



# DUNBAR GRAMMAR SCHOOL

*Dunbar Grammar is a caring community where you can RISE to be your best*

**Respect Inclusion Support Effort**

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**Headteacher**  
*C Slowther*

**Depute Headteacher**  
*E Offer*

**Depute Headteacher**  
*R Maxton*

**Acting Depute Headteacher**  
*S Hamilton*

16 January 2019

Dear Parent/Carer

## **BATTLEFIELDS EXPERIENCE 2019 (Sunday 12 May – Saturday 18 May)**

Plans for this year's Battlefields Experience are going well and I am writing to you to confirm the paperwork we require for each student. There are 5 items in total to be returned to school – the 3 forms attached to this letter and the items detailed in 4 and 5 below;

**1. Collective Passport Nationality Questionnaire/Parental Consent Form**

This form is for children born in the UK. All students will be included in a Group Passport (even if they have their own passport) so passports should not be sent into school. Please ensure that the child's name is as it's shown on their birth certificate and that full parental details, including date of marriage if applicable, are included. If your child was born out with the UK please contact Tracy Gillespie for the correct form.

**2. Parental Consent Form (PC1)**

**3. Additional Information Form**

This form covers all medication to be carried on the trip including inhalers and prescribed medication. Please ensure that you indicate clearly if your child can have the medication carried by the bus First Aider. If your child has specific dietary requirements we require detailed information to ensure these needs are met.

**4. Passport Photographs**

We require 3 x 45mm high by 35mm wide passport photographs for each student – these **must** have been taken in the last 6 months and should meet the photograph guidelines on the gov.uk website. Please do not write on the back of the photographs.

**5. European Health Card**

If your child doesn't have a current European Health Card please apply for one immediately at [www.ehic.org.uk](http://www.ehic.org.uk). These are free of charge – your child will not be able to travel to Belgium without one.

All of the above should be returned to Tracy Gillespie in the school office by Friday 22/02/19. The trip should be paid in full by 29/03/19. If you have any concerns about meeting either of these dates please contact Tracy Gillespie.

Finally, I would like to take this opportunity to invite you to a parents evening with Fiona Austin from Mercat International on Weds 06/03/19 at 6pm in Belhaven Parish Church. Fiona will introduce the Battlefields Experience to students and give more information about what happens while we're away. There will be an opportunity to ask questions at the end of the meeting. I look forward to see you all there.

Yours sincerely

Ed Offer  
Depute Headteacher