

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting Held On: Monday 27 March 2017 at John Muir Campus

Present:

Sarah Horsburgh
Helen Gillanders
Susan Brennan
Samantha Stebbing
Julie Adams

Apologies

Claire Ainslie (Vice Chair)
Lisa Lumby
Lindsey Wybrow

APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING

Sarah opened the meeting and thanked everyone for attending. The minutes from the previous meeting were agreed by: Julie Adams.

1. HEADTEACHER'S REPORT

- Dunbar Primary received £10,000 funding from the Lottery which will be used to pay towards the cost of two Gazebos (one for each campus).
- Mrs Whitehead is returning from her maternity leave this week and sharing the class with Mrs Rice. Mrs Veitch, Mrs Williamson and Mrs Hughes are all returning in August.
- There will be two NQT's next session and 36 Classes.
- Two PGDE students will be starting in P6 and P5 after Easter for 5 weeks.
- P3 Transition will be starting after Easter (19th April) – letter will be going out to parents this week. The parental feedback about the P3 Transition programme has been very positive.
- Helen asked for a school review by Head of Education, HMIE representative and Head Teachers on 2-4 May to support the programme of self-evaluation and improvement.
- The Spring concert will be held at John Muir Campus on 29 May and will include a string orchestra from pupils in school and also pupils who have lessons out of school.
- Information will be sent to parent from Helen and Hannah regarding the Easter Egg Hunt and Book Trail.
- A suggestion was put forward from a parent about having the option of a black polo shirt with Red Logo – Helen G will find out cost and availability.

Helen/Hannah

Helen

<ul style="list-style-type: none"> • Helen to gather further information about having a clothes rail for used school uniform that parents can purchase for a donation. • There will Nursery event for children starting Nursery from August 2017. Each child will be given a Nursery Rhyme Book. • It was confirmed that the Library, Charity and Educational Trip Questionnaires all went out to parents. • Julie and Sarah would like to be involved in the School Improvement Plan – Helen to contact about meeting. 	<p>Helen</p> <p>Helen/Sarah/Julie</p>
<p>2. <u>FUNDRAISING AND ACCOUNT INFORMATION</u></p> <ul style="list-style-type: none"> • Treasurer/Bank Account: It was agreed that Emma Hexley (previous Treasurer) be removed as a signatory for the Parent Council bank account • There is currently £8,000 in the Parent Council bank account and it was agreed that the following funds can be allocated to the school: P7 Show Recourses (£200), Books for the Library (£1,000) and Nursery Resources (£200). It was also agreed that any funds raised from the School Fair would help towards the cost of the outdoor classrooms (£2,000). • School Fair: Sarah said that the School Fair would be more of a community event this session with smaller stalls at a low cost (eg 20p a shot). There will be Community Groups involved . Each child will receive and empty smartie tube to fill to use for the stalls at the School Fair. • Sarah also put forward the idea of having a Movie Night for pupils in school, Helen will check dates with staff. 	<p><i>Sarah</i></p> <p><i>Helen S</i></p> <p><i>Sarah/All</i></p> <p><i>Helen</i></p>
<p>3. DATES OF NEXT MEETINGS (7-9pm) at John Muir Campus Library <i>It was agreed that the dates of the meetings up to the end of session be changed to:</i></p> <ul style="list-style-type: none"> • Monday 24 April 2017 (School Fair Update) • Monday 5 June 2017 	