

## DUNBAR PRIMARY SCHOOL PARENT COUNCIL

**Minutes of Meeting Held On: Tuesday 13 January 2015 at 7-9pm at John Muir Campus**

Tracy Gillespie (Co-Chair)  
Lisa Lumby (Vice Chair)  
Sarah Horsburgh (Vice Chair)  
Margaret Brown (Treasurer)  
Siobhan Thomas  
Suzanne Burgess  
Fiona Houghton

Susan Brennan  
Trudy King  
Julie Adams  
Lucy McCloughan  
Joanne Robinson  
Will Collin, Dunbar Community Council

### **Apologies:**

Jacqui Preston  
Dee Davison  
Steph Gilmartin  
Helen Gillanders

Michael Veitch  
Heather Kilfara  
Jane Lockett  
Jaclyn Eeles

		<i>ACTION</i>
1.	<b>APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING</b> Tracy Gillespie (Chair) opened the meeting and thanked everyone for attending. The December minutes were agreed by Joanne and Lucy.	
2.	<b>MODERN LANGUAGE PRESENTATION</b> Brigitta Murray gave a presentation on the new Scottish Government initiative that will enable pupils in the Dunbar Cluster to be taught a language from P1. Resources and training will be put in place for P1 pupils to be taught a language and then a second language taught no later than P5. Funding has been guaranteed for the first three years and should be fully implemented by 2020. It was agreed by the Dunbar cluster that the first language taught is French and the second (P5, P6, P7) will be German which should then allow pupils a choice at DGS. French will be taught by the class teacher and integrated within the curriculum, which in P1 will focus on using songs, games, daily classroom routines etc. ELC appointed two Development Officers (Brigitta Murray and Jackie Swan) who will be working two days per week to develop East Lothian's strategy and to support primary colleagues introduce languages in primary schools. Trudy King and Lucy Hare are currently attending training to help co-ordinate roll out for Dunbar PS and cluster. The programme will start with the new P1 intake from October 2015, meanwhile other year groups will continue with the current format, learning another language from P6. Brigitta also stated foreign language students may be employed and is looking towards linking up with a region in France with a view to teacher exchanges. An event for parents to attend will be held later on in the year.	
3.	<b>HEADTEACHERS REPORT</b> Helen sent sincere apologies for being unable to attend the meeting due to bad weather. <ul style="list-style-type: none"><li>• P2C – An update will be sent out in the last week in January regarding staffing.</li></ul>	

	<ul style="list-style-type: none"> <li>• Ruth Torrance has started in P3C (sharing with Mr Macrury)</li> <li>• World Book Day is Thursday 5 March (Pupils to dress as favourite character)</li> <li>• The Silver award has started for Dunbar Reads Aloud.</li> </ul>	
<p>4.</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(e)</p> <p>(f)</p>	<p><b>FUNDRAISING &amp; EVENTS</b></p> <p><b>Ladies Night:</b> £1,324.30 has been banked (£90 cheque still to bank). Looking to change format in 2015 to ‘Viva Las Vegas.’</p> <p><b>Calendars/Christmas Cards:</b> Final total will be given at next meeting. Tracy to find out if 100 more calendars can be ordered as some demand for more (and to provide to advertisers). There was an issue with the joint family Christmas Cards and it was suggested to look at different companies next session and the possibility of adding more to the range e.g. thank you cards.</p> <p><b>Toys Sale:</b> £487.39 banked (£30 still to bank).</p> <p><b>Readathon:</b> all on track. £1,100 sponsorship was raised which covered the cost of the prizes. This will be starting on 2 February (information to go out with pupils the week before) – volunteers needed to make up the packs. Mel to e-mail the school with information to add to the newsletter – Suzanne will also put onto PC website. Reading will count towards both Dunbar Reads Aloud (silver) <i>and</i> Readathon. Bookmark being used from P1-P7 (time spent reading) and Nursery will do number of books read.</p> <p><b>School Fair:</b> New team (Tracy, Fiona, Joanne, Steph and Angela) will start working on this.</p> <p><b>Ceilidh:</b> This will be held in June this year not January as previous (to check dates in June with Jenny MacDonald). Sarah Horsburgh agreed to take this forward.</p>	<p><i>Tracy</i></p> <p><i>Mel</i></p> <p><i>Tracy</i></p> <p><i>Sarah</i></p>
<p>6.</p> <p>(a)</p> <p>(b)</p>	<p><b>ANY OTHER BUSINESS</b></p> <p><b>John Muir Tapestry</b> – Will updated on that the Tapestry has now moved after spending some time in Dunbar Parish Church to the Town House. Supervised by the History Society, it will be there for two months.</p> <p><b>PODS:</b> A group has been created by Fiona and Joanne to offer opportunities for parents to meet other parents to share information on experiences and find ways to support children throughout their primary school years. All parents are welcome to attend the first meeting on Wednesday 28th of January 2015 at 9am, in the parent room at John Muir Campus to help share views on how to make this group successful. The school are very supportive of the group and are willing to offer sessions such as: <b>How to help with reading at home.</b> <b>What happens at nursery transition?</b> <b>Cursive writing – here is how we do it in school if you want a go!</b> They are also keen to find out how they can help parents support their children at home, which is where this group comes in. A letter will be going out to parents on Friday 16 February.</p>	

<p>(c)</p> <p>(d)</p>	<p><b>Assembly:</b> Tracy and Margaret said it was a privilege to attend the whole school assembly at the end of term. £100 Amazon voucher was presented to lby by the parent council on his retirement from Dunbar Primary.</p> <p>Nursery Garden: Susan B asked if anyone could help with painting the fence and tidying up the garden in the nursery. Kathy to request help from Torness.</p>	<p><i>Kathy</i></p>
<p>7.</p>	<p><b>DATES OF NEXT MEETING (7-9pm)</b> The next meeting will be held at John Muir Campus on: Tuesday 3 March 2015 at 7.00pm.</p>	

Signature of Chair: ..... Date: .....