

Campie Parent Council Minutes 4th June 2014

Attending	Shona Blakeley (Chair), Zoe Gillespie, Sara McCann, Sara Clubb, Nadine Lowrey, Ailsa Duncan, Laura Munro, Liz Scott, Shirley Banks, Sharon Byrne
Apologies	Cllr John Williamson, Lisa Wood, Gaynor Allen, Sarah Cunningham
In attendance	Debbie Beveridge (HT), Alison Elgin (DHT), Sarah Robson (DHT), Cllr Fraser McAllister, Jean Archer (clerk)

Agenda Item	Discussion	Action
1	<p>Minutes of last meeting These were agreed, being proposed by Nadine and seconded by Sara.</p>	
2	<p>Matters arising <i>Year group reps:</i> Laura is happy to be a nursery rep. <i>Rights respecting schools:</i> Shona has circulated the information. <i>Accelerated reading:</i> Shona managed to input the levels for all library books electronically. Labels now need to be printed and then stuck into the books. <i>P1 meeting:</i> Ailsa and Shona were both present at this and it went well. <i>ELAPCM:</i> this will now take place on June 9th. Chris plans to attend it.</p>	Chris
3	<p>Head teacher's report <i>Transition:</i> Work with the new p1 pupils and their families has been taking place over the last few weeks and Debbie has received very positive feedback, including comments from families who are not already involved with Campie. Next year's p1 teachers are visiting children in private nurseries and this is proving extremely beneficial. The number of visits will be reviewed and possibly increased in future years. P6 buddies have been organised. Pupils with enhanced transition in P7 have made extra visits to the Grammar and all pupils have been involved in transition events and will attend a two day visit on June 17th and 18th. Pupils requiring extra transition are identified through discussion with parents and other partners (eg health carers). Grammar representatives are involved with staged assessments form p6 so that they are aware of pupils' needs. <i>Organisation of classes:</i> there will be no changes to classes next year. Teachers will be announced on Monday and a Meet the Teacher Day will be held on June 18th. Debbie would welcome comments from anyone who is aware of a pupil who might need more time with their new teacher before the end of term. There will be 16 classes next session. <i>Queen's Baton Relay:</i> the time for the baton relay has been altered but final arrangements are not available as yet so school plans cannot yet be finalised. A note of this will be posted on the Facebook page. All p4s and 5s will be leaving school at 9am to attend a games event at Meadowmill which will culminate in the arrival of the baton. Classes have also been given information about a biodiversity event that day so Debbie will ensure that arrangements are clarified with pupils and their families.</p>	Communication Group Debbie

	<p><i>Reports:</i> these will be issued on June 20th. There are five sections and children are also completing a form. There is a feedback form for parents to send back comments although, should a parent want a reply, he/she should contact the school directly. Next year the reports will be issued in March and consultations will be held in May.</p> <p><i>School Improvement Plan and Cluster Action Plan:</i> Debbie has circulated these and they will be discussed at the meeting in August.</p> <p><i>Evaluation Visit:</i> only two parents have responded to say that they will meet with David Scott so far. Liz and Ailsa said they would be able to attend too. The focus will be on the curriculum.</p> <p><i>Budget:</i> this is going through the devolved primary management review. £50000 has been cut this year and a further £200000 needs to be saved over the next two years, over 34 primary schools.</p> <p><i>Sports Days:</i> dates for these were issued in the newsletter today. The morning of June 19th and all day June 25th are reserve dates, in case of rain.</p> <p><i>Music evening:</i> this will take place on June 11th and tickets will be issued to families of those taking part. It is hoped that some pupils will also be able to perform at the p7 leavers' assembly so that a wider audience can hear them.</p> <p><i>Staffing:</i> there will be significant staffing changes next year, as detailed in today's newsletter. Only one newly qualified teacher will join the staff. One temporary part time class teacher is still to be appointed. Sarah's contract is now permanent rather than temporary.</p> <p><i>Leaver's assembly:</i> this will take place in the Brunton Hall on the last day of term and the whole school will attend. The hall costs about £320 (including a technician) to hire and pupils will be able to visit and practise during the week. P7 parents will be invited and possibly others, depending on space. After the assembly the pupils and their families will return to school for refreshments and it is hoped that other year groups will have an extended break, to give staff who have taught the pupils lower down the school opportunity to attend. Karen Andre is working on the year book.</p> <p><i>P7 camp:</i> the present p6 will go on camp on September 1st. There was some discussion over funding and it was agreed that, in future years, the p7 pupils could fundraise to cover transport costs and that the parent council would match the sum they raise.</p> <p><i>Parents' room:</i> parents have been asked to suggest how this should be used, both on Facebook and in a newsletter, but there have been few responses. It was agreed that suggestions could be made at the summer fair.</p>	
4	<p>Sub groups' reports</p> <p><i>Burma Link:</i> the assembly went well and weekly meetings are taking place. Fiona O'Donnell is coming to speak to pupils next week. The Water Festival is being held on June 25th. Links are being set up with the work on Rights Respecting Schools and Gaynor will take work over in the summer and Ailsa at Christmas.</p>	Gaynor, Ailsa

	<p><i>Fund raising group:</i> the group has been considering holding a race night for adults or a beetle drive for families. It was agreed that both would be held if possible, as well as a disco in September. At the summer fair parents will be given three options for possible targets for fund raising (books, the outside space and sports/wet weather clothing) and a blank space for other suggestions and that a decision would then be made about the main target for next year. Shona will also apply for a grant to work on the outside space and will work with Sarah on submitting an application for library funding too.</p> <p><i>School Improvement Plan:</i> the group is meeting on August 30th.</p> <p><i>Volunteers' sub group:</i> this is still being established.</p> <p><i>Communication Group:</i> the newsletter was issued, and received positive feedback, and the Facebook page is working well, with over 300 people looking at the ice cream flavour competition. When requests/ information come in Sara and Laura will deal with them as soon as they are able to. A decision has been made to use a new website and this will be set up for next term, possibly being launched at the race night.</p>	<p>Shona, Sarah</p> <p>Nadine</p>
6	<p>Rights respecting schools</p> <p>The Recognition of Commitment has been achieved. Action points will be worked on in the school from August and staff will carry out relevant work on the second in-service day. A link is being forged with the Burma and eco sub groups. In addition to understanding the rights, pupils also need to understand their responsibilities. Class charters will be formed in August which will help with this.</p>	
6	<p>Treasurer's report</p> <p>Sharon reported on behalf of Colin. Golden Time money has been given to the school, as has the transport costs for a trip to Dynamic Earth and the money for the assembly banner. There is still £1000 pledged to pay for library books, £350 for this year's p7 camp transport costs, £500 for the p7 year book and £62 for craft bomb, if this is still required. At present the balance is £4149.</p>	
7	<p>Summer Fair, 10am-12noon, 21/6/14</p> <p>A flier has been produced to advertise the fair and the next planning meeting is on Monday. Nadine will see if David Lee is available to act as first aider. P7 pupils are happy to help out on the day but will also be running their own charity stall. A fire engine will be coming so will need to access the school grounds through the car park, which will therefore need to be coned off. It was decided not to throw wet sponges at the stocks but to save this activity for the Water Festival. Another 24 volunteers are needed and so a message requesting help will be sent out through all means of communication. If there are not enough volunteers a final decision to cancel the fair will be taken on June 18th. Raffle tickets have been printed and Nadine, Sara and Sara will meet in school on Monday to give books to class teachers for pupils to take home to sell. Debbie will inform class teachers of this.</p>	<p>Nadine</p> <p>Nadine, Sara, Sara</p>
8	<p>Bikeability</p> <p>This year's p6s will undertake bikeability in August to allow staff to be trained prior to it.</p>	
9	AOB	

	<p><i>Campie Flag:</i> p7 pupils were wondering if the parent council has a Campie flag but no one knew anything about one.</p> <p><i>P7 camp:</i> Shirley had heard that secondary staff attended some of the p7 camps in Midlothian. This had been considered in Musselburgh in 2008 but there was not enough cluster support.</p> <p><i>Nursery:</i> Laura asked about the allocation of nursery places. Decisions on offering places are made at John Muir House and offers are based strictly on age but, if morning places are turned down, more become available for pre-school children who would otherwise have an afternoon place. The extended nursery hours mean that parents will be able to collect afternoon children at the same time as the school bell or at 4.15.</p> <p><i>National bike to school week</i> takes place next week.</p> <p><i>P7 lunch time:</i> p7 pupils have reacted positively to being allowed out of school at lunch time and feel they are being treated responsibly. Overall the trial has gone well. Only one parent has contacted the school with concerns.</p> <p><i>Assembly banner:</i> this has been vandalised but it was agreed that it should be repaired and that p7 pupils should take it down at the end of school on a Friday so that it is not left up over the weekend.</p> <p><i>Logo competition:</i> Fraser chose a winner for this and the other entries will be used on the Facebook page. Sara will look into organising this.</p> <p><i>Clerk:</i> a presentation was made to Jean for her work as clerk and Jean thanked the parent council.</p> <p><i>Social evening:</i> 27th June was fixed for this.</p>	<p>Sara McCann</p>
<p>14</p>	<p>Date of next meetings: August 27th, October 1st (AGM), November 12th, December 10th.</p>	