

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of AGM Held On: MONDAY 4 SEPTEMBER 2017 at John Muir Campus

Present:

Apologies

Sarah Horsburgh (Chair)
Julie Adams
Claire Ainslie
Helen Faulds
Lindsay Wybrow
Debbie Monk
Lisa George
Laura Turney
Beth Connolly
Jacqui Preston
Helen Schoen
Hazel Baptie
Michelle Higginbottom
Sharon Brown
Siobhan Thomas
Fiona Houghton
Gail Wallace
Jamie Calder

<p>APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING Sarah Horsburgh (Chair) opened the meeting and thanked everyone for attending. The minutes from the last AGM were agreed by Julie and Helen.</p>	
<p>1. OFFICE BEARERS The Office Bearers are: Chair: Helen Schoen <i>(Proposed by Sarah and Seconded by Gail)</i> Vice Chairs: Sarah Horsburgh & Helen Faulds Treasurer: Jamie Calder</p> <p>Claire Ainslie is stepping down as Vice Chair but will still continue with the Christmas Cards.</p> <p>The post of secretary will be reviewed throughout the year.</p>	
<p>2. TREASURERS REPORT The Treasurers report is attached and will also be available on the Parent Council Website. The Current Balance is: £2000 (£7,838 was donated to the school this session for Graduation Gowns, P7 Show materials, Artists in Residence, etc). The same company will be used this session for pupil Christmas Cards.</p> <p>Sarah thanked all involved in the fundraised for all their hard work over the year.</p>	<p><i>Suzanne</i></p> <p><i>Claire</i></p>

<p>3. CLASS REPS Further discussion at next meeting on how to encourage more Reps to volunteer.</p>	
<p>4. DATES It was agreed that future meetings will be every 6 weeks on a Monday. Kathy to book lets.</p> <ul style="list-style-type: none"> • Monday 25th September 2017 • Monday 30th October 2017 • Monday 4th December 2017 • Monday 15th January 2018 • Monday 26th February 2018 • Monday 23rd April 2018 • Monday 21 May 2018 • Monday 18th June 2018 <ul style="list-style-type: none"> • School Fair will be last Saturday in May (last fundraiser of the term). 	Kathy
<p>5. ANY OTHER BUSINESS</p> <p>P7 Hoodies Jaime put forward a suggestion for P7 Hoodies with the name of the pupil on the back. She will bring further information to the next meeting.</p> <p>Used School Uniform It will be discussed at the next meeting how to recycle/sell old school uniform.</p> <p>Calendar The Calendars made a profit (£415) – made a huge difference getting them out early (essential that are available to be sold at Parents Evenings) - well under way for this session.</p> <p>Christmas Cards It was agreed to continue to use the same Christmas Card company as last session. Claire has volunteered to continue with this.</p> <p>Future Fundraising Future fundraising will be discussed at the next meeting. Some suggestions put forward were Book Event, Rag Bag, Physical Activity Challenge.</p> <p>School Wish List Helen to bring wish list to next meeting.</p> <p>Thanks Helen S thanked Sarah for all her hard work, especially behind the scenes and with the School Fair.</p>	<p><i>Jaime</i></p> <p><i>Jaime/Helen S Sarah</i></p> <p><i>Claire</i></p> <p><i>Helen G</i></p>

6. DATES OF NEXT MEETINGS (7-9pm) at John Muir Campus Library

- Monday 25th September 2017
- Monday 30th October 2017
- Monday 4th December 2017
- Monday 15th January 2018
- Monday 26th February 2018
- Monday 23rd April 2018
- Monday 21 May 2018
- Monday 18th June 2018