

## DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of Parent Council Meeting Held On: MONDAY 25 SEPTEMBER 2017 at John Muir Campus

### Present:

Helen Schoen (Chair)

Helen Faulds (Co-Vice Chair)

Sarah Horsburgh (Co- Vice Chair)

Jaime Calder (Treasurer)

Helen Gillanders

Susan Brennan

Gemma Wimberly

Gillian Heavie

Julie Adams

Emma Buglass

Emma Vance

Debbie Hadden

Stephanie Davidson

Michelle Higginbottom

Nichola Parker

Hazel Baptie

Sharon Brown

Katy Mackintosh

Emma White

Debbie Monk

Lisa George

Claire Ainslie

Kirsteen Wilson

Samantha Stebbing

Laura Turney

Gail Wallace

### Apologies

Jaclyn Eeles

Jacqui Preston

Trudy King

Lyndsay Wybrow

	<b>ACTION</b>
<p><b>1. APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING</b></p> <p>Helen Schoen (Chair) opened the meeting and thanked everyone for attending. The minutes from the last meeting in June were agreed by Helen and Sarah.</p>	
<p><b>2. UPDATE FROM CHAIR</b></p> <ul style="list-style-type: none"><li>• The P1 coffee morning went really well and was good fun. Although not a fundraising event £61.06 was raised which will be paid into the parent council account (£30 to be released for tombola prizes).</li><li>• It was agreed that the meeting date on 21<sup>st</sup> May to be moved to 14<sup>th</sup> May. Kathy to book let.</li><li>• Michelle will put posters up around Nursery to encourage Reps to come forward.</li></ul>	<p><i>Kathy</i></p> <p><i>Michelle</i></p>
<p><b>3. RELAX KIDS PRESENTATION</b></p> <ul style="list-style-type: none"><li>• Emma Vance gave a very interesting power point presentation on 'Relaxed Kids'. Please see attached. She has done some sample classes to support children's mental and emotional wellbeing and how to deal with stress.</li></ul>	

- She has taken some pilot classes aimed at teaching children how to deal with stress and given them exercises to help boost their mental health and well being. Due to money received from PEF and the Area Partnership, Emma has been funded to work with pupils in P3 and P7 as soon as she is fit to do this.

Helen G is interested in finding funding to enable teachers to be trained and to enable parents to be involved to carry on the practice at home.

#### 4. REPORT FROM HEADTEACHER

- Helen gave thanks to the Parent Reps who had been part of the DHT interview process. It was agreed that the Parent Council would like to contribute to Mr Mackenzie's leaving collection.
- The Early Years PT should be in place by the end of October and there are two Maternity Cover Teacher's adverts to be posted. Interviews will be taking place shortly for 3 Dining Hall Supervisor's posts.
- As the York trip is not going ahead this session Helen is exploring the option of an overnight stay at Innerwick which will tie in with the John Muir Award.
- The feedback from BOATS (Bring Our Adults To School) has been very positive. BOATS - A suggestion was made to increase the length of time in the classroom and a case was made for varying starting times in order to avoid clashes with Lochend campus. It was seen as an excellent way for parents to view progress.
- Aileen Kelly (PT) is keep to offer sleep workshops for any parents/carers of children with sleep issues. Helen will do a survey to monitor interest.
- The Halloween disco is not going ahead this year. After reviewing the event, it was deemed to be unsafe due to the number of pupils attending. There have been issues in the past with drop offs and pick ups and also with the number of adults required to supervise the event. Some of the younger children were upset by the darkness and loud noises. The disco was initially set up as there were no other similar events on at the time but there are events now in the community. The P3/P4 Transition disco has been a great success and will continue.
- Wish List as Requested by Parent Council:
- Nicola Murray (Science Teacher) has been doing 'fearless eating' with the pupils to overcome nervousness regarding foods.  
**(£100 towards fruit & veg).**
- 100 Squares for playground – one at each campus **(£1000)**
- IPADS x 8 **(£1849)**
- French/German language books/DVD's **(£70)**
- Timer Tools (Co-operative Learning Time Countdown ICT ) **(£250)**
- Funding Bids are currently in to Be Green for waterproof suits and to Foyles for £10k funding for books for the library.

Helen

<p><b>5. FUNDRAISING</b></p> <ul style="list-style-type: none"> <li>• <u>School Fair</u>: The date agreed for this is: 26<sup>th</sup> May 2018</li> <li>• <u>Christmas Shopping Event</u>: The date agreed for this is: 23<sup>rd</sup> November 2017 from 6.00-8.00pm at John Muir Campus. Anyone who is interested in being part of the organising committee please contact Helen S.</li> <li>• <u>Rag Bags</u>: A suggestion was made to send Rag Bags home as a fundraiser for the school. These would be picked up from school on the 23rd of October.</li> <li>• <u>Nursery Toy Sale</u>: A volunteer is required to take on the Nursery Toy Sale (funds redirected to Nursery) . Please contact Helen S if you are interested. To be discussed at the next meeting and date to be set.</li> <li>• <u>School Calendar</u>: The profit raised from this last session was £400. The pupil's portraits have been done (waiting for new sessions dates to be issued by ELC). The calendars are sold at Parents Evenings (volunteers needed – individual or shifts). Due to VAT having to be paid the cost of the calendar will be: £4.50 for one or three for £10 – it was agreed to print 500. The hand drawn portraits to be displayed at Parents Evening. Groupcall stating calendars will be available to buy to be sent to parents/carers. Please contact Sarah to place an advert on the calendar (Sarah H will be co-ordinating the advertising).</li> </ul>	<p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>Jaime/Sarah</p>
<p><b>6. ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>• Uniform Recycling Stall at Parents Evening</li> <li>• <u>P7 Hoodies</u> – it was decided that due to cost, inclusion and the school policy regarding hoodies that this would not go ahead but suggestions regarding a replacement for the P7 leavers T-Shirt are welcome.</li> <li>• <u>Polo Shirts</u>: Black Polo shirts have been added to the Sweatshirt order form.</li> <li>• <u>School Family Photographs</u>: Helen G will investigate an early morning and afternoon slot to try to cater for working parents. The feedback for this new system has been positive.</li> <li>• <u>Parent Council Website</u>: Please contact Suzanne if you have any suggestions on layout, information to be included on the website.</li> <li>• <u>Newsletter</u>: Helen S will send Parent Council information to add to the school newsletter to keep parents/carers updated.</li> <li>• <u>Countess Crescent Traffic Restrictions</u>: Helen has received information from ELC stating that traffic is prohibited from entering Countess Crescent between 8.30-9.30 and 3.00-4.00 Monday to Thursday/ 8.30-9.30 and 11.45-12.45 on a Friday. An information leaflet will be going out with the next newsletter.</li> </ul>	<p>Helen G</p> <p>Helen S</p>

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| <ul style="list-style-type: none"><li>• Jaime asked if there was any way to accommodate a fundraiser for the school library to purchase shelving and seating. (Suggestion was for Halloween Dress Up Day on 31<sup>st</sup> October).</li></ul>   |  |
| <b>7. DATES OF NEXT MEETINGS (7-9pm) at John Muir Campus Library</b>  |  |
| <ul style="list-style-type: none"><li>• Monday 30<sup>th</sup> October 2017</li><li>• Monday 4<sup>th</sup> December 2017</li><li>• Monday 15<sup>th</sup> January 2018</li><li>• Monday 26<sup>th</sup> February 2018</li><li>• Monday 23<sup>rd</sup> April 2018</li><li>• Monday 14<sup>th</sup> May 2018</li><li>• Monday 18<sup>th</sup> June 2018</li></ul> |  |