

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

MINUTE OF MEETING HELD ON TUESDAY 11 JANUARY 2011
AT 7.30P.M. IN DUNBAR PRIMARY SCHOOL



The formal meeting began at 7.30p.m. after the Sub-groups met at 7 p.m.

Present:- Annie Beatty (Chair)
Catriona Reece-Heal, Lighthouse a.m.
Janey Nicol/Anouska Woods, Woodlands a.m.;
Audrey Cameron, Woodlands p.m.
Morag Readman, P1C; Sharon McVitie, P1E
Sarah Duguid P2A; Fiona Smith P2B;
Dee Davison P3B
Jennifer Goldie P4B; Kirsty Bunyan P4D
Isla Paterson (Treas) P6C

Other Attendees:- Helen Gillanders, H.T.; Cllr. Paul McLennan; David Summersgill, Sign Language Interpreter; Morag Haddow (Website); L. Tierney, I.T. Adviser

Apologies:- Cllr. J. Bell; Susan Brennan, Teacher Rep; Janine McHutchon; Heather Black; Jackie Gourlay; Kirstin Welsh; Mark Patterson; Jenny McGlinchey; Cath McPhillips.

		Action
1.	<p>Annie welcomed everyone to the meeting.</p> <p>Minutes of Previous meeting:- These were taken as read. There were no matters arising.</p> <p>Annie reminded attendees to make sure they signed the "Meeting Register" so that their name would appear in the Minutes.</p>	
2.	<p>Sub-Groups Reports:-</p> <p>Events:- The <u>Ceilidh</u> arrangements are progressing. This will be held on Friday 28 January from 6 – 10p.m. Tickets will be sold through the office:- £12 for family ticket (2 adults, 2 children); Adult only and child only tickets will also be available. The cost will include a light supper. Refreshments will be available to purchase.</p> <p>The proceeds from this event will be in aid of the Science Festival being held in March 2011.</p> <p><u>School Fair</u> – proposed date Saturday 11 June. Start making arrangements in February. Morag/ Sub-group will arrange a "handover" meeting.</p> <p><u>Lottery</u> – considering some form to raise funds.</p> <p>Library:- Starting afresh with Birthday Books.</p> <p>Science:- The proposed date for the Science Festival is Sunday 13 March 2011 in the afternoon. Venue to be arranged. In process of approaching participants and hoping to involve as many of the local community who work in Science as possible.</p> <p>Nursery:- Discussing Nursery/P1 transition. Offer any assistance to class teachers which may be required. Helen will enquire.</p>	<p>Group/MR</p> <p>HG</p>
3.	<p>Council School Board Meetings:- Annie will attend a meeting on Tuesday 1 February 2011 re "Role of Parent Council".</p> <p>She also drew attention to other meetings being held and which are detailed in e-mail forwarded to P.C. members from Authority.</p>	AB
4.	<p>Charitable Status:- Amendment to Constitution required. Parent Forum needs to be informed of any change. Once this is done a fresh application can be submitted.</p>	AB
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5.	<p><u>Head Teacher's Report:-</u></p> <ol style="list-style-type: none"> 1. Helen sending out notice about Prestonpans Tapestry. Propose to display this on a Wednesday & Thursday evening and also on a Friday afternoon. Volunteers required. 2. Price increase in sweatshirts from £8.00 to £8.50. 3. Questionnaire being sent out on School Uniform. 4. Planning to issue Reports on 10 June this year. 5. Library helpers Thank you Coffee Morning to be held on 21 January from 9 – 9.45a.m. 6. In-Service Day – Maths Tracking & Planning Sheets reflecting new Curriculum have been drawn up. 7. Helen will be visiting the New School on 21 January and will report back to the next meeting. 	ALL
6.	<p><u>Review Workshop of Parent Council Website:-</u> Morag Haddow gave a short presentation. She encouraged P.C. Reps to submit articles, photos etc. and to get the wider parent forum involved. Any items should be e-mailed to Morag who is happy to update Website. A Facebook link was suggested.</p> <p>Morag also invited anyone who wished to become involved.</p>	
7.	<p><u>Any Other Business:-</u> Dee asked for a formal adoption of the “Ladies Night” event. This was agreed.</p> <p>Dee also intimated that a second Civic Pride bid was in process. If successful, plans will include establishing fruit trees, shaped beds with sensory plants and a 3D Maze made up of various grasses.</p> <p>Councillor McLennan said that demolition of the area for the new Community Centre is planned for end of January/beginning of February and work is expected to take approx. one year. There could be safety issues. If possible, he will download the plans onto the Parent Council Website. Alternatively, he will bring them along to the next meeting.</p> <p>Paul also mentioned that the Council Budget will be finalised in 4 weeks time.</p>	PMcL
8.	<p><u>Next Meeting:-</u> This will take place in the school on Wednesday 2 February 2011 at 7p.m.</p> <p>There being no further business the meeting closed at 8.55p.m.</p>	