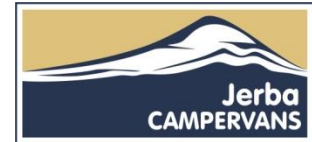


## JOB DESCRIPTION



**Job Title: Apprentice – Finishing Carpenter & Conversion Fitter**

**Reporting To: Operations Manager**

### **Key Tasks and Responsibilities:**

- To grow and develop skills and knowledge in the cutting, preparation, assembly, fitting and finishing of all aspects of the campervan furniture.
- To attend Wood Machining SVQ Level 3 course at Forth Valley College, Falkirk, one day per week during college terms from Sept 2021 until June 2024. Final college year is employer based with completion and accreditation in June 2025.
- To undertake a full range of tasks within the campervan conversion process – from early stage preparation and assembly works to final finishing and quality checks.
- To engage with all other employees in looking to continuously improve the productivity of the business, the workplace environment and the positive impact the business can have on the local community.
- To have a positive and can do approach in the workplace – as an employee owned company all employees expect everyone to be passionate, responsible, innovative and work as one team.
- To undertake other general workshop and conversion duties as and when required.
- To work with other colleagues to ensure that all relevant conversion work is undertaken strictly to the Conformity of Production schedules as laid out in the company's Full Approval certification.
- To take personal responsibility for ensuring your own and your colleagues health & safety in all workshop matters.
- To maintain a clean and tidy area on and around your own working area and to return all tools and workshop implements to their designated place after use.