

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of Parent Council Meeting Held On: MONDAY 30th of OCTOBER 2017 at John Muir Campus

Present:

Helen Schoen (Chair)
Helen Faulds (Co-Vice Chair)
Jaime Calder (Treasurer)
Helen Gillanders
Susan Brennan
Jaclyn Eeles
Jamie Orr
Samantha Stebbing
Gillian Heavie
Samantha Stebbing
Gail Wallace
Stephanie Davidson
Michelle Higginbottom
Hazel Baptie
Joanne Lamb
Emma White
Will Collin
Fiona Houghton

Apologies

1. APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING

Helen Schoen (Chair) opened the meeting and thanked everyone for attending. The minutes from the previous meeting (September) were agreed by Helen Faulds and Hazel Baptie (it was noted that Will Collin's apologies should have been on the minutes).

2. UPDATE FROM CHAIR

- **Rag Bags:** Thanks were issued to all who helped with/donated to Rag Bags and we have raised £244 at John Muir campus. The figure for Lochend has still to be confirmed. Some concern had been expressed about the school's RagBag collection by staff working in the Zero Waste shop. This was discussed extensively and Helen Schoen advised she had contacted Zero Waste prior to the RagBag collection.
- **Nursery Toy Sale:** There will be an appeal sent out to parent/carers to hand in used toys for the Nursery Toy Sale (funds go to Nursery).
- **Halloween Disco:** Some parents have expressed disappointment that the Halloween disco did not go ahead this year and offered to help if the event runs next year.
- **Christmas Fair 23rd November 2017:** Funds raised will be used for the school library and for playground squares. There are currently 22 stalls with 10/12 on the waiting list. Please contact Helen Schoen or Helen Faulds if you are able to help on the night (even if you are just able to help for an hour). Information will be given to school to send out to parents/carers. An auctioneer is required.

- **School Calendar:** Morag Haddow has offered to set up the calendar for free which just leaves the printing costs. The calendar is a slightly different layout. Cost will be: £4.50 (3 for £10) and they will be available to purchase at Parents Evenings. Please contact the Parent Council or school office if you are able to help sell these on the night (a request will also be made through year Facebook groups and Helen S will also contact people from the volunteer list). P7 pupils will also be helping. Boards and tables will need to be set up in advance.

3. REPORT FROM HEAD TEACHER

- **Request for Funding:** Jamie Orr (Class Teacher) applied for funding to cover the cost of 3 copies of "Active Assessment in English." The school had bought 4 books and further investment was required to purchase the remaining number for the staff professional reading group. This funding was agreed.
- **Staffing:** Helen was pleased with the candidates chosen from the recent Class Teacher adverts. J Gray's post (Job Share), J MacDonald's post and G Eunson's post have all been filled. Patrick Durkan will be continuing in P2C at present. There will be 3 vacancies arising soon: 2 maternity leaves from Christmas onwards and one maternity leave effective from March.
- **Scottish National Assessment:** Teachers will be undertaking training. The first of these sessions is due to take place on Friday the 3rd of November.
- **BOATS (Bring Our Adults to School):** This has been going really well and all classes will have taken part before Christmas.
- **Charity Group:** Please contact Helen G if you are able to join the group of pupils which make up this group. Suggestions made to date were: each year group should adopt a different charity, sponsorship for events, reviewing the balance of local and international charities.
- **Read, Write, Inc:** Phonics assessments had been carried out in August and then again in October. These showed that there had been at least a 20% percent rise in phonological knowledge at all stages.
- **Homework:** Helen asked for 15 minutes to be used to write comments, thoughts and ideas regarding homework. She also shared details of John Hattie's homework research. Current homework:
P1: Reading book and phonics (practise every day), P2: reading book and phonics (spelling continuing through Read, Write, Inc), P3: reading book and phonics (3 projects), P4: reading, spelling in class, Mathletics, P5 and P6: Spelling homework P7: WW2 project (independent, four weeks to complete).

4. DATES OF NEXT MEETINGS (7-9pm) at John Muir Campus Library

- Tuesday 5th December 2017 (Amended)
- Monday 15th January 2018
- Monday 26th February 2018
- Monday 23rd April 2018
- Monday 14th May 2018
- Monday 18th June 2018

Signature of Chair: Date: