



Cockenzie Primary School NEWSLETTER 1 August 2021



Curious
Positive
Successful
Respectful

To report a pupil's absence – call 01875 811327 and press '1' to leave message
admin@cockenzie.elcschool.org.uk
<https://www.edubuzz.org/cockenzie/> <https://twitter.com/CockenziePS>



Message from Ms Banks:

We are very much looking forward to welcoming all our children and staff to school and nursery on Wednesday 18 August 2021. We hope you all had a lovely summer break.

We are continuing to work on our 'return to school plan' in consultation with the latest updates and Covid-19 guidance from East Lothian Council and Scottish Government. As you know we are now beyond Level 0, however we have been advised to continue with a number of mitigations in school and nursery to ensure the continued safety of our staff, children and the wider school community.

Please take time to remind yourselves of our mitigations and be assured that the health and wellbeing of our children and staff will be at the fore front of all we do as we get back into the swing of things again. We are hopeful that we will be able to continue to ease some of our mitigations over the next few weeks. This will include lifting the restrictions on access to the dining room for all children and going back to one break time and one lunch time. I know you will appreciate how challenging and ever changing this situation continues to be and I would like to thank you all in advance for your ongoing support.

Please help us by continuing to adhere to the following requests:

- All adults should still remain 1m apart in the playground at all times
- Children should line up when they come into the playground
- Adults are requested to continue to wear a face covering in the playground unless you are exempt on medical grounds
- Only one adult per child is permitted in the playground to limit congestion at drop off/pick up time
- Please try to walk to school/nursery where possible to avoid the need to park near school
- Please leave the playground immediately after pick up/drop off time and do not congregate in the playground or near the school gates
- Please ensure your child has everything they need for school/nursery each day to avoid the need to drop off lunch boxes, water bottles, snack, coats etc at the school office
- If you need to speak with a member of staff please email or telephone the school office for a call back in the first instance
- Anyone with COVID -19 symptoms should self-isolate and book a PCR test
- NO dogs are allowed in the playground at any time

School Times

P1 and P2 - 0845 – 1510 Mon – Thurs/0845 – 1210 Fri

P3-P7 0845 -1515 Mon –Thurs/0845 -1220 Fri



What To Bring To School

Please bring the following each day:

- School bag
- Filled water bottle
- Small healthy snack
- Lunch box (if required)
- Waterproof coat
- Appropriate footwear for PE
- P1 children should bring a complete change of clothes (these don't have to be school uniform)

Please ensure your children do not bring any unnecessary items such as toys, etc into school and there is no requirement for children to bring PE kit at this time.

Please, please, please ensure that all items of clothing, uniform, water bottles, snack/lunch boxes etc are clearly named!

Breaks and Lunchtimes

For the time being, we will continue to have 2 break times and 2 lunchtimes for P3-P7. P1 and P2 will have 1 break time and 1 lunchtime. We hope that the dining hall will be in full use sometime in September, but for now, catering staff will still deliver lunches to P3-7 classrooms. P1 and P2 will eat lunch in the dining hall. During breaks and lunchtimes, there will be no need for class bubbles or playground zones.

Class	Break Time	Lunchtime
P1 and P2	Mon – Thurs 10.15am – 10.35am Fridays 10.15-10.30am	12pm – 1.15pm
P3A, P3B, P4A, P4B,P6A, P6B	Mon – Thurs 10.15am – 10.35am Fridays 10.15- 10.30am	12.15pm – 1pm
P5A,P5B,P7A,P7B	Mon – Thurs 10.40am -11.05am Fridays -10.35am – 10.50am	12.45pm – 1.30pm

Nut Free School

Please remember that we are a **nut free school** and nursery as we have a number of children with **severe life threatening allergies** to nuts and nut products.

Please ensure that you do not send any snacks containing nuts in packed lunch boxes, this can include some cereal bars, chocolate spreads, some pre wrapped crepes etc. Your support and vigilance with this matter is greatly appreciated.

Medication in School/Nursery

If your child requires medication in school, please note that we are only able to administer medication which has been prescribed by a doctor and has the correct pharmacy label with the child's name, address and date of birth. The parent/carer must complete a Request for Medication form if a child does require medication.

Please note that no medication will be administered to a child without the correct pharmacy label.

PE

Please ensure your child has suitable footwear and has trainers/gym shoes in school for PE. For the time being, children will not be changing into PE clothes.



Contact Information

Please inform us immediately if you change address, telephone number and/or email address.



Reporting Absence

If your child is unexpectedly unable to attend, please call that morning as early as possible to let us know on 01875 811327 (Option 1). Please phone this number and leave a message giving your child's name, class and the reason for absence. If you have not advised us of your child's absence by 9.00 am on day 1 of an absence, we will contact you by phone to establish the reason for the absence.

If we are unable to contact you, we then call the emergency contact numbers and if we are still unable to make contact, then the matter is passed to the Family Support Worker.



School Lunches, Free School Meals, etc

All school/nursery lunches MUST be ordered on Schoolpay. Please remember that if you would like your child to have a school lunch on a Friday then you must order this before 10am on a Wednesday.

Even if your child is having a packed lunch brought in from home, it would be very helpful if you could login to Schoolpay and indicate this (one less thing for the teacher to do ☺). If you think your child is eligible for Free School Meals or you need to renew this, you can now do this online at <https://www.eastlothian.gov.uk/fsm> Please complete the online application form if you think you are eligible, even if your child is in P1-3.

Suitable Clothing/Jackets/Coats

Please ensure that your child has a school sweatshirt or cardigan with them. Due to Scottish Government guidelines we have to keep windows open for ventilation. It is also important that your child brings a waterproof jacket with them. Please ensure all items of clothing are named. Thank you for your co-operation.



Diary Dates

17- 20 September 2021 – Sept Holiday Weekend

18- 25 October 2021 – October Break

Monday 25 October 2021 – In Service Day

Please note we are still awaiting confirmation from ELC on the dates for the rest of the term including Christmas holidays and summer 2022. We will share this with parents/carers as soon as we have this information.

Contacting Us



A reminder, like always, that if you would like to contact us, please email admin@cockenzie.elcschool.org.uk and your email will be passed on to the appropriate member of staff. Please ensure that you inform us by telephone or email if your child has any appointments and requires to be collected from school during the school day or is coming in late

due to an appointment. Thank you

Ms L Banks
Headteacher