

Campie Parent Council Meeting – Wednesday 18th January 2017

Attending	Laura Munro (Chair), Susan Heaton (Minutes) , Colin Liddell, Jenna McBirnie
In Attendance	Pauline McKay (HT), Sara Robson (DHT), Kirsteen Wishart, David Degg, Melanie Brown
Apologies	Shona Blakeley, Hazel Sayers, Ailsa Duncan, Sara McCann, Stuart Jackson, Elizabeth Hunter

Serial	Agenda Item		Action
1	Welcome and apologies	The chair welcomed everybody to the meeting and highlighted that the quorum was not met	
2	Minutes of last meeting	Circulated by email, approval at next meeting due to limited attendance	
3	Matters arising	School Lottery update – licence applied for. £40 per year. Once confirmed and 50 tickets sold, potentially - 11 th Feb first draw Christmas Fair – good turnout, well run Campie constitution drafted by chair – questions for Shona Blakeley outstanding Lead applicant on grants identified – no further update at this meeting Open action on local area partnership representative – raise at next meeting	
4	Sub-group reports	<u>Fundraising</u> – various events in the planning stage for the next few months. Looking at doing the Young Persons Enterprise again this year, possibly over the Easter break. P7 enterprise project under way and P6 have one planned. <u>Comms</u> – quiet over Christmas. Lots of posts promoting the Newsletter due out at the end of the month with an update on Christmas fair Minutes and agendas are now online for all to see (Inc. Historical) <u>Grants</u> – Shona is looking into community groups <u>Playground</u> – meeting due in the next few weeks, met with an East Lothian Council representative back in December, potential for project management service to be provided free of charge. Looking at corporate companies who support local projects financially	
5	Treasurer's report and requests for funding	£10,000 - balance Money still due to Cauliflower cards (£2000) Christmas Fair was reasonably successful - £1500 Most difference in income being from the raffle tickets – down £300 from last year.	
6	HTs report	<u>Staffing</u> – families with children in nursery and P3 Miss Elgin is not in school at present so Ms Robertson and Mrs Connell are leading in P3 for the time being. Advert will be posted at the end of the week (Mrs DiRollo's position) <u>Vison statement</u> – school ethos key theme to be learning and achievement. Looking to create something that is meaningful, easy to remember and emphasises learning.	

		<p><u>Value Statement</u> - underpinned by the feedback from parental consultations.</p> <p><u>Raising attainment</u> – making effective use of data. Introduced a tracking system that shows where the children are achieving but also the next steps of development. Folder with supporting materials linking with the tracking to show progression. Ensures that children do not go over things that have already been covered, but equally that they will move forward with their learning. Ensures that all the teachers are in line with each other in terms of benchmarks.</p> <p>Question – K Wishart – can parents be involved in this? Parents are encouraged to be involved in this process. Especially with wider achievement</p> <p>Four pieces of writing are tracked each year (not all work done is tracked) To ensure that the child is learning at the right rate. To show what the child needs to learn next. To help the teacher to plan and implement. To highlight any children who need support for learning.</p> <p><u>Reading</u> - also being tracked AR score INCA score Moderation - To moderate reading at first level. All feed into each other</p> <p>Campie wants the children to attain as best as they can.</p> <p>Question – D Begg – can the language used in reports be explained more clearly to parents who may not understand them better. ACTION - Looking to set up a meeting to discuss attainment, reports etc.</p> <p><u>Numeracy</u> – highly regarded educationalists coming in on the next in-service day to share expertise with staff. Pre session where A Elgin introduced the staff to the new approach to teaching numeracy. With more sessions planned for after the in-service training day.</p> <p>ACTION - Looking into possible parent workshops or worksheets to help with numeracy in home-learning. It was suggested for during soft start perhaps.</p> <p><u>Vertical groups/Improvement groups</u> - Children have been selected and assigned to each of the groups. 21 groups across the school. Each group over 5 weeks will make choices, ideas and decisions on how they can make a change to school improvement.</p> <p>Table being passed on to all parents to help school understand how best to communicate. Avenues currently – Twitter, Website, Paper newsletter, Facebook, Emailed newsletter.</p>	<p>PM</p> <p>PM</p>
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		ACTION - Consolidation of all key points from last meeting to be circulated with minutes.	PM
7	Tabled Information	Minutes from Cluster meeting shared with parent council. Response for Governance review - Available on East Lothian Website. Respect For All – Anti bullying Policy for east Lothian has been drafted and is available on East Lothian council website. Universal policy that has been adopted into Campie’s policies. Anti-bullying workshops – 15 th March (places limited)	
8	AoB	Christmas Fair – concern had been expressed re. gender specific toys/prizes on a stall. Parent council responded directly to the parent. Campie does try to remain non-gender specific where possible. Concern raised - the number of children in the playground at any one time. Especially different ages. Response – staffing issue with multiple breaks. Concern raised - 2+1 language focus seems to have dwindled this year. Response - Campie no longer have the language assistant so that is the only main change. French is now just part of the routine. Last year it was a set half hour lesson. Management to look into why there is limited French being used Dates of meetings put out in advance. Better communication of dates required to ensure people know when/where meetings are.	PM/SR LKM
9	Date of next meeting (s)	21 st March 26 th April Full list on Campie Community website	