

## Campie Parent Council Minutes 26<sup>th</sup> March 2014

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| Apologies | Jean Archer (Clerk)<br>John Williamson<br>Barry Turner (stepped down from Campie PC)<br>Shelia Silvagni<br>Emma Harrison-Teig (stepped down from Campie PC) |
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| Agenda Item | Discussion   | Action  |
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| <b>1</b>    | <b>Matters Arising</b>   |   |
|             | Health & Wellbeing inspection/initiative. Meeting of cluster deputies; project still in the early stages. AE to provide updates at future meetings.  | Alison  |
|             | The school welcomes input from all parents into the vision statement. Upcoming meeting to discuss the Vision and Ready to Learn Framework, open invite to all parents.   | ALL   |
|             | Easy Fundraising update on website and GroupCall not completed. Edubuzz website not currently working hence lack of new information being posted.  | David Gilmour / Alison                                    |
|             | Bikeability – Facebook update not completed. Awaiting feedback re: staff volunteers  | Comms. subgroup<br>Sue Whatmore                           |
|             | Cluster approach to East Lothian Food bank (carried to April agenda)   | CF to April agenda  |
|             | Photos of the parent council members for the Facebook page are required ASAP. This is outstanding from October, all photos required by Shona by next meeting   | Comms. Subgroup   |
|             | Members asked to volunteer as class reps for each year group. A list will be circulated.   | ALL   |
|             | Email management techniques (eg. For Info, Action reqd.) were discussed between SB and JA prior to the meeting. Outcome pending.   | Shona / ALL   |
|             | Clarity on fundraising for charity due to number of different, external appeals – CF   | CF to April agenda  |
|             | Parent room has been cleared, how do we want this to look moving forward?<br>Comms group to engage with Campie Community to understand what they want from the room.<br>School will let people know that the room is available and should be used.<br>Drum kit which was in the room to be moved to the cellar.<br>Drum kit to be raffled off at future point. | Comms Group<br><br>Debbie<br><br>Debbie Fundraising Group |
|             | ELC budget information to be shared with PC  |   |



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| 3 | <p><b>Working Group Actions</b></p> <p><b>Comms Group</b></p> <p>Val McIntyre to judge the logo competition at a future PC meeting<br/>Team are reviewing email alerting for new online content</p> <p><b>Burma Group</b></p> <p>Gaynor and Ailsa at assembly on 15/05 re how we want to progress the link with CDC<br/>P6 will be talking to Edinburgh Uni Burma Group</p> <p><b>Fundraising Group</b></p> <p>Date required for summer fair – 21<sup>st</sup> June is preferred option selected but will be confirmed by the Group<br/>Suggestions required for what we raise money for. School have suggested Oxford Reading Tree.</p> <p><b>School Improvement Plan Group</b></p> <p>The SIP Group will be working with Heather Fleming, Community Learning and Development and Debbie to work through the SIP to develop a deeper understanding of the plan and its purpose.</p> |                                       |
| 4 | <p><b>East Lothian Association of Parent Council Meetings (ELAPCM)</b></p> <p>Review of minutes required before each ELAPCM meeting.</p> <p>Volunteer required to be parent representative at committee meetings for the 600 hour nursery workstream.<br/>Ailsa to email Laura Muir to get more details.</p> <p>Next ELAPCM meeting is 23/04 @ Brunton Theatre.</p>  | <p><b>ALL</b></p> <p><b>Ailsa</b></p> |
| 5 | <p><b>Correspondence</b></p> <p>Not covered at the meeting</p>   |                                       |
| 6 | <p><b>SAFE</b></p> <p>Interesting advice was given to parents at the SAFE event on 25/03. This is a good forum to share both parental and child worries/issues re transition. Advice was given from Able (anti-bullying) and Police Scotland as well as the sharing of useful websites.<br/>Lisa Wood will produce a short piece on the event for the Comsm Group.</p>   | <p><b>Lisa</b></p>                    |
| 7 | <p><b>Local Area Partnership</b></p> <p>The next meeting of the LAP will take place on 31/03. Nadine Lowrey will be one of two Musselburgh Cluster reps.</p>   |                                       |
| 8 | <p><b>Treasurers Report</b></p> <p>There is £8K in the bank, with committed spend of £4K:<br/>P7 trip subsidy<br/>Craft bombing materials<br/>School library purchases</p> <p>Staff to progress the committed Golden Time spend</p>  | <p><b>Zoe Gillespie</b></p>           |
| 9 | <p><b>AOB</b></p> <p>How do children engage with staff and the Management Team re questions they have that require answers:</p> <ul style="list-style-type: none"> <li>• The route via Pupil Council may not be well enough established</li> <li>• There is the potential to use a query box or a request process to get time with teachers</li> <li>• Pupil voice is key here and needs to be developed with vehicles</li> </ul>  |                                       |

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|                  | <p>made available to children<br/>Discussion will take place to agree options / routes /vehicles</p> <p>Pirate ship in the playground is broken, the Janitor is liaising with Property Services re next steps</p> <p>The playground is open to non-school aged children at all times. This creates potential issues for After School Club re using playground and identifying which children are under their care. Debbie will speak to CASC.</p> <p>Library cataloguing needs to be moved forward. Debbie will define the timescale and volunteers will be required at that point.</p> <p>P7 have proposed that they are allowed to go into the community for lunch. Consultation will take place with parents and carers</p> <p>Gap analysis to be undertaken for roles which School wants the PC to deliver (recruitment, health &amp; safety) and map this against trained resources</p> | <p><b>Debbie</b></p> <p><b>Debbie</b></p> <p><b>Debbie</b></p> <p><b>Debbie</b></p> <p><b>TBC</b></p> |
| <p><b>14</b></p> | <p><b>Date of next meetings</b><br/>These will be April 30<sup>th</sup> and June 4<sup>th</sup>.</p>   |   |