




Business Management

How to pass evening
2021/22



The Course

Both the National 5 & Higher courses are made up of 3 units covering 5 different topic areas:

- Understanding business
- Marketing & Operations
- People & Finance

There are regular assessments in class to help pupils identify areas of strength and areas for development.

Assessment

Both National 5 and Higher are assessed through a coursework assignment and a final exam.

The coursework assignment contributes to 25% of the students overall grade and the final exam is worth 75% of the overall grade.

The Exam - National 5

The final exam is worth 90 marks and is split into two sections:

- Section 1 (40 marks) - 2 x 20 mark case studies
 - Section 2 (50 marks) 5 x 10 mark questions on each of the topic areas covered in class
-

The Exam - Higher

The final exam is worth 90 marks and is split into two sections:

- Section 1 (30 marks) - one case study
 - Section 2 (60 marks) 4 x 15 mark questions from any of the topics covered in class
-

Case studies

When answering case study questions you are required to use a combination of knowledge & understanding gained whilst studying the course alongside the information in the case study.

It is really important that if the question asks candidates to 'use evidence from the case study' they do so.

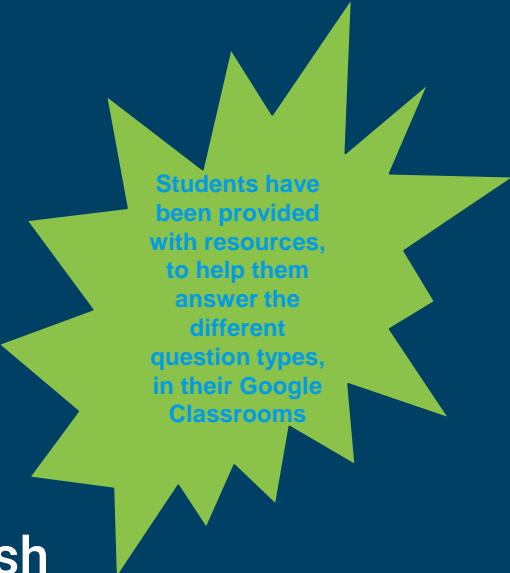
Command words

The command words let students know what they need to do to gain marks for each question.

Each command word requires a different structure.

Command Words - National 5

- Identify
- Outline
- Describe
- Explain
- Compare
- Distinguish
- Discuss

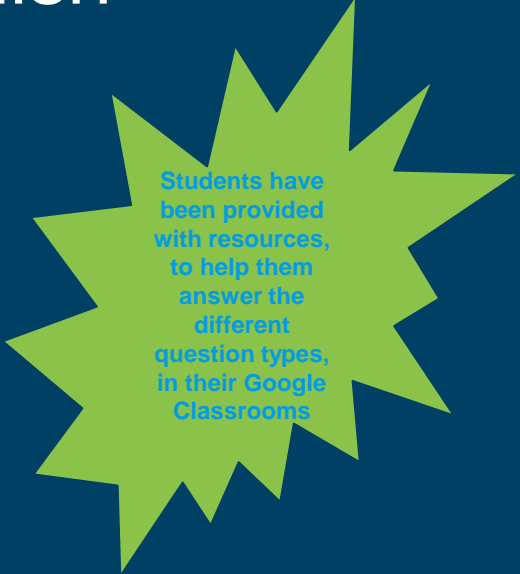


Students have been provided with resources, to help them answer the different question types, in their Google Classrooms



Command Words - Higher

- Describe
- Compare
- Distinguish
- Explain
- Justify
- Discuss



Students have been provided with resources, to help them answer the different question types, in their Google Classrooms

Revision Sessions

Revision sessions are held in school on a Tuesday @ Lunchtime in T4.

Pupils should sign up in advance on the sheet opposite the door.

How can parents/carers help?

- Encourage students to read business news stories - sometimes providing an example can be the difference between a mark being awarded or not
 - Encourage students to revise ALL topics of the course of a regular basis
 - Support students in making use of the 'command words'
 - Checking students answers - repetition & marks
-