

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of AGM Held On: TUESDAY 8 SEPTEMBER 2015 at John Muir Campus

Present:

Apologies

Tracy Gillespie (Co-Chair)
Lisa Lumby (Vice Chair)
Mags Brown (Treasurer)
Sarah Horsburgh
Julie Adams
Malcolm Punler
Emma Vance
Laura Smith
Deborah Curtis
Joanne Robinson
Leigh Owens
Kerry Twyman
Nadia Francis
Fiona Murrell
Fiona Houghton
Helen Schoen
Julie Adams
Susan Brennan

Michelle Mitchell

<p>APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING Tracey Gillespie (Chair) opened the meeting and thanked everyone for attending. The minutes from the last AGM were agreed.</p>	
<p>1. OFFICE BEARERS Tracy opened the meeting and welcomed all for attending. She is stepping down as Parent Council Chair and nominated Sarah Horsburgh as the new Chair (this was seconded by Julie). Lisa Lumby stepped down as Vice Chair and Tracy was nominated by Deborah and seconded by Fiona). Mags agreed to continue for a further year as Treasurer.</p>	
<p>2. TREASURERS REPORT Please see attached financial report for Session 2014 to 2015. £3,500 kept as float from one session to the next will be discussed at the next meeting. The Report will be put on the Parent Council Website.</p>	Suzanne
<p>3. CLASS REPS Communication and how to encourage more Reps to come forward will be discussed at the next meeting. It was also suggested to advertise at the Nursery Evening.</p>	

<p>4. DATES The dates of further Parent Council Meetings will be discussed and set at the next meeting.</p>	
<p>5. WEBSITE Suzanne has been maintaining the Parent Council website and feels it would be beneficial to promote/advertise.</p>	
<p>6. ANY OTHER BUSINESS</p> <p>The following fund raising events were discussed:</p> <p>Calendar: There was a low profit margin for these this session due to issues with printing and using a new format. Laura Smith and Nadia Francis volunteered to take this forward.</p> <p>Christmas Cards: Tracy and Deborah volunteered to take this forward and will look at various options mugs, thank you cards, etc.</p> <p>Toy Sale: Emma and Michelle volunteered to take this forward and will look at advertising and setting up the sale.</p> <p>Ladies Night: Tracy and Sarah will take forward – to discuss at next meeting.</p> <p>School Fair: To discuss at next meeting.</p> <p>School Wish List: To discuss at the next meeting.</p> <p>Communications Group: To discuss at the next meeting.</p> <p>Fundraising Group: To discuss setting this up at the next meeting.</p> <p>PODS: Looking to revamp current set up and the best way to inform parents.</p>	
<p>7. DATES OF NEXT MEETINGS (7-9pm) at John Muir Campus Library</p> <p><i>TUESDAY 22 SEPTEMBER 2015</i></p>	