



# Cockenzie Primary School NEWSLETTER 1 August 2023



Curious  
Positive  
Successful  
Respectful

To report a pupil's absence – call 01875 811327 and press '1' to leave message  
admin@cockenzie.elcschool.org.uk  
<https://www.edubuzz.org/cockenzie/> <https://twitter.com/CockenziePS>

<b>Curious</b> • Asks questions • Solves problems • Loves to learn 	<b>Positive</b> • Has self-belief • Shows resilience • Is kind and helpful 	<b>Successful</b> • Always tries hard • Wants to improve • Achieves success 	<b>Respectful</b> • Includes everyone • Respects others' feelings and property • Polite and shows good manners 
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## Message from Ms Banks:

What a great start we are having to the new school year. A warm welcome to all our Primary 1 learners and new learners who have joined us from other schools, as well as all their families. There is a lot of 'housekeeping' information in this newsletter so please ensure you read it carefully.



As ever, partnership with parents and carers is hugely important. If you would need to contact us, please do so by **phoning or emailing the school** in the first instance and your query will be passed to the relevant member of staff.

## What to Bring to School

- School bag
- Filled water bottle – **please ensure this is water and not juice**
- Small healthy snack
- Healthy packed lunch (if required) – please name the bag/box too 😊
- Waterproof coat – named 😊
- Appropriate footwear/clothing for PE

Please ensure your children **do not** bring any unnecessary items such as toys, etc into school.



**Please, please, please ensure that all items of clothing, uniform, water bottles, snack/lunch boxes, etc are clearly named. We have already some items in our Lost Property box with no names.**

## Road Safety and Parking

A plea to anyone who is collecting and dropping off children. Please ensure to park safely and away from double yellow lines. Also, please ensure that you are mindful of younger children when you leave the school grounds and their safety. The staff car park is only for staff and not to be used for drop off and pick-ups at all. Thank you.

## Blindwells

Some of you may already know that Cockenzie Primary School is hosting learners from Blindwells until the school at Blindwells is open. For now, we have 10 learners enrolled on Blindwells Primary and all these learners are within the Cockenzie Primary Classes due to the small number of enrolments. I will keep you updated on any further developments.

## **Photograph Permissions/PC1 Forms (P2-7 and Nursery)**

We are required by East Lothian Council to update parental/carer permission for photographs, both internal permission (classroom/school displays, etc) and external (for newspaper, Twitter, blog, newsletters, Google classrooms, etc). These forms have already been issued and it is very important that these forms are returned for your child so we can update permission details. The PC1 forms (green) have also been issued. This form gives permission for your child to go on any 'non-adventurous' outings out with the school grounds, e.g. Port Seton Library, Waggonway, Cockenzie House, etc. Again, these forms must be returned. No form means no outing ☺. If no photo permission form is returned, then we will assume they have NO permission for internal and external photos. **Please return forms by Monday 28th August.**



## **Individual & Family Photos – Thursday 21<sup>st</sup> September**

Tempest will be in school on Thursday 21<sup>st</sup> September to take individual and sibling photos. Further details will be emailed to you shortly to request a sibling photo if you have more than one child in school/nursery.

## **Flu immunisation (P1-7)**

Forms for this will be issued on Monday 28<sup>th</sup> August. Nasal Flu immunisations will take place in school on Tuesday 5<sup>th</sup> December 2023 for those who have returned consent forms. Please ensure forms are returned regardless if your child is to have the nasal spray or not.

**Please ensure forms are returned by Friday 1<sup>st</sup> September.**



## **School Lunches, Free School Meals, Clothing Grant etc**

School meals are free to all P1-5 learners in Scotland. All school/nursery lunches MUST be ordered on [SchoolPay](#). Please remember that if you would like your child to have a school lunch on a Friday then you must order this **before 9.30am on a Wednesday.**

Even if your child is having a packed lunch brought in from home, it would be very helpful if you could login to [SchoolPay](#) and indicate this (one less thing for the teacher to do ☺). If you think your child is eligible for Free School Meals or you need to renew this, you can now do this online at <https://www.eastlothian.gov.uk/fsm> Please complete the online application form if you think you are eligible, even if your child is in P1-5. The form is for a clothing grant too so even if your child has packed lunch and/or is in P1-5, if you think you are eligible then please do apply. If you need help to complete the form, please don't hesitate in asking for help from Ms Banks.



## **Nut Free School**

Please remember that we are a **nut free school and nursery** as we have a number of children with **severe life threatening allergies** to nuts and nut products.

Please ensure that you do not send any snacks containing nuts in packed lunch boxes, this can include some cereal bars, chocolate spreads, some pre-wrapped crepes, etc. Your support and vigilance with this matter is greatly appreciated.

## **Medication in School/Nursery**

If your child requires medication in school, please note that we are only able to administer medication which has been prescribed by a doctor and has the correct pharmacy label with the child's name, address and date of birth. The parent/carer must complete a Request for Medication form if a child does require medication.

Please note that no medication will be administered to a child without the correct pharmacy label.



## **PE**

Please ensure your child has suitable PE kit and has trainers/gym shoes in school for PE. It is an expectation that learner change for PE and we encourage everyone to bring a PE Kit (shorts/leggings/and a T shirt - no football tops please).

## **Suitable Clothing/Jackets/Coats**

Please ensure that your child has a waterproof jacket every day and that all items of clothing are named. It would also help if pack lunch boxes/bags are named as many children have the same one and this causes confusion.



## **Nursery**

Welcome back to all of our returning children, it has been lovely, lots of happy faces. Also a big welcome to all of our new children who are settling well and enjoying exploring their new nursery.



## **Find Out About This Coming Year – Wednesday 30<sup>th</sup> August, 6.00pm-6.25pm OR 6.30pm – 6.55 pm**

We would like to invite you to an information session in your child's classroom on Wednesday 30<sup>th</sup> August. The same session will run twice, once at 6pm and again at 6.30pm to enable parents/carers with more than one child to visit more than one class (apologies if you have more than 2 children but we can't do 3 or 4 meetings☺). Due to limited space in the classrooms we would ask you not to bring children. If you are coming to the first session, the doors will open at 5.50pm in order that we can show you to the correct classroom. The next classroom 'chat' will start at 6.30pm. To help us plan for the meetings, please complete the short Google form with any questions that you may want answered. We have popped in space for you to ask 3 questions but you don't have to ask 3 if you only have 1! ☺ <https://forms.gle/MH1oNnhSgDHudK1X8>

## **Parent/Carer Consultations**

These will take place on **Tuesday 10<sup>th</sup> October and Thursday 12<sup>th</sup> October, between 4pm and 7pm.** Further information will follow.

## **Message from Parent Council**

Hello, we are Louise, Morven and Anne, co-chairs and secretary of the Parent Council. Everyone is welcome to come along to our meetings, hear about what's happening in the school, and make suggestions as to how our school could be even better!

**Our AGM is on the Wednesday 6<sup>th</sup> September in school from 7.00-8.00pm** and everyone is welcome to attend.

## **Staffing**

We welcome new staff to our school:

- Miss Smith – P2 teacher
- Mr Howarth – P6A teacher
- Mrs Lyle – PE Teacher

Welcome back to Miss Mackie, P3A teacher and Miss Rogerson, Early Years Practitioner, who have returned from maternity leave.

## **Contact Information**

Please inform us immediately if you change address, telephone number and/or email address.  
Annual Data forms will be issued soon.



### **Reporting Absence**

Please contact the school office by 9am if your child is absent from school/nursery. You can do this by email [admin@cockenzie.elcschool.org.uk](mailto:admin@cockenzie.elcschool.org.uk), calling the school absence number – **01875 811327** (Option 1) or texting **07860 049051**.

You must state your child's full name, their class and the reason for absence.

If we do not receive any notification about your child's absence then this will be marked on the register as an 'Unauthorised Absence'. Thank you for your co-operation.

## **Diary Dates**

**Wednesday 30<sup>th</sup> August** – Information Chat

**Wednesday 6<sup>th</sup> September** – Parent Council AGM

**Friday 15<sup>th</sup> to Monday 18<sup>th</sup> September** – September Holiday Weekend

**Thursday 21<sup>st</sup> September** – Individual & Family Photographs taken (Nurs-P7)

**Tuesday 10<sup>th</sup> and Thursday 12<sup>th</sup> October** – Parent/Carer Consultations

**Friday 13<sup>th</sup> October** – Last day of term

**Monday 23<sup>rd</sup> October** – In Service Day

**Tuesday 5<sup>th</sup> December** – P1-P7 Flu Immunisation day (for those that have completed consent forms)



### **Contacting Us**

A reminder, like always, that if you would like to contact us, please email [admin@cockenzie.elcschool.org.uk](mailto:admin@cockenzie.elcschool.org.uk) and your email will be passed on to the appropriate member of staff.

Please ensure that you inform us by telephone or email if your child has any appointments and requires to be collected from school during the school day or is coming in late due to an appointment. Thank you



Ms L Banks  
Headteacher