

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting Held On: Wednesday 6 February 2014 at 7-9pm at John Muir Campus

Present:

Tracy Gillespie (Co-Chair)
Marie Savage
Lisa Lumby (Vice Chair)
Suzanne Burgess
Nicola Maxwell
Angie McDougall
Maria Coatesworth

Julie Adams
Kirsteen Wilson
Laura Bullen
Malcolm Punler
Nicky Hamilton
Janet McDougall-Welch
Anouska Woods

Other Attendees:

Helen Gillanders (Headteacher)
Trudy King

Will Collin, Dunbar Community Council
Norman Hampshire

Apologies:

Mo Sangster (Vice Chair)
Lucy McCloughan
Sharon Rapson
Lana Brady
Susan Brennan (Teacher Rep)

Emma Hexley (Treasurer)
Steph Gilmartin
Deborah Curtis
ClaireTruswell

1.	<p>APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING</p> <p>Tracy Gillespie opened the meeting and thanked everyone for attending. The January minutes were approved by: Trudy King and Nicola Maxwell.</p> <p>Lottery Draw:</p> <p>The Lottery did not get drawn at this meeting – will take place at March meeting.</p>	
2.	<p>PRESENTATION BY HEADTEACHER</p> <p>Helen gave a Mid-Term Review (please find a copy of this PowerPoint presentation on the school website).</p> <ul style="list-style-type: none">• Helen stated that pupils have been going outside to do gym but it is weather dependant and there will be more opportunities available Lochend Campus (ie Rugby, Golf, etc). Helen will assess outdoor gym at John Muir Campus.• The ELC P6 survey showed an increase in good results.• The Scottish Government has allocated funds (£3000) for PE (iPads have already been purchased so pupils can see and watch their PE activities and improve as required).• The PC were in agreement for Helen to go ahead with purchasing the three Trim Trails on offer from Jupiter Play at a cost of £30,000 (£10,000 provided by Parent Council and the school will fund the additional cost). The Class Teachers will show pupils the Trim Trails one class at a time and then they will be unsupervised. Helen is hoping these will be in place by the end of March.• Big Pedal – 3 to 7 March – Encouragement for bikes rather than scooters as these get twice the points! The Nursery are not included in the numbers for this but will be completing an obstacle course.	HG

	<ul style="list-style-type: none"> • Rotary Quiz – The two teams Dunbar Primary had entered for this competition came First and Second. • PE Kits will be sent home on Friday 7 February to enable parents to check and return. • ELC is currently reviewing the policy on information being sent out by the school to advertise events etc. The Parent Council agreed that they found information sent from school beneficial but would prefer adverts where there are activities/education for the pupils rather than just advertising of local businesses. 	
2.	<p>EVENT PLANNING/FUNDRAISING</p> <ul style="list-style-type: none"> • School Fair will be on the same times as last year (2.00-4.00) on 31 May and the new Gala Queen will open. Susan Mowat has agreed to do the poster. Volunteers are required for this event (Laura B offered to help) and the Teachers are on board. <i>The designated e-mail address is: dunbarschoolfair@gmail.com</i> • Themed Funday (15th) at Lauderdale to be discussed at next meeting. • Book Festival – Helen to check and discuss with Eden if able to promote this by having a dress down day on Friday 20 June. • World Thinking Day (Friday 21st Feb) – Brownies, Guides, Scouts, Cubs, etc to come into to school dressed in uniform. Helen to check. • Ceilidh had great feedback and the band & caller were excellent. The £100 funds raised were given to the P4/5 pupils for their Enterprise project which will enable them to make items and make a profit. P4/5 pupils will attend the next meeting to pitch their ideas. • Mathletes will be held w/c 12 May to raise funds for murals and playground games. Laura B, Tracy G and Lisa L volunteered to assist with creating pack/sponsor sheets etc for parents and the teachers will have input in which Maths activities to sponsor. This will be along the same lines as Readathon (ie pupils challenged to do as much maths activity in the week) and the Nursery will be included. • John Muir Festival – Each class to be given a metre square piece of material (for background) and bag of scraps, glue, etc to create a part of tapestry to celebrate John Muir. There will be further discussion on where this competed tapestry will be displayed but hopefully in the John Muir museum on the High Street (perhaps in parts given its size). Eden, Angie and Marie will meet on Friday 21 February at 9.00 in John Muir Library to discuss (any volunteers welcome) - Tracy will add as part of email update to school. Helen suggested that it would be beneficial for Lynn Lewis and a Classroom Assistant to attend. Will also offered to assist with this. Heather Hackett and Fraser Stewart are working with pupils to create a film to celebrate the life of John Muir. • Scifest – Kathy to send groupcall out to request volunteers to assist with leaflet bundling at John Muir Campus. 	<p>HG/EB</p> <p>HG</p> <p>P4/5 Pupils</p> <p>HG</p> <p>KD</p>

3.	<p>KEEPING PARENTS INFORMED</p> <ul style="list-style-type: none"> • It was requested that more information be placed on the school website. • Tracy asked for a volunteer to own/update the Parent Council website and also suggested opening up the agenda with specific items. Tracy will send an update to school to be sent out to parents on Friday 7 February. • Parent to Parent Guides – please forward any input to Tracy who will also get the draft guides from Audrey Cameron for the next meeting. 	<p>HG</p> <p>TG/KD</p>
4.	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Chicken Coup – Helen to check with Pam Clark and Janet McDougall-Welsh frequency volunteers will be checking on the chickens. • WaterAid – There is a disco for P1-3 pupils on 28 February at the Bleachingfield to raise funds for this. 	<p>HG</p>
5.	<p>DATE OF NEXT MEETINGS (7-9pm)</p> <ul style="list-style-type: none"> • The next meeting will be held on: Tuesday 4 March 2014 • It was agreed that future meetings will stay in place as alternate Tuesday/Wednesdays. 	