</p> <ul style="list-style-type: none"> <li>• Information drop will now be on a Wednesday. Please check your child's bag on a Wednesday for leaflets and information. If you have opted out of the bag drop there will be information emailed on a Wednesday.</li> <li>• The school website has changed slightly and this is still being worked on, any information, newsletters, and updates will be posted on the website. New features will be added to the website throughout the school year.</li> <li>• HT confirmed that there are now 17 classes and the configuration has changed slightly as a result. HT is still recruiting for the P2 class. Mr Woods will be joining the P2 class permanently as of next week and they will continue to recruit for a P2 teacher. Mrs Robertson is now on maternity leave.</li> <li>• HT wanted to provide some more clarity on the changes to the additional and exceptional support needs funding. This has changed on the back of the school submission and needs of the school and resulted in the amount of hours being reduced from last year. This does not mean that the school is unable to meet the needs of the children and any children identified with additional or exceptional support needs will continue to be supported.</li> </ul> |  |
| 8 | Tabled information | <ul style="list-style-type: none"> <li>• Kirsty has circulated any updates by email, mostly from the Musselburgh area partnership and the Campie community council website.</li> <li>• The new autumn/winter menu is out in draft for review, if you have any comments or feedback please feed it back via email.</li> <li>• The East Lothian plan is looking for some feedback. There is a link to the survey that you can complete.</li> <li>• There has also been an invitation through the Musselburgh Area Partnership to become a member of the board for the Woman's aid East &amp; Midlothian if anyone is interested.</li> </ul>   |  |
| 9 | AoB                | <ul style="list-style-type: none"> <li>• Laura has had some feedback from a parent who was concerned about accelerated reader. She was concerned about her daughters progress through accelerated reader and if there were enough books at that level within the school library? DHT</li> </ul>   |  |

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|    |                       | <p>confirmed that they now have a better selection but they can borrow material from the library service. Laura will feed this back to the parent concerned.</p> <ul style="list-style-type: none"> <li>• Shona has completed the bikeability training course at level 1 &amp; 2. Shona has recruited 6 parents to attend the training which can be delivered at the school on a weekend if anyone else is interested? Shona would like to get P5's-P7 through level 1 &amp; 2.</li> <li>• Laura mentioned the office bearer roles (Chair/ Vice Chair/Treasurer) these are all elected at the AGM which will be happening in October. Laura will be stepping down as Chair this year so a new Chair will need to be elected. If anyone wishes to nominate themselves or someone else please do so at the AGM.</li> </ul> |  |
| 10 | Date of next meetings | 25 <sup>th</sup> October 2017 (AGM)  |  |

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