



Campie Parent Council Meeting/EGM – 16 January 2018

Attending	Kirsty Sivell (Clerk), Kirsteen Wishart, Tansy Main (vice chair) Melanie Brown, Susan Heaton, Morna Dawson, Jenna McBirnie, Shona Blakely (Chair), Linsey Brown, Liz Scott, Lesley Balharry, Tracy Duncan, Nicola Dixon, Elizabeth Hunter, Hazel Sayers
In attendance	Pauline McKay (HT) Sarah Robson (DHT)
Apologies	Clr Katie Mackie, Sara McCann, Clr John Williamson, Clr Stuart Currie, Ailsa Duncan, Colin Liddell (treasurer) Nadine Lowrey, Laura Munro, Laura Sanders

Serial	Agenda item		Action
1	Welcome and apologies	The chair welcomed everyone to the meeting.	
2	Minutes of last meeting	Previous minutes were approved	
3	Matters arising	<ul style="list-style-type: none"> Nicola mentioned that the supporting transgender young people in schools policy and the play policy still cannot be accessed on the school website. HT will look into this and fix the hyperlinks on the website. Newsletter still to be issued in January. A link to the SNSA information on the education Scotland website went out as a group call and email on 20th December. Shona had an action to share the minutes from the ELAPCM meeting – Shona has not had them yet and will share when available. 	<p>HT</p> <p>Shona</p>
4	EGM	<p>There are 5 vacancies on the parent council and 6 co-opted vacancies that can be filled.</p> <p>Shona provided an overview of the role of the parent council and the sub groups and asked if anyone was interested in joining, new members are;</p> <p>Nicola Dixon, Tracy Duncan, Kirsteen Wishart, John Gilligan & Linsey Brown</p> <p>Kirsty will inform East Lothian Council.</p> <p>Shona will invite Val McIntyre along to a future meeting to speak more about the role of the parent council.</p> <p>Some discussion took place about the need to take minutes at sub-group meetings. Shona confirmed this is for insurance purposes</p>	

		and she has checked with Val and this is best practice. Val also confirmed that it is best practice to have a parent council member on the subgroup but they can recruit into the subgroup from the wider parent forum.	
5	Sub-group reports	<p>Elizabeth asked who is responsible for grant writing. Shona confirmed that this has historically been her responsibility but she is looking to delegate this to someone else. Shona will continue to look for funding opportunities.</p> <p>Garfield Weston have a one off fund of up to £120,000 and state supported schools can apply.</p> <p>Fundraising –</p> <ul style="list-style-type: none"> • Thank you to Susan and Lynn who pulled all the calendars together. There are still 4 calendars left to sell. £1135.00 raised from the calendars so far. Colin has the total. • The date of the summer fair is 16th June. • Would like to do another Tesco bag pack this year. • Some new joiners to the school lottery after promoting this at the last parent consultation which has upped the prize fund. • There are 64 supporters on easy fundraising which has raised a total of £436.08. <p>Some parents have been asking about what the money is being spent on as they cannot see any improvements. Shona confirmed that the parent council are focusing all energy on the playground at the moment but If a parent identifies something that they wish to fundraise for they should raise this with the parent council. Some concerns about nothing happening in the playground. Further discussion took place on all the bureaucracy which has delayed the plans for the playground and the lack of volunteers to help with the task of moving things forward. The playground subgroup is committed to delivering on the plans this year.</p> <p>It was suggested that a communication should go out to parents to promote what has been funded by the money raised over the year.</p> <p>Shona would like to set up class reps who can represent the wider parent forum and the parent council to improve communication.</p> <p>Grants writing –</p> <ul style="list-style-type: none"> • Nothing to report <p>Playground update –</p> <ul style="list-style-type: none"> • Tansy provided an update (See summary in the last minutes) Tansy has had confirmation from the council that we don't need planning permission for any of the playground plans and there is now funding in place after receiving the £9500 grant before xmas. This allows them to make headway with plans. They will be meeting next week to plan what needs to be done e.g. Introducing the loose parts play. Tansy will be working closely with council to deliver the training required for staff. The group plan to press ahead and purchase the storage 	

		<p>container which will be placed in the green area next to the after school club and purchase the football goals to be placed in the grass area behind the car park. (the football goals should come with integrated basketball hoops)</p> <ul style="list-style-type: none"> • The group plan to run a competition to transform the willow garden into a den. The Pupil Council was very enthusiastic about this idea. They will be asked to create a design and will be given a budget of around £2000. The entries will be judged and the winning design will be built. • Tansy raised concerns that the concrete/wooden bench in the middle of the playground is broken and looks dangerous and should probably be removed. Tansy will look into this and speak to the council. <p>Communications –</p> <ul style="list-style-type: none"> • The comms team needs more volunteers. Kirsty advised that it is part of the clerk’s role to update the parent council website etc. and could work jointly with the comms team to keep information up to date. Shona will continue to update twitter and the facebook page. • Year group facebook pages are a good platform to share information with the wider parent forum. <p>Social Inclusion Group – Kirsteen provided an overview of the purpose of this new sub group:</p> <p>“The Social Inclusion Group will work towards providing support and resources within the school community that will aim to allow the opportunity for full inclusion for all.</p> <p>Examples of the issues that this group potentially will cover are:</p> <ul style="list-style-type: none"> - Financial inclusion (including the cost of the school day) - The protected characteristics as are relevant for children (age, gender reassignment, religion & belief, sexual orientation, disability, race & sex) - Possible opportunities for support with attainment <p>The Social Inclusion Group aims to compliment the good work going on already within the Parent Council, and will ensure close communication with the Management Team.</p> <p>Shona has asked for the wording to be changed to say the ‘Senior Leadership Team’ instead of the ‘Management Team’</p> <p>The parent council have voted unanimously on the set up of this new sub group. The sub group will now be active.</p> <p>Shona hopes that the group will now recruit other members to the sub-group and link in closely with the SLT and the pupil council.</p>	
6	Your Voice, Your Choice	Vivienne Struthers a member of the Musselburgh Area Partnership and Chairwoman for the Project Steering Group attended the meeting tonight to talk about the launch of ‘Your Voice, Your	

		<p>Choice’:</p> <p>YOUNG people are being given a “once in a lifetime” chance to have their say on how a budget of £20,000 is spent in the Musselburgh area.</p> <p>The venture, ‘Your Voice, Your Choice’, has been launched by Musselburgh Area Partnership, which decided to capitalise on the Scottish Government’s ‘Year of Young People’ in 2018.</p> <p>Youngsters aged eight to 18 living in Musselburgh, Old Craighall, Wallyford and Whitecraig will decide which youth initiatives the cash will be spent on.</p> <p>The area partnership, which prioritises cash allocated for Musselburgh by East Lothian Council, is funding the bulk of the project, supported by £5,000 from the council via the Scottish Government’s Community Choices fund.</p> <p>Ideas or applications will be submitted to a panel for shortlisting and will be scored on their impact on the following criteria: improving health and wellbeing; improving safety; strengthening the community; raising achievement; reducing poverty; including everyone.</p> <p>Twenty-five successful applicants will be invited to a community inspired event on February 27 in Venue 1 at The Brunton, where they will have an opportunity to present their application to an audience of children and young people.</p> <p>While the entire community is invited to the event, it will be the children who will vote on the funding applications.</p> <p>The project, which opened for applications on Monday, closes on February 1.</p> <p>To learn more or download an application form, go to the Musselburgh Area Partnership website at eastlothian.gov.uk/musselburghap and click on the ‘Your Voice, Your Choice’ link.</p> <p>Tansy has agreed to represent the parent council at future area partnership meetings.</p>	
7	Treasurer’s report and requests for funding	<ul style="list-style-type: none"> • No report as Colin is absent 	
8	HT Report	<ul style="list-style-type: none"> • The PEF teaching post has went live on my jobs Scotland. This role is primarily to look at raising attainment and improving literacy. • The SLT are working on the back of the parental engagement group and hope to meet again this session. 	

		<ul style="list-style-type: none"> • There is a Spotlight coming out tomorrow which has a metacognition focus. • A groupcall came out about the sharing our learning session planned for the end of January. An education psychologist doing a session the importance of adopting a growth mindset and how this supports learning. Family are invited to come along their child's class and see their learning. • HT would like to request to reinstate the improvement subgroup within the parent council as attainment sits within this remit and this is a priority focus in the overall improvement plan. HT is looking to develop a model to share with the parent forum. The school improvement plan is already written for this year and HT is asking for this to be evaluated and looking for help to shape the priorities going into next session. The parent council will discuss this at the next parent council meeting. • CfE results – The Achievement for Curriculum for Excellence Levels results have been published and can be viewed on the Scottish Executive website. This contains the results of the Achievement of Curriculum for Excellence (CfE) Levels data collection, detailing pupils' achievement (based on Teachers Professional Judgements) in reading, writing, listening and talking and numeracy. • The closing date for the empowering schools consultation is 30th January and HT would like to encourage people to participate. 	All
9	Tabled information	<p><i>Shona covered off all the tabled information:</i></p> <ul style="list-style-type: none"> • <i>Local Government and Communities Committee: Call for Views on the Planning (Scotland) Bill</i> • <i>Your Voice Your Choice</i> • <i>Play Talk Read Bus</i> • <i>Empowering Schools Consultations</i> • <i>Monthly News from NPFS</i> 	
10	AoB	<ul style="list-style-type: none"> • A member of the parent forum asked Tansy to raise a concern about the timing of the parent consultations. HT would encourage any families to speak to the school if they have any concerns about their child's progress throughout the school session. • The parent council was sent an xmas card by MSP Colin Beattie which arrived after the last meeting. • If you identified yourself as a class rep please let Shona know so she can add your name to the campie community page. 	
	Date of next meeting		

DRAFT