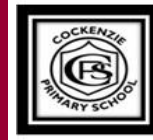


# Cockenzie Primary School NEWSLETTER 1 August 2020



Curious  
Positive  
Successful  
Respectful

To report a pupil's absence – call 01875 811327 and press '1' to leave message  
[admin@cockenzie.elcschool.org.uk](mailto:admin@cockenzie.elcschool.org.uk)  
<https://www.edubuzz.org/cockenzie/> <https://twitter.com/CockenziePS>

## Curious

- Asks questions
- Solves problems
- Loves to learn



## Positive

- Has self-belief
- Shows resilience
- Is kind and helpful



## Successful

- Always tries hard
- Wants to improve
- Achieves success



## Respectful

- Includes everyone
- Respects others' feelings and property
- Polite and shows good manners



### Message from Ms Banks:

Welcome back to everyone returning to school and nursery and a massive welcome to our new P1 and nursery children and families and to those children and families joining us in P2-7. The reopening of school last week went very well. The children are all so very happy to be here and we are delighted to be back. The situation is ever changing and I will ensure we continue to keep you up to date with any changes.

Our main focus is on the Health and Well Being of all our children and staff. We are adhering to the Scottish Government Guidelines at all times. As far as possible, classes are not to mix and therefore we are staggering breaks and lunches. We have allocated each year group with a huge section of the playing field for breaks and lunchtimes and the children are enjoying this. We are very fortunate here to have such extensive grounds.

The P1s and P2s have access to the infant playground and the large area in front of the school on a rota basis.

One of the main concerns is the playground at drop off and pick up times.

- Nobody to enter the school grounds before 0835 so please don't send your child to school before this time.
- Children will be expected to come into the playground and line up immediately.
- Whenever possible, P4-7 children should be dropped at the gate without the parent/carer coming into the playground.
- One adult per child/family when required.
- P2 parents/carers, please stand back from the lines and keep the exit path clear.
- Adults MUST adhere to 2m physical distancing in the playground.
- If you have to accompany a child to a line, then please walk around the edge of the playground and stay back from the class lines.
- If you have younger children then please ensure they stay with you in the playground.
- And a reminder that NO DOGS are allowed.
- Gates at Winton Park are to be locked during the school day as we cannot have members of the public walking through the school grounds. Before and after school and during the holidays these gates will be open.

Important  
Message

These points have to be followed by everyone. We need everyone to be on board as the main focus is keeping everyone safe.

Thank you

### **Breaks and Lunchtimes**

Scottish Government guidelines state that classes, wherever possible, should not mix and therefore we are using the extensive playing field for breaks and lunchtimes. Please ensure your child has suitable footwear and has trainers/gym shoes in school for PE.



### **Contact Information**

Please inform us immediately if you change address, telephone number and/or email address.

### **Class Information and Termly Highlights**

In normal circumstances, we invited parents/carers in to school in the first term so that they can meet the teacher, see the classroom and find out what will be happening in that class. Unfortunately, due to the restrictions in place, this cannot happen this year. To provide you with some information about your child's class, etc, teachers are putting together a PowerPoint and termly highlights which will be emailed out to you next week, along with Termly highlights.



### **Reporting Absence**

If your child is unexpectedly unable to attend, please call that morning as early as possible to let us know on 01875 811327 (Option 1). Please phone this number and leave a message giving your child's name, class and the reason for absence. If you have not advised us of your child's absence by 9.00 am on day 1 of an absence, we will contact you by phone to establish the reason for the absence.

If we are unable to contact you, we then call the emergency contact numbers and if we are still unable to make contact, then the matter is passed to the Family Support Worker.

### **Medication in School/Nursery**

If your child requires medication to be administered at school/nursery then please contact the office as the correct forms need to be completed. Please note that we are only able to administer medicines with the pharmacy label stating the child's name, date of birth and address. We cannot administer medicines without this label.

### **New Staff**

We welcome Miss Campbell, P2B and Mr Nicol, P6A as class teachers. Mrs Cook joins us on a Monday afternoon and will be teaching PE to some classes until further notice. Nursery, Mrs Willison and Mrs McKendrick have joined us as Nursery Nurses. Nursery Nurses, Miss Banks and Miss Ness have moved on to a new nursery and we thank them for all their hard work and wish them all the best.



### **School Lunches, Free School Meals, etc**

A significant number of people are not ordering lunches on Schoolpay. All school/nursery lunches MUST be ordered on Schoolpay. Please remember that if you would like your child to have a school lunch on a Friday then you must order this before 10am on a Wednesday.

Even if your child is having a packed lunch brought in from home, it would be very helpful if you could login to Schoolpay and indicate this (one less thing for the teacher to do ☺). If you think your child is eligible for Free School Meals or you need to renew this, you can now do this online at <https://www.eastlothian.gov.uk/fsm> Please complete the online application form if you think you are eligible, even if your child is in P1-3.

### **Suitable Clothing/Jackets/Coats**

Please ensure that your child has a school sweatshirt or cardigan with them. Due to Scottish Government guidelines we have to keep windows open for ventilation. It is also important that your child brings a waterproof jacket with them. Please ensure all items of clothing are named. Thank you for your co-operation.



### **Contacting Us**



A reminder, like always, that if you would like to contact us, please email [admin@cockenzie.elcschool.org.uk](mailto:admin@cockenzie.elcschool.org.uk) and your email will be passed on to the appropriate member of staff. Please ensure that you inform us by telephone or email if your child has any appointments and requires to be collected from school during the school day or is coming in late due to an appointment. Thank you



Ms L Banks  
Headteacher



Mrs D Mercer  
Depute Headteacher



Mrs N O'Connor  
Depute Headteacher