

Campie Parent Council Meeting – Wednesday 25 October 2017

Attending	Kirsty Sivell (Clerk) Nadine Lowrey, Tansy Main, Elizabeth Hunter, Cllr Stuart Currie, Sara McCann, Laura Sanders, Jenna McBirnie, Claire Beattie, Jen Monashan, Katie Mackie (Cllr), Shona Blakely, Ailsa, Duncan, Hazel Sayers, Colin Liddell (Treasurer), Clare Paterson, Laura Munro (Chair)
In attendance	Pauline McKay (HT) Alison Elgin (DHT)
Apologies	Cllr John Williamson

Serial	Agenda item		Action
1	Welcome and apologies	The chair welcomed everyone to the meeting	
2	Minutes of last meeting	Previous minutes were approved and will be circulated in due course	
3	Matters arising	<p>Kirsty has booked lets for the next year of parent council meetings.</p> <p>First aid training is running on 27<sup>th</sup> Nov, anyone who would like to attend it is £45pp which the parent council will pay.</p> <p>Laura has circulated the updated constitution and so far has had no comments or feedback. Please let Laura know if you have any comments and she will get it signed off.</p> <p>There is training being held on 6<sup>th</sup> Nov on the role of the parent council for office bearers if anyone wishes to attend.</p>	
4	Sub-group reports	<p>Fundraising –</p> <p>Tickets have been going out for the Halloween party and there are no limits on numbers this year.</p> <p>The Christmas fare is being held on Sat 9<sup>th</sup> Dec</p> <p>Susan has been working on the calendar and is looking for entries to be submitted.</p> <p>The school lottery is on target to raise £1000 this year. The prize fund is £15.10 with 32 parent/carers signed up.</p> <p>The Christmas cards have been collected and letters should go home next week with order forms.</p> <p>Grant writing –</p> <p>Shona updated on the parent council constitution/s. Laura has drafted a campie community constitution and Shona’s employer has given some pointers and a template that she is intending to use. Shona confirmed that we really need to have written permission (in writing or by email) from the council before she can apply for any funding. We should also clarify at the application stage who will be responsible for the maintenance and the maintenance plan for any capital item.</p> <p>Elizabeth has discussed this with health and safety at the council</p>	

	<p>and has some more clarity on this. If the parent council put something into the playground the parent council is responsible and is the council put something in it is their responsibility but there is still some queries around this.</p> <p>Shona is still looking for funders but she will need written permission from the council before she can pursue anything.</p> <p>Playground –</p> <p>Tansy has drafted a letter to Fiona Robertson (Head of Education) Richard Cook has pulled together a visual of the plans for the playground (which is attached) this will be copied to all the local councillors.</p> <p>She has also contacted the planning department to see if they need planning permission for various things. The playground sub group are trying hard to move forward with the plans for the shipping container, new bike/scooter storage, interim MUGGA solution (football/games area) outdoor classroom, nature garden &amp; den area in the willow garden and are hoping by the end of the Easter holidays some progress will have been made.</p> <p>She reiterated that grants are reliant on this planning permission.</p> <p>Some discussion took place about having the football/games area in the fenced off grassy area but may have to timetable the closing of the car park gate for safety and may have to put up some netting above the fence with the help of parent volunteers.</p> <p>Tansy was emailing landscape and countryside to see if they can tie down the willow tree to stop it interfering with the cables and doing some grass cutting and maintenance. Elizabeth has proposed that the willow garden could be turned into a den and has suggested running a competition in the school for ideas and a design for the den. It was suggested that some funding could be earmarked from the xmas fair for the build to give the children a budget to work with.</p> <p>CBBC Dengineers programme accept applications in February and it was suggested that the school could apply for this.</p> <p>Tansy has had some discussion about plans for the boundary wall and the council has said that it is structurally sound so she has been thinking about some ideas.</p> <p>Some thoughts on what to do with the shipping container; having a theatre stage, a mural etc. Tansy is meeting with a parent from tower bank primary next Friday as they have just installed a shipping container and she is hoping to get some ideas.</p> <p>They now has a site plan from the council and Tansy's Husband will mark up on the plan where everything is planned to go.</p> <p>The area behind the nursery has been earmarked to create a nature garden with an outdoor classroom. Sophie Neil works at the Royal Botanic Gardens and some students are undertaking</p>	
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5	Treasurer's report and requests for funding	Balance is currently £13,000. No new funding requests. Invoice from the council for the sleepers, Colin will deal with.	
6	HT Report	<p>The HT would like to thank Laura for her 2 years in her post as chair.</p> <p>The school has been unable to appoint anyone for the P2 position and this has been re-advertised. Mr Woods will remain in the post for the time being.</p> <p>HT has sent off to the local authority the school improvement plan and standards and quality report and is waiting on some feedback and will be in position to share this with the parent council and the key messages soon.</p> <p>The SLT have produced a child friendly version of the school improvement plan this year. HT handed out a copy of the infographic to the group. The SLT will begin the process of getting the children involved in this and emphasised that the Children should be fully involved in the school improvement plan process.</p> <p>The HT wanted to revisit the subject of the school choosing not to attend the pantomime this year as there has been a lot of parent/carer feedback. She wanted to clarify the reasons for choosing not to attend the panto this year; the cost of the school year and the fact that they were unable to secure any December dates. The school wants to ensure that the panto experience happens at Christmas time and not too early so it ties in with the xmas parties and the Children have the complete experience. HT wanted to clarify that this does not mean that the panto will not happen at all and it is likely that they will choose to do a year on/year off. HT reinforced the importance of the link between the school and the Brunton theatre and emphasised that Christmas is a really important time for the school and fully anticipates that this</p>	

		<p>will be a very special time in the school. The school will ensure that there are other unique experiences for the children to have this year.</p> <p>Some discussion took place about how the ticket allocation works for schools. Cllr Currie confirmed that the Brunton theatre receive grant funding from the council every year.</p> <p>Some of the feedback received by the parent council was that the cost of sending your child to the panto through the school was considerably cheaper than paying to go out with the school. A lot of parents/carers felt that there was a lack of consultation about this.</p> <p>HT is mindful of what has been said and articulates that the panto is not cancelled permanently and they will re-consider it again next year.</p> <p>Cllr Katie Mackie will speak to her contact at the Brunton theatre about the booking/ticket allocation process and gets some clarity on this and come back to the parent council.</p> <p>Shona suggested applying for the Forth One carol singing competition, HT will take it to a staff meeting for discussion.</p> <p>HT spoke about the open days where parents and carers have the opportunity to visit the school and see the children's learning. There is another date in January planned which will be shared with parents.</p> <p>Shona would like to minute that the parent council is on hand to help with any parent consultation with the wider parent forum and can support the school with any future communications.</p>	
8	Tabled information	<p>Prestonlodge learning festival is on this Saturday at Preston lodge High. Laura has posted this on the website.</p> <p>The Edinburgh college development trust have four positions that they are looking to fill – information was circulated by Kirsty.</p>	
9	AoB	The annual fireworks display is on Sunday 5 <sup>th</sup> Nov at 7pm	
	Date of next meeting	Tuesday, 21 <sup>st</sup> November 2017	

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