



Campie Parent Council Meeting – 21 February 2018

Attending	Kirsty Sivell (Clerk) Colin Liddell (Treasurer) Cllr John Williamson, Morag Grant, Tansy Main, Heather Doyle, Liliana Holga, Sara McCann, Nadine Lowrey, Susan Heaton, Jane Liggat, Shona Blakely (Chair) Laura Munro, Tracy Duncan, Nicola Dixon
In attendance	Pauline McKay (HT) Alison Elgin (DHT)
Apologies	Elizabeth Hunter, Kirsteen Wishart, Cllr Katie Mackie, Cllr Stuart Currie, Ailsa Duncan

Serial	Agenda item		Action
1	Welcome and apologies	<p>The chair welcomed everyone to the meeting. Hazel has decided to resign from the parent council.</p> <p>Shona has asked Kirsty to politely remind members to send apologies if they cannot make the meeting.</p>	Kirsty
2	Minutes of last meeting	Previous minutes were approved.	
3	Matters arising	<p>Shona has checked all the website hyperlinks are working</p> <p>Shona was to share the minutes from ELAPCM, Kirsty confirmed that she already circulates these so Shona doesn't need to.</p> <p>There was a meeting last night but Shona could not attend.</p> <p>The reinstatement of the subgroup.</p>	
5	Sub-group reports	<p>Fundraising –</p> <p>The team has started getting stuff organised for the summer fair on 16<sup>th</sup> June (Nerf booth &amp; pony rides planned) Planning an easter egg hunt and bake sale on 29<sup>th</sup> March in the playground. Will put a text out asking for baking donations. Beetle drive is planned for 3<sup>rd</sup> March at the Rugby Club. Tickets are £4 adult &amp; £2 child.</p> <p>Last of the calendars were sold.</p> <p>Xmas fair planned for 1<sup>st</sup> Dec 1-3pm</p> <p>Fundraising Meeting Minutes - Weds 7th March Att. Susan Heaton, Nadine Lowrey, Clare Paterson, Elizabeth Hunter, Ailsa Duncan, Lynne Kerr.</p> <p>Easter egg hunt - 29th March - in the playground, 2.50-3.30pm.</p>	

		<p>£2 per sheet to find the clues over the easter break. Prize draw of completed forms - giant chocolate egg.</p> <p>Bake sale Guess the bunny birthday. Guess how many eggs in the jar.</p> <p>Actions - Make new clues/location (all) Buy giant egg &amp; rabbit soft toy (Nadine &amp; Clare) Source jar and buy eggs (Nadine) Groupcalls (Elizabeth) Print and laminate letters (Ailsa) Print forms (Nadine) Put clues together &amp; print (Lynne)</p> <p>–</p> <p>Summer Fair - 16th June, 1-3</p> <p>Raffle prizes confirmed - Nerf Gun Party (worth £200) 1hr bounce session for two at Ryze Two month passes for Quay</p> <p>Actions - Raffle prizes (all) Official headed letter (Elizabeth) Raffle tickets printed (Nadine) Chase up activity providers (Susan, Clare, Lynne) Stalls arranged (Susan)</p> <p>Next meeting - Weds 25th April</p> <p>Grants writing – No update</p> <p>Playground update – Emailing the council trying to progress with plans. Wrote a letter to Fiona Robertson head of education before xmas to see if council would provide bike racks, had a response that they are not able to support this. Tansy has been in touch with local councillors to see if they could try to influence this, Fiona will revisit this. Will be applying for sustrans funding in April. Richard is in touch with criminal justice about doing the scooter storage for the nursery.</p> <p>Loose parts play - quotes for the storage container were old, revisited this and approached the company that towerbank used. Revised quotes are between £2-£5k so trying to minimise the cost. Working with loose parts play coordinator for the haddington cluster as a new person has just been appointed to the Musselburgh cluster. Susan, Elizabeth and Tansy will meet with her shortly to discuss training for staff etc. May be April realistically before she is up to speed.</p>	
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	<p>Melanie Brown from afterschool club has offered to help on the playground committee. Need to try to source the goals, got quotes, best quote from a company who is not on the council supplier list. Been in touch with procurement to check ok to use them. Would like to surface the whole area of the football pitch but this would be too expensive. Could put a semi-circle surface in front of the goals where there would be the most wear and tear. Tansy asked if the parent council were happy to authorise this spend to surface the parts in front of the goals, would be an extra £2000 approx.</p> <p>Richard has emailed hibs and hearts asking if they could provide any equipment. Waiting on a response.</p> <p>Council repairs officer is to look at the broken seat in the playground and the tree officer is going to come to cut back the willow tree in the willow garden.</p> <p>Emailed Miss Blackie about coming to see the pupil council again to help analyse the results from the bike survey which will help with the sustrans application.</p> <p>The site next to the nursery - A student has been out to measure up and will pull together some plans, will present this to the parent council and SLT. Will use this for the basis for the tesco bag pack.</p> <p>Security in the area next to the nursery - some discussion took place about how to make this area secure if there is to be a nature garden and outdoor classroom. Security lights, signs, CCTV, and who would pay for this? Will need to look into this further.</p> <p>Support Scotland application for surfacing and flood lights is a possibility.</p> <p>Some parents have volunteered to help at the parent consultations evenings.</p> <p>Communications Update – Not a huge amount of updates recently. Jenna is going through the tabled info and anything relevant will put on social media. Kirsty will work with Laura to put up minutes and agenda.</p> <p>Social inclusion Update – Action points for inclusion in the minutes: Looking at a couple of documents, challenging perceptions overcoming poverty and the cost of the school day toolkit for parent councils which came from the national improvement forum. The school has already implemented a few things from this. In the process of pulling together all the information to analyse what needs to be shared with the wider parent forum. Jane is keen to get involved as her job is pupil support officer, part of her role is equity and inclusion funded by the government, she is also a Trainer for the poverty awareness in Edinburgh and trainer for LGBT in Scotland. Still keen to get a member of teaching staff involved in the subgroup, Pauline has</p>	
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		<p>put this to the staff meeting and is waiting on someone coming back.</p> <p>Uniform rail - make this more freely available. Some discussion took place about the best way to promote this and use this. Ideas were to have it rolled out into the playground, promote online, regular swap shops.</p> <p>Encourage parents/carers to label clothing to reduce the lost property.</p> <p>Cashless lunches have been talked about as a local authority but no further information on this yet.</p> <p>Nicola asked about the Friendship bench, children are still being encouraged to use the friendship bench and being mindful if they see a child is sitting alone and not joining in. Some discussion took place as to the best way to educate children on strategies to use in the playground to encourage social inclusion.</p> <p>Some discussion about swapping xmas dresses and dress up stuff for dress up days.</p> <p>Looking at leaflets that other schools produce about financial support etc., aim is to try to produce something for campie.</p> <p>Will need some funding for the social inclusion sub-group. Shona clarified the process for requesting funds from the parent council.</p> <p><b>Actions - to make plans for the swap shop and draft the leaflet regarding finance.</b></p> <p><b>Minutes from the last social inclusion meeting:</b></p> <ul style="list-style-type: none"> <li>• KW to email Mrs McKay to ask who our teacher representative is to be and to request that we set the first meeting with this teacher.</li> <li>• All to look at policies available on internet and work out what information relevant to inclusion is available to families at the moment.</li> <li>• All to set a date of next meeting</li> </ul>	
7	Treasurer's report and requests for funding	<p>Colin provided an update. On 5<sup>th</sup> Feb £9,500 was paid into the bank from the common good fund making the total balance £26,500.</p> <p>It was agreed that £20,000 of the balance should be spent on the playground and the playground sub group have autonomy on how to best spend this.</p> <p>Request for funding to purchase rails to set up the swap shop. Agreed that £100 would be approved for this spend.</p>	

8	HT Report	<p>The recent parental engagement workshop went really well and the education psychologist session was really well attended. There was a fantastic atmosphere in the school and the children were really excited and involved. The feedback was very positive. HT will keep building on this from the feedback and expand any opportunities.</p> <p>Your voice your choice – Campie has been shortlisted and have made it in to the final. They will attend the event on 27<sup>th</sup> Feb where they will give a two-minute presentation about their proposal. They are looking for volunteers to help at this event. Please email by 21<sup>st</sup> Feb if you can help.</p> <p>Self evaluation is ongoing with the reinstatement of the school improvement subgroup and working closely with the early years team at ELC. Pupils are being consulted and will be completing a survey where they are asked lots of questions about school and the community and this helps shape some of the things that the school and council include in their improvement plans. The first part of the in-service day was dedicated to self evaluation and looking at the national improvement framework and the second part parents came along to help look at the school improvement plan. One of the outcomes from this was to publish the child friendly version of the school improvement plan and put it on the website</p> <p>SNSA – Campie has been selected again for a norming study and a sample of children will do the assessments which will help populate the standardised process. Parents of any children involved will be advised.</p>	
9	Tabled information	<p><i>Shona covered off all the tabled information:</i></p> <ul style="list-style-type: none"> <li>• <i>Children &amp; YP Subgroup</i></li> <li>• <i>Empowering Schools Consultation</i></li> <li>• <i>South East Improvement Collaboration Update</i></li> <li>• <i>ELAPCM Meeting Minutes</i></li> <li>• <i>Textile Reuse</i></li> <li>• <i>National Parent Forum of Scotland annual conference</i></li> <li>• <i>Musselburgh area partnership meeting 05/02/18</i></li> <li>• <i>Parent reps for appeals committee</i></li> <li>• <i>Charging meetings for service-users, families, carers and partner organisations</i></li> <li>• <i>ELAPCM agenda 20/02/18</i></li> <li>• <i>Musselburgh area partnership participatory budgeting event</i></li> </ul>	
10	AoB	<p>Tansy had agreed to attend the Musselburgh area partnership meetings but Sara has agreed to do this as Tansy has her hands full with the plans for the playground.</p>	
	Date of next meeting	<p>Tuesday 20<sup>th</sup> March</p>	