

Campie Parent Council Meeting – Wednesday 22nd February 2017

Attending	Laura Munro (Chair), Sara McCann (Minutes) , Colin Liddell, Elizabeth Hunter
In Attendance	Pauline McKay (HT), Alison Elgin (DHT), Kirsteen Wishart, David Degg
Apologies	Hazel Sayers, Jenna McBirnie, Ailsa Duncan, Nadine Lowrey, Shona Blakeley

Serial	Agenda Item		Action
1	Welcome and apologies	The chair welcomed everybody to the meeting and highlighted that the quorum was not met	
2	Minutes of last meeting	December and January minutes approved.	
3	Matters arising	<p>Campie Community constitution drafted by chair – questions for Shona Blakeley outstanding.</p> <p>Following up from the requested meeting around language used in children’s reports – report writing has started, so date is coming.</p> <p>Discussion around meeting requested to help parents understand current methods (numeracy for example) for home learning. Alison Elgin questioned this approach as it would require a huge amount of input to ensure parental engagement is appropriate. School management team will consider how to approach this, and also request that this is acknowledged as a journey. This is also a cluster initiative and not just a Campie concern.</p> <p>Fiona Robertson has requested a 3 year plan for numeracy – this is in development, but will cross-reference with the Curriculum for Excellence.</p> <p>1+2 language initiative – cluster heads from Musselburgh met with ELC 1+2 representative (Ann Robertson) – strategy being developed to ensure all stages of the school are meeting their language requirements. Currently there is a plan for Mandarin speakers to come and work with current P6s, and project work on China is beginning to support this. School is keen to keep a focus on this initiative.</p> <p>All PC meeting dates are now published on school website and are also included in newsletter due for issue this week. Event set up this time on Facebook to try to attract more parents attending.</p>	
4	Sub-group reports	<p><u>Fundraising</u> – various events in the planning stage for the next few months. Looking at doing the Young Persons Enterprise again this year, possibly over the Easter break.</p> <p>P7 enterprise project under way and P6 have one planned.</p> <p>Beetle drive coming up.</p> <p>Art exhibition also in the pipeline.</p> <p>Campie Lottery – the license is now live but only 16 people have registered. Promoted on Facebook, and in Campie Community newsletter. First draw hopefully 25 March.</p> <p><u>Comms</u> – Newsletter developed and to be issued this week.</p> <p>All forthcoming meeting dates, agendas and minutes published online.</p> <p>Usual activity on Facebook, promoting.</p>	

		<p><u>Grants</u> – We have spoken to Tesco about the grants they provide through the ‘Bags of Help’. This is being progressed.</p> <p><u>Playground</u> –New quotes on MUGA now group is more informed of requirements and logistics of the playground. Quotes to put MUGA in different places in playground than initial proposal in order to make sure there are benchmarks on costs, pros and cons of each option. Meeting with East Lothian Council where preferred suppliers were shared, quotes requested with a view to an ongoing relationship between ELC and Playground group..</p> <p>Also discussion with Criminal Justice Dept around the possibility of using manpower to manage several manual jobs and maintenance around the playground area.</p> <p>Group have written to Fiona Robertson at ELC to ask for a donation of funds to assist with materials for maintenance.</p> <p>Group also trying to get a councillor on board with the initiative.</p>	
5	Treasurer’s report and requests for funding	<p>£8,800 - balance</p> <p>Class Fundraising (Christmas cards) paid</p> <p>Call out to PC members for any outstanding Christmas expenses.</p> <p>Request for funding – 100 P1 book bags – standing item approved for funding</p>	
6	HTs report	<p><u>Staffing</u>– Recruitment ongoing for P3 class. Mr Hunt (permanent supply teacher in post until successful candidate recruited).</p> <p><u>School Improvement Group</u> 4 page document from ‘School Improvement Group’ coming home this week.</p> <p>Promoted as a Leadership opportunity for the children – shared with all classes and will be launched on Friday. This week’s assembly will reinforce messages.</p> <p>Rescheduled March Assembly (10th – 17th March) where group will present initial outputs.</p> <p><u>Additional Support Needs feedback request</u> Clarification around what an additional support need is (examples - temporary support, language and comms, missed learning, physical, social, emotional etc)</p> <p>School has ‘cause for concern’ process where class teacher may identify a concern, and school decide how school and class can support the child. This may also be highlighted through the attainment monitoring process.</p> <p>Stage 2 of process might be where an external agency may be required to support the child.</p> <p>Stage 3 is around more complex needs and possibly multiple agencies meaning support is more complex.</p> <p>In terms of budget – annual ‘predictable needs’ budget allocated every year and school empowered to spend this as appropriate. Additional funding on request.</p> <p>Link for feedback to issue via Groupcall and Facebook.</p> <p><u>Equity Funding</u> Campie has been allocated extra money for 4 years through Government initiative – must be sustainable interventions and impact</p>	

		<p>must be enduring. School needs to draw up a plan as to how this money will be spent and also provide a review afterwards to illustrate the difference the funding has made.</p>	
7	ELAPCM	<p>Encouragement to use the online payment system due to associated costs and workload of handling money in schools. Discussion around how payment for school meals can be streamlined, and made easier. The goal is to have a new method live by start of new school year in August.</p> <p>Fiona Robertson update on guidance on religious education – shared guidelines on religious observance to ensure inclusion. ELC updating and highlighting policy.</p> <p>Pupil Equity fund discussion as above.</p> <p>Golden Time – children have a right to have the curriculum delivered across all 8 areas. Downtime discussed, but clarity around the fact that downtime must also link to curriculum in some way. Golden time will not feature in school, concerns were raised that Golden time is used as a punishment. Learning should be fun. This will be formalised by August 2018 but Campie will introduce this sooner. Fiona Robertson will be meeting with Pupil Council reps in order to engage the children in this process.</p> <p>Training opportunity - Is there a desire for Parent Council members to get training on dealing with challenging situations? We have had support from Val McIntyre in the past to define the role of the Parent Council...Val has suggested perhaps a document for members of the parent body would be useful to help them understand the role of the parent council. Also, would the Parent Council be interested in anti-bullying training. David Degg – it would be more useful to understand the role of the council, Fiona Robertson, councillors</p> <p>NPFS – working on a code of conduct for Parent Councils and how we work together.</p> <p>Parental Engagement strategy in development.</p> <p>Recruitment and Selection training 21st March.</p>	
7	Tabled Information	<p>New menus for comment</p> <p>Recruitment and Selection training</p>	
8	AoB	None	
9	Date of next meeting (s)	<p>21st March 26th April</p> <p>Full list on Campie Community website</p>	