

## Minutes of Campie Parent Council Meeting 25<sup>th</sup> February 2015

Attending	Shona Blakeley (Chair), Lorraine Nicholas (Minutes), Debbie Beveridge (HT), Sarah Robson (DHT), Shirley Banks, Chris Kelly, Sara McCann, Simon Blakeley, Gaynor Allen, Clare Wheeler, Catherine McCormack, Colin Liddell (Treasurer), Ailsa Duncan, Nadine Lowrey
Apologies	John McNeil, Sara Clubb, John Williamson, Sharon Byrne, Laura Munro, Stuart Jackson, Lisa Woods, Fraser McAllister

Serial	Agenda Item		Action
1.	Welcome & Apologies	Shona welcomed all attendees.	
2.	Minutes of last meeting	<p>It was agreed that the minutes from the last meeting needed more detail to make them a better tool for attendees to refer to the content and discussion of the night, which had been long, detailed, emotive and interrupted by the school bell at times. More detailed minutes to be captured in future</p> <p>Chris suggested it might be a good idea for Shona to speak with someone from East Lothian Council. Shona confirmed she had already spoken with Darrin Nightingale before the letter was sent out. Shona has since tried calling on several occasions to follow up with Darrin but to no avail.</p> <p>After a lengthy and heated discussion with regards on how to take this forward it was decided that Shona would send an email to Darrin and copy Val McIntyre to request a face to face meeting. It has to be stressed that we have every confidence in the school (as the letter suggested otherwise).</p> <p>Establishing Checkpoints for subgroups– Although the sub groups have been set up with autonomy it was also discussed at length that any correspondence that has the potential to be of a ‘sensitive nature’ etc. must go through the parent council before being sent to appropriate person(s). Shona to speak further with the SPTC and Val McIntyre with regards to defining the best way to work in the future.</p> <p>Shona, Nadine and many others confirmed they were of the opinion that the letter about teaching numbers had achieved many good things; at least 75 face-to-face conversations happened with parents in the playground, there was an increasing number of parents in the forum interacting with PC members, awareness was raised and conversations started.</p>	<p>Clerk</p> <p>Shona</p> <p>Shona</p> <p>Shona</p>
3.	Matters arising	<p><b>Cash for kids</b> – Colin confirmed £435.00 had been raised for cash for kids. The parent council contributed £75 towards this great cause. Comms team to add this information to the next newsletter.</p> <p><b>Calendars</b> – After some confusion at the last meeting, it was clarified that there would not be any calendars printed for this year. It was decided that calendars will be printed for next year and that these could be printed and sold at the Christmas Fair.</p> <p>Shona stated she had recently spoke with members from the SPTC and the National Parents Forum and confirmed that they would be interested in being proactive in terms of raising awareness or</p>	<p>Sara/ Laura</p> <p>Fundraising</p>

		campaigning about the number of teachers available in Scotland.	
4.	Head Teacher's report	<p><b>INCAS</b> – Debbie confirmed p3 will be starting next week.</p> <p><b>Staff Supplies</b> – Zoe Gillespie p5/6 teacher has returned to school this week. Zoe will be working Monday to Thursday. Debbie confirmed that Helen Hill is returning to the school after previously retiring. Helen will take the Supply Support role on Friday's in class.</p> <p>P6/7 Jackie Mellon Principal Teacher and Katie Cook as supply teacher.</p> <p><b>Literacy Team</b> – Sarah gave a little insight to what this is. Reading for the whole school and encouraging pupils to read for enjoyment also. The school will be moving ahead with this from Easter to Summer.</p> <p><b>P7 Transition to Grammar</b> – 68 pupils are making the transition to the grammar after the summer holidays. Debbie confirmed the transition period has already started and is going well.</p> <p>Debbie confirmed that Colin Gerrie was attending the school next week to have a talk with the p7's.</p> <p>Debbie stated that it has been proposed that all classes go ahead as they are for next year.</p> <p><b>Burma</b> – Debbie confirmed that Liberty and Say Hai will be arriving on 15<sup>th</sup> March.</p> <p><b>Burma Sleepover</b> – This will take place on 27<sup>th</sup> and 28<sup>th</sup> March.</p> <p><b>Management Team</b> - Debbie stated that the management team were working on tracking some pupils with teachers in aid of assisting pupils with any issues they may have and discuss these together. Teachers can then track their progress. This will be conducted from Nov-Feb and April.</p> <p><b>Evaluation Visit</b> – David Scott and Sarah Pinkie are attending school on 26<sup>th</sup> February to conduct an evaluation.</p> <p>Debbie confirmed that all classes going forward as they are where possible.</p>	
5.	Playground Update	<p><b>Playground transformation</b> – Clare gave a quick update. The team have sourced a shortlist of companies to contact, had prepared a creative brief and a covering letter which will be sent to these companies. Clare to speak with her husband and ask that the letter is shared with the parent council for review before it's sent out.</p> <p>The Dream Team are now meeting reps to have site visits of the playground</p>	Clare
6.	Sub Groups Report	<p><b>Fundraising Team</b></p> <p>Nadine and Sara to send reports.</p> <p>Nadine to send a copy of the calendar of events to everyone once it's been updated.</p>	<p>Nadine/ Sara</p> <p>Nadine</p>

		<p>The next 'Meet the funders fair' to take place on 23<sup>rd</sup> April at 1-4pm at the Central Library on George IV Bridge. Shona will be attending this meeting.</p> <p>Nadine stated the next fundraising team meeting will take place on Tuesday 3<sup>rd</sup> March. During this meeting they will organise the 'Junior Apprentice'.</p> <p>The Summer and Christmas Fair were discussed and both dates were agreed by all as:-</p> <p>Summer Fair to take place on 20<sup>th</sup> June, afternoon was decided as best time to hold it 1- 3pm.</p> <p>Christmas Fair taking place on Saturday 12<sup>th</sup> December at 1-3pm.</p> <p>Shona confirmed the Main Issues report had been sent to all.</p> <p><b><u>Comms Team</u></b></p> <p>Sara stated that the comms team require more content for the next upcoming newsletter. There were suggestions made to add the upcoming Burma visit, also the giant Campie sleepover. Some surveys to be added to newsletter.</p> <p>Sarah to send a section on the Accelerated Reading to Comms.</p>	Sarah Robson
7.	Treasurers Report	<p>Colin sent Lorraine a copy of the monies raised at the Christmas Fair</p> <p>Unfortunately some stall monies ended up being amalgamated in one bag or plastic tub, so this isn't 100% accurate. Lorraine to forward email and attachment to everyone.</p> <p>Current balance is £7,300 – all spends up to date.</p> <p>Sarah to speak with Mrs Clapperton with regards to sportswear for pupils.</p>	Lorraine (done)  Sarah Robson
	Tabled Information	See emails sent out with these documents.	
8.	Any Other Business	<p>Children's University – A parent approached Shona regarding the children's university. After discussing this further with the council it was agreed to invite this person along to the next meeting to discuss further and tell more about it.</p> <p>Future attendees at meetings:-</p> <p>Val McIntyre – 22 April 2015 – Shona to invite Carol Snow SPTC After school club representative Anna Potter – Active schools co-ordinator</p>	Shona  Shona
9.	Date of next meeting	The next meeting date is Wednesday 18 <sup>th</sup> March 2015. School library	

