

Campie Parent Council

19 Sep 13

Minutes of AGM

Attending	Gaynor Allen (Chair), Karen Andre (Treasurer), Craig Hunter, Shona Blakeley, Lisa Wood, Sarah Macdonald, Shirley Banks, Ailsa Duncan, Jacquie McNally, Susan Finlay, Claire Beattie, Sheila Silvagni, Sara McCann, Claire Wheeler, Sara Clubb, Debbie Bruce, Laura Munro, Karen Andre, Chris Kelly, Sharon Byrne, Laura Kelly
Apologies	Fiona Conn, Cllr John McNeil, Liz Johnston, Colette Lamb, Debbie Beveridge, Nadine Lowry, Jackie Campbell, Sarah Cunningham
In attendance	Alison Elgin (DHT), Dawn Slight (PT), Cllr John Williamson, Jean Archer (clerk)

Agenda Item	Discussion	Action
1	Welcome and Introduction Gaynor welcomed everyone to the meeting and those present introduced themselves. Gaynor commented that it was good to have representatives from each year group	
2	Minutes of last AGM The minutes of last year's AGM were approved by Karen and seconded by Susan	
3	Chairperson's Report Gaynor spoke through her report which will be sent out to all parents next week. Full details will be in the written report but the areas covered were: the parent council's involvement in the recruitment of a new Senior Management team; the parental involvement in the Health and Well Being Inspection; the twice termly ELPCAM meetings (next meeting is October 5th); the contribution to the campaign to save the Place2Be initiative; the focus on the school library; the Maths Challenge programme; the Bikeability programme (Ailsa volunteered to help with the plan to develop the cycling proficiency scheme); the on-going fundraising and community building activities; the CDC partnership; the parental survey about the Curriculum For Excellence; the proposed revision of the constitution and the Communication Group. Alison expanded on how the feedback from the Health and Wellbeing inspection is going to be used to set up an initiative in the cluster which will be run by DHTs and PTs. The cluster HTs have decided on the initiative and Debbie will explain the working party at a meeting on October 8th.	Whose action is to circulate report? Plus comment of 'All PC members to read' Ailsa Debbie
4	Treasurer's report A copy of Karen's report will be circulated to everyone but the main fundraising activities last year were: the Halloween party which raised nearly £300; the Cauliflower cards which brought in another £300 (thanks were noted for Susan for all her work with these); the calendars which raised £100 and the Christmas and Summer Fairs, both of which generated over £2000. There was no huge focus for spending the money this year, except that £500 was given to the library and another £1000 pledged which hasn't yet been used. Other funds were spent on	Whose action is to circulate report? This should be here. Plus comment of 'All to read'

	<p>Macastory; the primary 7 disco and invitations; about £450 on the P7 yearbooks (Gaynor thanked Fiona and Karen for their work on these); £350 on the badge maker which classes can use at Golden Time and which has been used at the school fairs; the P1 book bags; the Easter Hunt, where every child received an Easter egg) and reference books for parents of the SEN group. Parents are asked what they would like to see money spent on each year and staff draw up wish lists for the parent council to consider.</p>	
5	<p>Head teacher's report This was carried forward but Alison wished Debbie all the best on behalf of the parent council. David Scott has visited the school. The main focus remains the pupils and there is an emphasis on pastoral work. Alison thanked parents for their support and welcome and spoke too about how welcoming all staff members have been.</p>	
6	<p>Recruiting new members Gaynor explained that there can be 24 members of the parent council, 18 being parent members and 6 co-opted, including the three councillors and Barry Turner. The Head Teacher attends in an advisory role and Alison said that she hoped to attend meetings too. There is usually a teacher representative too and this will be discussed with the staff. Questions were asked about what level of commitment is needed from members. A meeting is held each month, with the exception of December unless there is something pressing to be considered then. Members can contribute at whatever level suits them and so the time commitment is variable. The fundraising and communication group both meet separately and it is up to individual members whether or not they wish to attend these. Members might not be able to attend all meetings and therefore do not have to. Parents can attend the parent council without being members and can join in discussions but cannot take part in any decision making processes. There are many other practical ways in which parents can be involved in the school community too. A list was circulated for parents to sign if they wanted to be a member of the parent council. If there are spaces parents can join throughout the year too. Names of Parent Council Members to be confirmed at next meeting with consideration of limit of 18.</p>	Chris/Shona
7	<p>Selecting Office Bearers Karen is standing down as treasurer but is happy to give assistance to whoever takes on the role if needed. No-one volunteered for this role and so it will be discussed at the next meeting. Gaynor said she was happy to hand over the role of Chair and Shona and Chris agreed to work together as co-chairs. It was felt that having two co-chairs meant that a vice-chair is not needed.</p>	All Chris/Shona
8	<p>East Lothian Council's Education Community Representative The council have appointed parents to sit on various committees and are now considering having a representative on the education committee. It was felt that this would be a good idea and Jean will pass on the pc's views.</p>	Jean
9	<p>Cauliflower Cards Susan asked if anybody would be willing to organise this fundraising initiative and, possibly, the Fun Mats. Sara and Clare</p>	

	are happy to do this and Susan will pass on the information to them.	Susan/Sara/Clare
10	AOB Gaynor thanked Karen for all her hard work as treasurer and for all the contributions made by others who are standing down from the parent council too. Shona thanked Gaynor for her work as Chair too.	
11	Date of next meeting This will be held at 7pm on October 24th and subsequent dates will be agreed then	