



DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of meeting held on Monday 1 June 2009 at 7.30p.m.

Present: Deborah Piner, Lighthouse A.M.; Dee Davison, Lighthouse P.M.;
Janet McDougall- Welch, P1B; Shona Ronan, P1C;
Sarah Watt (Vice-Chair), P1E
Laura Bullen, P2C
Lorraine Laird, P3A
Kirsten Collin, P4A; Bernadette Daff, P4B;
Isla Paterson (Treas.), P4C
Cath McPhillips, P5B
Rob Barley/Sue Guy-Inglis, P6A; Anne Marie-Napier, P6B;
Lorna Allan, P6C
Paul McLennan (Councillor), P7C
Helen Gillanders, H.T.
Norman Hampshire, Councillor
Susan Sammels, Countess After School Club
Liz McLean, East Lothian Property
A. Cooper, Parent

Apologies: Morag Readman (Chair); Councillor Jacquie Bell; Samantha Bell;
Jackie Gourlay; Sarah Everard; Judy Newton; Andy Napier;
Wendy Kellock; Jenny McGlinchey; Sarah Duguid; Sarah Fletcher

		Action
	Sarah chaired the meeting in the absence of Morag. She welcomed everyone.	
1	<p>Minutes of Last Meeting: <u>Matters Arising:</u> (a) Paul spoke about the <u>Dunbar Youth Trust</u> meeting and said that arrangements were well advanced. A Parent Council and school representative would be welcome to come along. (b) Dee had investigated the query concerning <u>Wraparound</u> and explained that parents should enrol directly with Wraparound. Morning places are allocated from the waiting list but there are no guarantees due to the large numbers enrolling.</p> <p>The minutes of the last meeting were taken as read.</p>	
2	<p>Update on new school: Sarah introduced Liz McLean, Project Manager from East Lothian Council Property Department. Liz gave a resume of the current situation with regard to the purchase of the land for the new school. It was expected that the Council will take the route of a Compulsory Purchase Order. This will have the effect of delayed completion but there appeared to be no alternative. Norman asked whether the current school will be able to accommodate the pressure of a high intake in 2011. Liz said that ancillary accommodation will be provided. Rob enquired about the size of the Assembly Hall within the new school. This had been reduced since the original plans were drawn up. Liz explained that the size is based on the Education Department's policy and it was considered to be adequate as there will be other facilities within the building which can also be used.</p> <p>Sarah thanked Liz for her report and Liz left the meeting.</p>	
3	<p>Treasurer's Report: Isla said that the signature changes had now taken place. The current balance stood at £11,200. It had been agreed to give the school £2,000 to spend before the end of term. Helen thanked the P.C. for this contribution.</p>	

		Action
5	<p>Sub-Committee Reports: <u>Fundraising.</u> Sarah requested that as many people as possible volunteer to assist at the Spring Fair – even a few hours would be a great help. There will be no raffle this year. This will be replaced with a Tombola and prizes for this were urgently needed,</p> <p><u>Communications.</u> Information about Parent Council has been inserted in the information packs given to parents of new nursery and P1 parents. The packs are given out prior to children starting nursery/school. Also the packs for the P.C. representatives.</p> <p><u>Read-a-thon.</u> Janet joined the meeting at this time and thanked everyone for their help in transforming the Library which was now open to classes. She will require a number of volunteers to “man” the Library at all times during the school day and members were asked to sign up as soon as possible. It was hoped to have an “official opening” before the end of term.</p>	<p>All P.C.</p> <p>All P.C.</p>
6	<p>Preparations for AGM etc: Rhonda explained that Class Reps. served a 2 year term but could continue for a further 2 yrs. Reps. who had become members in September 2007 were asked to contact her. Procedures for the AGM which will be held on 8 September 2009 will be worked on over the summer period.</p> <p>Helen said that it had been an absolute pleasure to work with the Parent Council.</p>	All P.C.
7	<p>Any Other Business: (i) Paul spoke about the new Community Centre for the town. Demolition of the old buildings was due to commence in January/February 2010 and plans for the new building will be made available for public consultation at the end of June/beginning of July 2009.</p>	
	<p>There being no further business the meeting closed at 8.40p.m. The Annual General Meeting will take place in the school on Tuesday 8 September 2009 at 7.30p.m.</p>	