

Campie Parent Council Meeting – Tuesday 21 November 2017

Attending	Kirsty Sivell (Clerk) Colin Liddell (Treasurer) Linsey Brown, Tansy Main, Sara McCann, Liz Scott, Shona Blakeley (Chair), Karen Trotter, Kirsteen Wishart, Cllr Stuart Currie, Nicola Dixon, Laura Sanders, Morna Dawson, Tracy Duncan
In attendance	Pauline McKay (HT) Alison Elgin (DHT)
Apologies	Cllr John Williamson, Laura Munro, Hazel Sayers, Cllr Katie Mackie, Ailsa Duncan

Serial	Agenda item		Action
1	Welcome and apologies	<p>The chair welcomed everyone to the meeting</p> <p>Introductions were made for any new faces/members. Shona briefly outlined the role of the parent council and explained that the main purpose is to consult and share information with the wider parent forum.</p>	
2	Minutes of last meeting	<p>Previous minutes were approved by Tansy & Sara and will be circulated in due course</p>	
3	Matters arising	<p>Susan has been working on the calendar and something will come out in the bag drop soon. The winner have been chosen and the calendar has been designed. Order forms should be coming home tomorrow.</p> <p>The parent council/campie community constitution is sitting with Shona at the moment.</p> <p>Tansy provided an update on the playground plans. The good news is that the planning dept. do not require planning permission for any of the proposed plans.</p> <p>Tansy is encouraging everyone to continue to promote easy fundraising as £400 has been raised so far.</p>	Shona
4	Sub-group reports	<p>Fundraising/grant writing –</p> <p>The playground subgroup had a meeting last week. They have submitted the application for the Musselburgh common good fund for £9500 which will be for the goals behind the car park and the container for the loose parts play. Elizabeth will be eagerly awaiting a decision on 8th Dec. They have already got quotes for the equipment and will be able to move forward with this quickly if the funding is approved. This also means that they can now progress with other funding applications. Cllr Currie has given advice on some other possible source of funding. He has donated tickets for Musselburgh racecourse for the xmas raffle. Tansy met with a parent from tower bank who have introduced a loose parts play recently. They have done a number of other interesting things in the playground and gave pointers for where to get equipment and pitfalls and challenges etc. Tansy has been in touch with Kelly Clark who is the Loose Parts Play Development Officer for the council and she is keen to support Campie and get on board. She will be able to help with the training and suggested 2 hrs for all teachers during an in service day and a full day for playground assistants. Tansy will continue to speak with her to progress this. Richard is continuing to progress the scooter racks for the nursery</p>	Tansy

		<p>with the council which should cost less than £100. No response from Fiona Robertson about this yet. Richard emailed Tansy to say unfortunately no student at the botanic gardens selected the nursery project but his wife Sophie is still keen to see what she can do in that space and try to progress this.</p> <p>Tansy plans to communicate something soon regarding the competition for the 'dengineers' application. The application needs to be submitted by 31st Dec.</p> <p>Shona is keen for the sub groups to minute their meetings (a list of action/bullet points) which should be submitted by the clerk to the council along with the parent council minutes. Some discussion took place about this.</p> <p>Kirsteen would like to propose setting up a school inclusion sub group. Shona has asked Kirsteen to right a brief proposal of the purpose of the sub group to be considered at the next meeting. Miss Elgin highlighted the new policy which may have an impact on this where the school is now required to reference check all volunteers.</p> <p>Sara has suggested that it would be a good idea if we could get a list of what is needed (volunteers/donations/baking etc.) ahead of the xmas fair.</p> <p>Sara mentioned that the xmas cards will be coming home this week. Shona mentioned that next year will be the last year Sara will be involved in the xmas cards. Kirsty is interested in taking this on but will need to check with Val McIntyre if this would be no conflict with her role as clerk.</p> <p>Communications – No comms reps (Laura & Jenna) present. The comms group haven't sent out a newsletter yet, Shona will follow this up with Jenna & Laura.</p> <p>Morna asked about the communications group that was arranged by the school. HT confirmed that they will be getting back in touch with the people who attended the meeting regarding the actions agreed.</p>	<p>Richard</p> <p>Tansy</p> <p>Shona</p>
5	Treasurer's report and requests for funding	<p>Balance is currently £12,855.00.</p> <p>Still earning from the school lottery & a small amount made from the Halloween party. There has been sponsorship from the school calendar, some local firms have paid to advertise in the calendar. £2000 has been earmarked for the playground.</p> <p>No new requests for funding.</p>	
6	HT Report	<p>The standards and quality document will be posted on the school website along with the school improvement plan and these two documents should link well together. HT outlined some of the high level messages from the reports.</p> <p>Attainment figures for P1/4 & 7 will come again this year from the</p>	

		<p>Scottish government usually around the end of Nov. The school is tracking these figures for the entire school not just P1/4 & 7.</p> <p>The HT spoke about the Scottish national standardised assessment (SNSA) this is the first year of implementation. P1, P4 & P7 will do the assessments on reading, writing & numeracy at some point in the academic year. The exact timing of this will be decided by the class teacher. The SLT are in the process of training staff. This will help form the discussion for the parent consultations etc.</p> <p>The Education Scotland website has a lot of further information on the SNSA. HT will provide a link to the website.</p> <p>Some further discussion took place about the SNSA and how the data will be used nationally and by the school.</p>	HT
8	Tabled information	<p>Shona confirmed that the tabled information part of the meeting should cover any communications & emails that have been circulated recently.</p> <p>The ELAPCM meeting is tomorrow night so no update on this. Campie Parent Council will be sending apologies for the meeting as there is no one available to attend.</p>	
9	AoB	<p>Sara asked for an update on the issue with panto ticket allocation. Cllr Katie Mackie was looking into this. Kirsty will chase her for an update.</p> <p>A parent attended the meeting to discuss ongoing concerns which had been raised at a previous meeting. It was agreed that the parent would link in with the proposed school inclusion subgroup and they would arrange a meeting to discuss a proposal/action plan to be presented to the parent council and SLT for consideration.</p>	Kirsty
	Date of next meeting	Tuesday, 16 th January 2017	