

Campie Parent Council Meeting – Tuesday 23 May 2017

Attending	Laura Munro (Chair), Sara McCann, Colin Liddell, Kirsteen Wishart, John Williamson
In attendance	Pauline McKay (HT), Alison Elgin (DHT)
Apologies	Hazel Sayers, Shona Blakeley, Stuart Currie (Cllr) Tansy Main, Clare Paterson

Serial	Agenda item		Action
1	Welcome and apologies	The chair welcomed everyone and introduced Kirsty Sivell who has taken on the role of clerk	
2	Minutes of last meeting	Previous minutes were approved and will be circulated in due course	
3	Matters arising	<p><u>Lottery</u></p> <ul style="list-style-type: none"> The first prizes were £20 each and were kindly donated back to the school. The second prize was reduced to £9.80 as the lottery fund subsidise the first few rounds to encourage people to join. Need to continue to encourage more people to join as the more people who join the bigger the prize fund. Laura plans to pull together a info graphic to show the potential prize fund. Will also promote this at the summer fair and hopefully sign people up. <p>ACTION – Laura to pull together an infographic</p> <p><u>Nursery P1 transition</u></p> <ul style="list-style-type: none"> There has been a lot of nursery transition events happening recently and Laura asked if there were any other events that needed support from the parent council. Miss Elgin confirmed that there would be the P7 year book presentation at the Brunton and usually there is a farewell gathering on the Friday morning where parents can attend so some support with tea's and coffee's would be appreciated. <p><u>Musselburgh Area Partnership grants</u></p> <ul style="list-style-type: none"> Laura has contacted Carolyn who is the administrator for the Musselburgh area partnership to get help with filling in the application form and associated paperwork. Laura mentioned that any application may have to come from the school and not the parent council. <p><u>Class list (communications tool for school)</u></p> <ul style="list-style-type: none"> This would be an app on your phone that would alert you to any new notifications. Laura has asked Shona to set up a pilot for this. Laura suggested that each class should have an individual class rep to oversee the communications from class list to ensure everyone receives the same message. <p>ACTION – Shona to run a pilot</p>	<p>Laura</p> <p>Shona</p>
4	Sub-group reports	<p><u>Fundraising</u></p> <ul style="list-style-type: none"> Fundraising group are not present tonight as they are meeting to plan the summer fair. They have asked if Mrs 	

		<p>We are writing this letter to request funding for our yearbooks. We would like everyone in the year group to have their own individual colour copy and we have worked out that the total cost for this would be £186.88.</p> <p>We would be grateful if you could help.</p> <p>Yours Faithfully</p> <p>The Yearbook Committee</p> <p>***This is a standing item and is less than expected so no approval needed***</p>	
6	HT Report	<p><u>Staffing</u></p> <ul style="list-style-type: none"> In the process of recruiting, not been able to name any successful candidates but Mrs McKay can confirm that two new members of staff have been appointed from August. <p><u>School priorities</u></p> <ul style="list-style-type: none"> Following information shared at the recent parent consultations the next step will be to reconvene as a group and have a chat about the strategy and share with the wider parent forum. Will start with core principles and then can add on as things develop. Mrs McKay shared the national priorities and confirmed that the Musselburgh cluster will be taking forward Health & Wellbeing and Raising attainment in science next year. The Musselburgh cluster is one of two clusters in East Lothian who have the benefit of having a SERC mentor (Bernie Blackie, Principle Teacher) who will support the teaching staff. <p><u>In service Day</u></p> <ul style="list-style-type: none"> Staff had a good in service day yesterday and were busy evaluating and agreeing priorities for next year. <p><u>Feedback</u></p> <ul style="list-style-type: none"> Mrs McKay has sent out an email asking for feedback from parents. She would be grateful if parents would take the time to complete the survey and asked if this could be promoted through the parent council forum. She plans to use this to help shape the improvement plan. <p><u>People equity funding</u></p> <ul style="list-style-type: none"> Mrs McKay submitted the school response highlighting the need for early interventional and support. The school is keen to be proactive in seeing if there is something we can do and encouraging family engagement. This will be written into the improvement plan. <p><u>Golden Time</u></p> <ul style="list-style-type: none"> Golden time has changed and there will now be a different focus linked to the improvement groups to help maximise every minute of the school day. 	

		<p><u>Raising attainment</u></p> <ul style="list-style-type: none"> Laura asked about the P1/4 & P7 figures and if every pupil is being tracked in the same way. HT confirmed that every child's progress is tracked through the curriculum for excellence framework and teachers plot where each child is. It is just the millstone years P1/P4 & P7 that are being reported on. The report cards are now issued in February and they detail the last achieved level for each child. The report cards also have next steps on where the teacher can provide some narrative on how their learning will be developed. Some discussion took place about how and when to report on a child's progression to give the best update to families. 	
8	Tabled information	<p><u>Bikeability (cycle proficiency)</u></p> <ul style="list-style-type: none"> There will be free training available for anyone who would like to deliver bikeability training. Let Laura know if you are interested. This training will teach the children how to be safe on the roads. Laura will circulate info on facebook. <p><u>Online payment system</u></p> <ul style="list-style-type: none"> The online payments system has been live for some time now and has been very successful so far. The council are planning to roll this out for other types of school payments. A project team will be set up to look at rolling this out, if anyone is interested in being part of the project team the dates are 8th June, 26th October and 22nd February, please speak to Laura for more information. <p><u>ELAPCM</u></p> <ul style="list-style-type: none"> The date for next meeting is 13th June - Laura will attend <p><u>Musselburgh Area Partnership</u></p> <ul style="list-style-type: none"> Laura will circulate the newsletter which has some information on what has been going on. The Friday market which is on the 2nd Friday of the month is run by the area partnership. There is a community stall available to book if anyone is interested. The AGM for the area partnership is on 21st August and anyone can attend. <p><u>Session Date consultation</u></p> <ul style="list-style-type: none"> Laura shared the details of the recent ELC consultation on the proposed 2018/2019 session dates. The consultation is open until 30th June. 	
9	AoB	<p><u>End of term gifts</u></p> <ul style="list-style-type: none"> Some discussion took place about end of term gifts for the teachers. Mrs McKay is mindful of the cost of the school day and wanted to highlight that there is no expectation for parents to contribute towards a gift for the class teacher. If you wish to do something then that's 	

