

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting Held On: Monday 12 June 2017 at John Muir Campus

Present:

Sarah Horsburgh
Claire Ainslie
Helen Gillanders
Jaclyn Eeles
Hazel Baptie
Michelle Higginbottom
Helen Schoen
Helen Faulds
Jackie Irvine
Fiona Houghton
Charlotte Chapman
Lindsey Wybrow
Samantha Stebbing
Will Collin

Apologies

Julie Adams

APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING

Sarah opened the meeting and thanked everyone for attending.

1. HEADTEACHER REPORT

- **PEF Funding:** There was a drop in session ab both campuses but not a huge response. Various ideas have been put forward such as: a homework club, mindfulness course, nutrition support.

The Area Partnership has provided £5k for the 'Relaxed Kids' programme to run next session. Every P3, P4 and P5 pupil will be part of a six week block and there will be drop in sessions for P7 pupils. The teachers will also be trained in this project which will build resilience strategies within pupils for dealing with anxiety.

Read, Write Inc is another proposal for PEF funding and we are currently waiting for approval from East Lothian Council. An estimation cost of this is £10k for new books and £3k for training. There will be more information to follow regarding workshops for parents and the school would like any feedback from parents about which is the best time to hold these.

- **Literacy Co-ordinator:** East Lothian Council have agreed to fund a Literacy Co-ordinator for 3 and a half days per week to support and deliver language and literacy programme for two years. Rosanne Rice who is currently a Teacher at John Muir Campus was the successful candidate.
- **P1/P2/P3 Spelling Homework:** It was put forward that this be dropped in favour of more reading/spelling done in school. The general consensus was in favour of this and that more time be spent reading instead of spelling.

<ul style="list-style-type: none"> • Gazebos: Our two outdoor classrooms are now finished and they have already been used by classes and pupils at break and lunchtimes. Thanks to Mrs Helen Schoen who was instrumental in developing our successful bid to Awards for All/National Lottery and to Be Green. A massive ‘thank you’ to you, our parents, as the money raised at the School Fair ensured we could have a classroom at each campus • John Muir Campus Work: If any work is done within JMC and any asbestos is found and removed it will be done so in a very tight and controlled way and a safety certificate issued. • Staffing: There will be two Newly Qualified Teachers next session. Elaine Williamson, Sarah Hughes and Gill Veitch are returning from Maternity Leave. Class Letter will go out this week. • Meet the Teacher: This is a whole day event for pupils this session and is being held on 19th June. 	
<p>2. SCHOOL FAIR</p> <ul style="list-style-type: none"> • Sarah thanked all volunteers who helped with the School Fair. There was £2,000 raised on the day with the smarties being the greatest cost. This was a massive undertaking with a very small team. The pupils enjoyed spending their own money. A BBQ was gifted to the school. Decision will be made as to what to do with remaining items not sold, ie table top sale/car boot in September. 	
<p>3. NEXT SESSION</p> <ul style="list-style-type: none"> • Sarah is standing down as Chair – the new roles will be discussed and allocated at the AGM in September. A suggestion was put forward that it may be beneficial for Parent Council Reps to be present at ‘Meet the Teacher’ event to promote Parent Council and try to get more Class Reps. Sarah will revamp the Parent Council Rep information and send to Kathy to issue. • Questionnaire to be sent out to parents regarding opinions on such things as School Fair, Fun Day, Fun Run, School Calendar • P1 Coffee morning will go ahead on 2nd September • School Calendar: Sarah, Helen S and Jackie said they would take this forward next session and would discuss if a different format was viable. 	<p><i>Sarah</i></p> <p><i>Sarah</i></p> <p><i>Helen S</i></p>
<p>4. ANY OTHER BUSINESS</p>	

<ul style="list-style-type: none">• Jackie Irvine suggested using and promoting 'Easy fundraising'. Helen will mention in newsletter at the start of the next session. She also mentioned that schools such as Longridge, Belhaven and Loretto are duty bound to assist the community due to their charitable status• It was agreed that the Parent Council would pay £800 towards new goals and the school would pay £400.	
<p>5. DATES OF NEXT MEETINGS (7-9pm) at John Muir Campus Library</p> <ul style="list-style-type: none">• AGM – Date to be confirmed	