

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting Held On: Monday 5 December 2016 at John Muir Campus

Present:

Sarah Horsburgh (Chair)
Helen Gillanders
Jaclyn Eeles
Lisa Lumby (Vice Chair)
Michelle Higginbottom
Hazel Baptie
Helen Puttick
Lindsay Wybrow
Samantha Stebbing

Apologies
Claire Ainslie (Vice Chair)
Will Collin
Suzanne Burgess
Julie Adams
Susan Brennan

APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING

Sarah Horsburgh (Chair) opened the meeting and thanked everyone for attending. The minutes from May's meeting were agreed by: Lisa and Helen.

1. HEADTEACHER'S REPORT

Helen thanked Helen P with her help in applying for an award for £10,000 (must be for community use). If this is unsuccessful to look at other ways to raise funds for two gazebos.

- Numeracy Workshops: All stages doing drop-in workshops for parents/carers on Tuesday 17th January at Lochend Campus (further details to follow (pupils can attend with parents but will get involved in maths).
- York: This trip is going ahead but has proved very tricky to book events due to floods from last year. As a school we don't want to be charging for activities that are stretching budgets. There will be a review with parents, staff and pupils to see the best way forward. Other schools in the area only do one residential trip which is for P7 transition. It was put forward that fundraising could be done one year for charities and the next year for the school. It was suggested to use Survey Monkey and paper copies for the review.
- How I think week – MTV and Growth Mindsets – linked to P7's World of Work and including Wanna be Wednesday (8th February 2017) when pupils can come to school dressed as a job they would like to do in the future. Looking at skills for learning, life and work. Looking for parents for each class if possible to talk about a job they do.
- Literacy Support Wednesday 1st March – Information Evening For parents to see how school support pupils with literacy difficulties, including dyslexia as there is a new East Lothian Council policy. Lynne Binnie (Head Psychologist) will lead and provide information in general about supporting pupils at school and at home.

<ul style="list-style-type: none"> • The Quiz Night went really well. • Governance Review: Helen is collating the Senior Management Team and Teachers views on this and has asked if parents can submit any question/comments online. Lisa commented that it was very difficult to answer the questions as some of them were very vague and difficult to answer as parents are unaware of current procedures. Helen will share what is being put forward from the council .Helen has asked for any questions to be emailed to the school for her attention. 	
<p>2. <u>FUNDRAISING</u></p> <p>Treasurer/Bank Account: Mags has been removed as a signatory, Tracy to remove and Lisa to add. Sarah is looking at moving the account from the Co-operative Bank to RBS and the current balance is £9305. The problem with the marquee invoice has been resolved.</p> <p>Graduation Gowns: The parent council gave £300 towards graduation gowns.</p> <p>Dunbar Unplugs and Reads: DPS has received a £500 donation from SopraSteria for our Community Book event and £300 donation for books from the Community Council. Helen is currently looking at other ways to publicise Dunbar Unplugs and Reads throughout the community.</p> <p>Christmas Cards: It was agreed to go with the same company next year and a total of £1420 profit was raised. Claire has agreed to take this on for next session.</p> <p>School Calendar: The calendars went out on time and the general consensus is that they are selling well with only a couple of queries regarding placement of pictures.</p> <p>Nursery Toy Sale: £550 was raised for the Nursery.</p> <p>School Fayre: Sarah mentioned that the school fayre needs to be reviewed and possible revamped. Some discussion followed with one of them being that the start time could be 12.00 with all the stalls opening at this time. This will be discussed at the next meeting and volunteers urgently needed to run this.</p>	<p><i>Sarah</i></p> <p><i>Helen</i></p> <p><i>Sarah</i></p>
<p>3. DATES OF NEXT MEETINGS (7-9pm) at John Muir Campus Library</p> <ul style="list-style-type: none"> • Monday 6 February 2017 • Monday 27 March 2017 • Monday 8 May 2017 	