

## Minutes of Campie Parent Council Meeting 12<sup>th</sup> November 2014

Attending	Shona Blakeley (Chair), Lorraine Nicholas (Minutes), Debbie Beveridge (HT), Sarah Robson (DHT), Alison Elgin (DHT), Simon Blakely, Stuart Jackson, John Williamson, Gaynor Allen, Shirley Banks, Sara McCann, Laura Munro, Jackie Mellon, Catherine McCormack, Sharon Byrne
Apologies	Chris Kelly, Colin Liddell (Treasurer), Ailsa Duncan, Nadine Lowrey, John McNeil, Fraser McAllister, Sara Clubb, Lisa Woods

Serial	Agenda Item		Action
1	Welcome & Apologies	All members introduced themselves and new faces introduced themselves	
2.	Minutes of last meeting	Approved. Colin to send out the treasury report.	Colin
3	Matters arising	<p>Bikeability training – will be for p6&amp;7.</p> <p>Halloween party was a huge success and was enjoyed by all. Could we have it that all children would be able to attend next year's Halloween party as opposed to putting a limit on tickets? It's possible that this may require 3 parties, in which case it would require the help of parents on the night. It was also brought up that there was no designated person on the door taking tickets. This would need to be looked into for next year.</p> <p>Book bags were received by the p1 children.</p> <p>Dream team required for playground initiative.</p> <p>It was asked if possible during the next parent evening could the stalls (uniforms etc) be in the same room.</p>	
4	Head Teacher's report	<p><b>School Improvement Plan</b> – Trying to back up data on the children to identify how well they are doing in class.</p> <p><b>Draft Insurance Policy</b> – Head Teacher Q10 to look at the data (Shona sorry this is a bit ropey, can you help?)</p> <p><b>Joint Working Plan</b> – Musselburgh/Wallyford and Pinkie all participating in this project. Our P1 staff will be planning a visit to Wallyford to shadow the teacher. Playbase will also be discussed in these schools.</p> <p><b>Homework Club</b> – This will take place in the local library where pupils can access support. The Burgh and Campie are working together on this. P5&amp;6 are being invited to attend this by the Librarian. Teachers will initially go with the children to the library for the first few visits then it will be up to the individual pupil to make their own way there.</p> <p>Shona stated she would be more than happy to get involved in helping with homework classes.</p> <p><b>P1 Transitions</b> - P1 pupils are currently going through the transition period at the moment ready for enrolment in January 2015.</p>	

		<p><b>Promoting Community Awareness</b> – There has been ongoing, unpleasant damage being carried out in the school playground. This has resulted sadly in the sheds having to be removed.</p> <p><b>Staff Supplies</b> – Mrs Polley is soon to go on maternity leave. Cover is being looked into.</p> <p><b>Wet Weather</b> – Debbie stated she was going to move on with this.</p> <p><b>Christmas Nativity</b> – P1 to P3 will perform this year’s nativity at the North Esk Church on 15<sup>th</sup> December at 10AM – the nativity is called Shine Star Shine.</p> <p><b>P7 Christmas Party</b> – This will take place on Thursday 18<sup>th</sup> December in the evening.</p> <p><b>Christmas School Service</b> – All the pupils will take part in this on 19<sup>th</sup> December at 9.30AM.</p>	
5	Sub groups reports	<p><b>Communications</b></p> <p>The Comms team have been working extremely hard on the website. Laura gave a chat about what the website now has to offer. This website can be accessed by parents. All minutes including AGM can be found on the website too.</p> <p>A list of meeting dates will be added to the website.</p> <p>Campie Community now has a logo and other pictures to be used as a cover picture.</p> <p>There has also been a new service added which allows a parent to text or leave a voicemail with any questions they may have.</p> <p><b>Fundraising</b></p> <p>Santa’s Grotto – The fundraising team to liaise with regards to this. Gaynor to speak with Jackie regarding the grotto. Need volunteers to come forward to be Santa! Debbie did state that if we didn’t get any offers her husband would be happy to do this!</p> <p><i>Christmas Fair</i> - 16 stalls have been confirmed for this event. The cost is £15 per stall with the stall holder donating a prize for the raffle. All cheques to be paid direct to the school office.</p> <p>Volunteers are still required to help out on the day. It was suggested that perhaps p7 pupils could help out on the day?</p> <p>Chris is organising the printing of all raffle tickets.</p> <p>Food and drink will be supervised by Nadine.</p> <p>The monies raised for this event will be used for the playground initiative.</p> <p>Cauliflower Cards – raised £350.</p> <p>School Improvement Report – Nothing new to report. Carry forward to next meeting.</p>	<p>Laura</p> <p>Gaynor</p> <p>Chris</p> <p>Nadine</p>

6.	Treasurer's report	<p>Sharon gave the report in Colin's absence.</p> <p>Main Income - £103</p> <p>Race night - £250</p> <p>Main expense was the p1 school bags - £290</p> <p>Balance £5, 816</p> <p>There was a request for funds for the Christmas party disco hire of £130. The committee agreed to go ahead with this.</p> <p>It was asked if whether there could be funding for classroom Christmas crafts, it was agreed to go ahead with this at a cost of £10 per class.</p>	
7	Playground Planning	<p>It was stated that there are a few people interested in helping with this. It was thought a night in the school to talk about this further was a good idea. Debbie stated that kids would be welcomed along to this as it would be a great idea to have some of their input as to what they would like to see happen in the playground.</p> <p>It was decided that pupils will design their own invitations to which they can hand to their parents to attend the evening. Debbie to speak with the teachers to ensure this can be carried out during class time.</p> <p>It was thought it be a good idea to have a stall at the Christmas Fair to promote the playground planning and ask if Linda might be available to attend.</p> <p>The proposed date for this event is 14<sup>th</sup> January 2015, 6.30 – 7.30. To be confirmed.</p>	<p>Debbie</p> <p>Shona</p>
8	School Toilets	<p>There have been several incidents carried out at the boy's toilets recently. Boys across the school are not wishing to use the boys toilets as it seems boys do not get the privacy required. On top of this the locks on the cubicle doors do not work properly.</p> <p>Debbie welcomes any suggestions as to prevent this from happening in the future as she does not condone this type of behaviour in school. It was suggested that perhaps this could be brought up at Assembly?</p>	
9	School Sports Awards	<p>Shirley to send the link to this to all council members.</p> <p>Eco Schools website – member can look at this.</p>	Shirley
10	Calendar of Events	<p>Shona to set up a handover folder.</p>	Shona
11	Tabled Information	<p>Shona and Lorraine send out information from the ELAPCM/NPFS and the SPTC on a daily basis.</p> <p>Free sessions are available for pupils at the NPFS.</p>	
12	Any Other Business	<p>Shona asked if possible both Carol Snow and Val MacIntyre from East Lothian Council would be welcome to attend any of the parent council meeting? The committee are more than happy to have them come along at anytime.</p> <p>Laura voiced some concern over the wording on both the nursery and p1</p>	

		<p>booklets. She stated that with regards to Numeracy and Well Being the wording is the exact same in both booklets. She would like to think that this should change from a child going to nursery then into p1? And that the child's numeracy skills etc would have vast improvements.</p> <p>Alison confirmed this was in fact needing dealt with in a timely manner and that she will be looking into this further. Alison plans to establish a group of nursery and p1 parents and ask their input as to what they would find useful information in these booklets. Alison will consult and create this with the parents.</p> <p>Book Week Scotland – P1 pupils will receive book bug bags that week.</p> <p><i>School Parking</i> – Catherine raised the ongoing issue of school parking. This situation seems to be getting worse after countless attempts by the school to stop this from happening. This will be put on the agenda for next months' meeting where it will be discussed in more detail.</p>	Alison
13	Dates and frequency of meetings to Sep 15	It was agreed that monthly meetings are still required.	
14	Date of next meeting	The next meeting date is Wednesday 10 <sup>th</sup> December.	