



Campie Parent Council Meeting – 13 December 2017

Attending	Kirsty Sivell (Clerk) Colin Liddell (Treasurer) Shona Blakeley (Chair) Linsey Brown, Hazel Sayers, Laura Munro, Sara McCann, Susan Heaton, Cllr Katie Mackie, Cllr Stuart Currie, Cllr Andy Forrest, Cllr John Williamson, Nicola Dixon, Tracy Duncan, Kirsteen Wishart, Jenna McBirnie,
In attendance	Sarah Robson (DHT)
Apologies	Tansy Main, Elizabeth Hunter, Mrs Mackay, Clare Paterson, Nadine Lowrey

Serial	Agenda item		Action
1	Welcome and apologies	The chair welcomed everyone to the meeting. Apologies from Mrs Mackay, Tansy, Elizabeth & Clare	
2	Minutes of last meeting	Previous minutes were approved	
3	Matters arising	<p>Shona checked with Val and confirmed that Kirsty is able to support Sara with the xmas cards next year and take this on.</p> <p>She also spoke to Val about the creation of the new sub group and asked if the sub group needed to have parent council members? Feedback is that it is best practice to have members of the parent council on any sub groups. Kirsteen said that she would officially join the parent council if required. Shona will chair an EGM in January to allow new members to join. Val has asked that sub groups should submit minutes from their meetings to ensure that we are covered by insurance.</p> <p>Shona has upgraded our membership to 4 star membership to extend the public liability insurance before the xmas fare.</p> <p>Shona was chasing up a newsletter and Laura confirmed there will be one issued in January.</p> <p>HT was to provide a link to the Education Scotland website – Sarah will follow this up.</p> <p>Cllr Katie Mackie spoke to Lesley Smith (Principle Arts Officer) and she was very sad to hear that Campie were not able to come along this year and she has agreed that all East Lothian Schools will be given priority booking in future (up to two weeks before booking opens to other schools out with the region)</p>	<p><b>Laura</b></p> <p><b>DHT</b></p>
4	Sub-group reports	Fundraising/grant writing – Susan provided a quick update on the xmas fair and calendars. She said that in the new year we could look at doing another beetle drive or a burns supper. There are still some calendars to sell. Agreed that we would set up a table in the playground on Friday to sell the remaining calendars. No dates for	

		<p>future events yet but would be good to get these minuted.</p> <p>Communications – Laura provided a quick update. All communications have been about the school fair recently. Easy fundraising updates have continued to go out. A consultation was shared recently.</p> <p>Playground –</p> <ul style="list-style-type: none"> <li>• The playground Committee are delighted that a funding application submitted to the Musselburgh Common Good Fund for £9,500 to help towards playground improvements – has been successful!</li> <li>• This money will primarily be used to purchase a storage container for the loose parts play (as well as a smaller version for the nursery courtyard) and to buy /install two steel goal/basketball units for the grass area behind the car park (20+ year guarantee).</li> <li>• The East Lothian Council Planning Department has confirmed that none of our playground improvements require planning permission.</li> <li>• Dialogue is on-going with the loose parts play co-ordinator for the Haddington cluster (Kelly Clarke), who is eager to support Campie with the training of teachers and playground supervisors. Funding has been approved to appoint someone to this post in the Musselburgh cluster but we don't yet know when they will be appointed.</li> <li>• Our plan is to have the loose parts play and goals installed / up and running by the Easter holidays. We already have quotes from various companies but are checking with ELC whether we can buy equipment through their procurement channels at the most cost effective price. We will take proposals to a meeting of the Parent Council for approval before incurring any significant expenditure.</li> <li>• Work is progressing with ELC to install new scooter racks for the nursery.</li> <li>• No response has been received from Fiona Robertson yet regarding the request for ELC to cover the cost of purchasing and installing additional bike storage. A chase will be sent early next year.</li> <li>• We had a really positive meeting with the pupil council on 8 December. The children had lots of really valuable suggestions and ideas that we will consider.</li> <li>• Archie McCann has carried out his bike usage survey and Miss Blackie is helping him to analyse the results before sharing with us.</li> <li>• Miss Blackie will help the children to progress a number of other actions for us (including undertaking a class survey of parents who can help us)! We will meet the pupil council again early in 2018.</li> <li>• A garden design / horticulture student from the botanics has offered to volunteer with us to develop the nursery site. Plan is to get things up and running on site in the spring.</li> <li>• Money raised from the school fair will also go toward playground improvements and we will continue to explore other funding opportunities. Any help with grant writing gratefully received.</li> </ul> <p>The area partnership has a 'your voice your choice' initiative for children &amp; organisations involved with children aged 8-18 to apply for funding. 8-18 year olds can apply for funding of up to £2000 per project. All schools have been invited to a meeting and can</p>	
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		<p>report back to the parent council when they know more information about this.</p> <p>The parent council are looking to develop a new sub group. Kirsteen provided an overview of the proposed new Social Inclusion Group. This will go through the formal process at the EGM in January to be approved:</p> <p>“The Social Inclusion Group will work towards providing support and resources within the school community that will aim to allow the opportunity for full inclusion for all.</p> <p>Examples of the issues that this group potentially will cover are:</p> <ul style="list-style-type: none"> <li>- Financial inclusion (including the cost of the school day)</li> <li>- The protected characteristics as are relevant for children (age, gender reassignment, religion &amp; belief, sexual orientation, disability, race &amp; sex)</li> <li>- Possible opportunities for support with attainment</li> </ul> <p>The Social Inclusion Group aims to compliment the good work going on already within the Parent Council, and will ensure close communication with the Management Team.</p>	
5	Treasurer’s report and requests for funding	<p>£2179.00 was raised at the Christmas fair although still some expenses to be paid.</p> <p>The calendars have raised £1135.00 so far through sales and sponsorship, with still some calendars to sell.</p> <p>No new requests for funding.</p> <p>Shona authorised £20 to upgrade the membership for the public liability insurance.</p>	
6	HT Report	<p>DHT provided an update in Mrs Mackays absence. The SLT would like to thank everyone who helped out at the Christmas fair on Saturday.</p> <p>There will be another curriculum evening on 31<sup>st</sup> January. More details to follow after the Christmas break.</p> <p>The people equity funding - all schools in Scotland have an amount of money allocated. A job will go live in January which will form part of the PEF plan. The new teacher will focus on early intervention and early literacy.</p> <p>There is a new education bill which is currently in consultation. There is a link to the consultation which has been shared by the clerk. 21<sup>st</sup> Jan is the deadline for the consultation.</p> <p>There was a meeting held about the new high school build being delayed until 2022, the information will be shared with everyone next week. Shona attended the meeting. It was explained at the meeting that the reason for the delay is that the numbers that were estimated are not as high as anticipated and Musselburgh</p>	

		Grammar will not reach capacity until 2022. This has led to the re-phasing of the high school. Some capital expenditure has been approved for Musselburgh Grammar, £500,000 should be invested into the grammar school.	
8	Tabled information	The information on the recent consultation has been shared.  ELAPCM- Shona was unable to attend, she will share the minutes as soon as she gets them.	<b>Shona</b>
9	AoB	Hazel will be submitting her resignation from the parent council at the EGM in January.  Linsey will approach footballer Kenny Miller about opening the football pitch when it is ready.  It was suggested that it would be a good idea to promote the members of the parent council so that the wider parent forum know who to approach.  Kirsteen enquired about the report that Mrs Mackay said that she would share at the last meeting. Sarah confirmed that the SLT are looking at this report and discussing the best way to share this information with everyone. The stats from the council have not yet been published by the council.	<b>SLT</b>
	Date of next meeting	Tuesday, 16 <sup>th</sup> January 2018	