

**MINUTES OF MEETING OF DUNBAR GRAMMAR SCHOOL COUNCIL**  
**Held on Monday 27 February 2012**

**Present:**

Iain MacKenzie (Chair)	Lewis Rae (Headboy)
Karen Baikie (Treasurer) (for points 1 to 6)	Kate Triscott (Parent)
Sally Brown (DGSA)	Diane Watt (Co-opted)
Kate Darrah (Parent)	
Sue Guy-Inglis (Parent)	Alice Clubb (Staff)
Graeme Parkes (Parent)	Gillian Williams (Staff)

**Attending:**

Mr P Raffaelli (Headteacher)  
Mrs L Leslie (Clerk)

**1. Welcome and Apologies**

Iain MacKenzie welcomed members and introduced Leigh Leslie as the new clerk to the School Council. Apologies were received from Cllr J Bell, Rebecca Clow, Carol Dunham, Julia Dorin, Lorna Gatens and Cllr P McLennan.

**2. Additional Agenda Items**

Additional items for discussion were: the New Management Structure, the Evaluation Visit and Awards for All.

**3. Minutes of Last Meeting**

The Minutes of the last meeting on 17 January 2012 were approved. Proposed by Kate Darrah and seconded by Iain MacKenzie.

**4. Head Teacher's Report**

Mr Raffaelli reported on the following matters:-

**Item 1 - New Management Structure**

Mr Raffaelli explained the background to the proposed new structure which would combine similar departments into faculties thus reducing the number of Principal Teachers required to manage these faculties. Matching interviews, which match Principal Teachers to posts were taking place during February. Staff will be informed of outcomes in April and staff will be in post for 4 June 2012.

Iain MacKenzie proposed to keep this item on forthcoming agendas. Any questions should be emailed to Mr Raffaelli.

***Action IM***

**Item 2 – Evaluation Visit**

Mr Raffaelli stated that the school has been evaluated across the board consistently at level 5 for all areas. The focus would now be to reach level 6 which equates to 'excellent'.

**Item 3 – Curriculum for Excellence Information Evening – 31 January 2012**

There was positive feedback regarding the evening and DGS was ahead in its preparation for the new courses and examinations. Mr Raffaelli said that the SQA were due to publish specimen papers for the new National exams at the end of April which would be available on-line.

#### **Item 4 – S5/6 Prelims**

The prelims were sat one month earlier this year and produced the same results as in previous years but allowed for an extra month's teaching before the actual exams in May.

#### **Item 5 – Pitch Floodlighting**

Portable floodlights had been identified, costed. Negotiations with Hallhill were still ongoing.

#### **5. DGSA Report**

The DGSA had agreed to pay £500 towards the cost of the S1 Expressive Arts Inter-disciplinary Day.

#### **6. Treasurer's Report**

##### **Item 1 – The 200 Club**

The 200 Club now had 125 members. The notional balance stood at £1,492.96. Winners of the 200 Club draw for January and February were: 101 C Silver (Jan) and 15 J Kyle (Feb). Karen Baikie gave her apologies and left at this point.

##### **Item 2 – Funding**

(a) The DGSC applied for a £1000 grant to the AELCC (Association of East Lothian Community Councils) for the school Dalguise trip in May. The request was successful and the funds are being transferred". £1,000 had been granted by the Community Council for the S3 Battlefields trip.

**Action Association of East Lothian Community Councils**

(b) A request for 180 dictionaries and thesauruses had been made by the literacy group at DGS. There was discussion about how this could be funded and Diane Watt would look into applying to the Co-op for a development grant.

**Action DW**

(c) There was a discussion around the potential for the DGSC to apply to Awards for All for a grant for home study aids. Diane Watt, Gillian Williams and Alice Clubb would investigate.

**Action DW, GW, AC**

#### **7. Student Council Report**

Lewis Rae distributed the draft voting paper that the Student Council were planning to use in a vote on changes to school uniform.

#### **8. Correspondence**

Iain MacKenzie had received a letter from the Programme for International Student Assessment (PISA) confirming that DGS had been selected and would be participating in March. Go to [www.scotland.gov.uk/pisa](http://www.scotland.gov.uk/pisa) for more information.

Iain MacKenzie would be attending the next meeting of ELCAP on 7 March.

#### **9. AOCB**

It was noted that there had been a dinner in honour of Alison Cosgrove, the departing clerk to the DGSC, to thank her for all her hard work as clerk for the last 14 years.

#### **10. DONM**

The dates for the next two meetings were agreed: Wednesday 21 March and Wednesday 25 April 2012.