



DUNBAR GRAMMAR SCHOOL

Dunbar Grammar is a caring community where you can RISE to be your best
RESPECT INCLUSION SUPPORT EFFORT



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E Offer

Depute Headteacher
R Maxton

Acting Depute Headteacher
S Hamilton

04 April 2019

Dear parent/carer

S4 Study Leave

The school will be offering S4 students who are sitting 3 or more National 5 Examinations, the opportunity to take Study Leave to enable them to make their final preparations.

«name» is sitting fewer than 3 National 5 examinations and will be expected to attend an Employability Skills Programme during the examination period. However, students will be given the opportunity to study at home the day before each examination that they are sitting. Students can also organise their own work experience placement for 4 weeks of Study Leave beginning Tuesday 7th May. We will require the appropriate paperwork to be filled in and checked by East Lothian Council.

The plans for S4 students who will remain in school are detailed below:

Dates	Details
Thursday 25 th April	9.30am- meet Mr Maxton in New Social Space to finalise programme and participate in teambuilding activities.
Monday 29 th April – Thursday 2 nd May	Students will use this time to complete any final unit assessments or added value units. Students will agree times when they are expected to be in school.
Monday 6 th May	Holiday
Tuesday 7 th May- Thursday 9 th May	Cooking on a Budget
Monday 13 th May – Friday 17 th May	Activities week – No S4 students are required in school
Monday 20 th May	In- Service
Tuesday 21 st May – Friday 24 th May	Work Experience Week
Tuesday 28 th May- Thursday 30 th May	Employability Presentations and activities by various partners

If students are struggling to find a work experience placement for the week beginning 20th May then we can assist them with this if they let us know ASAP.

Finally, on behalf of all of the Senior Management Team and staff at Dunbar Grammar School we would like to take this opportunity to wish you the very best for any forthcoming examinations.

Yours sincerely

Richard Maxton

Depute Head Teacher