

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

Minutes of Meeting Held On: Thurs 13 May 2014 at 7-9pm at John Muir Campus

Present:

Tracy Gillespie (Chair)
Mo Sangster (Vice Chair)
Lisa Lumby (Vice Chair)
Maria Savage
Nicola Maxwell
Audrey Cameron
Dee Davison
Jackie Preston

Julie Adams
Laura Bullen
Louise Tait
Suzanne Burgess
Kirsteen Wilson
Nicky Hamilton
Jaime Calder

Other Attendees:

Jaclyn Eeles
Trudy King

Will Collin, Dunbar Community Council

Apologies:

Helen Gillanders (Headteacher)
Michael Veitch
Helen McLachlan
Emma Vance
Malcolm Pulner

Steph Gilmartin
Deborah Curtis
Sharon Rapson
Jane Lockett
Anouska Woods

1.	<p>APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING</p> <ul style="list-style-type: none">• Tracey Gillespie (Chair) opened the meeting and thanked all for attending. The Minutes of the April meeting were agreed by Mo Sangster and Trudy King.• There was no lottery draw at this meeting.	
2.	<p>HEADTEACHERS REPORT (Jaclyn Eeles gave the report)</p> <p>Finishing Arrangements: There were no objections to the last day finishing times being the same procedure as last session: In order to enable parents/carers to see both clapping out ceremonies the P1- P3 pupils will leave <u>very sharp at 11.50.</u></p> <p>We know that parents, younger siblings, grandparents and other parents and pupils will want to come and see P7 leave so we will ensure that the Primary 7 classes do not leave the Lochend building until nearer 12.10 allowing those who wish to come to see them to do so.</p> <ul style="list-style-type: none">• 11.00 am - P1, P2 and P3 clap out P7 at John Muir Campus after our whole school assembly.• 11.50 am sharp – P1 and P2 clap out the P3s at John Muir (continuing our new tradition from last year)• 12.10 pm (approx) P4–P6 clap out P7 from Lochend (continuing our new tradition..) - this will allow parents and younger pupils to attend and join in too!• Dress Down Day: There were no objections to the proposal for a Dress Down Day to support 'Cancer Awareness Week'. Suggestion was to use the colour Yellow - date to be decided.	JE

	<p>SCHOOL CALENDAR: This will be started at the beginning of the school session (teachers will be able to programme in a suitable time to do portraits). Jaime will continue to help but will need assistance with graphics. (Most of the current advertisers are continuing)</p> <p>CHRISTMAS CARDS: Sue Kennedy has agreed to take forward.</p> <p>COMMUNICATIONS AND WEBSITE: Suzanne B has updated website and moved posts to private - it was agreed to delete old posts. School Fair and tapestry information to be put on website. Emma will give accounts report (EH). Volunteer requests (JE) to give volunteer guidelines. Eden will give update on Nursery Toy Sale.</p>	EH/SB/JE
4.	<p>AOB</p> <p>SCIFEST: Dee Davison thanked the school and parent council for their continuing support of Scifest to which an estimated 8,500 people attended. Five science related shows were shown at Dunbar Primary with the pupils asked to contribute £1 towards. Not all pupils paid this (Sports Relief was also on this week) - Dee asked if Parent Council had any funds available to help cover some of the deficit. Tracey asked if Dee could give her an idea of funds required as Parent Council funds are currently quite low but the School Fair funds will be in for next meeting.</p> <p>Wish lists from Teachers: Maths Games, Resources for the Outdoor Classroom (user friendly tables, outdoors whiteboard, shed for mural boxes. Trudy King to get an idea of cost.</p> <p>BOUNCY CASTLE: Parent Council agreed to purchase the bouncy castle used previously for the school fair for £400 (all included). This will be available for use by the school also.</p> <p>GARDEN: Susan B stated that ongoing help with the graded at John Muir Campus is needed.</p> <p>NURSERY RAMP: still safety hazard (HG to investigate)</p> <p>SUMMER COUNTDOWN: Out to parents Friday 16 May (detailing all sports days etc)</p> <p>P7 T-SHIRTS: It was agreed to do with T-Shirt shop for the end of year t-shirts for P7 pupils leaving DPS.</p> <p>ROLLER DISCO: The company doing this is 'Roller Skate 4 Fun' and is being held on 20 June (as part of Civic Week programme to raise funds for Parent Council - all profit). This is a family event for 60/70 people (skates can be hired).</p>	<p>TG/DD</p> <p>TK</p> <p>HG</p>
5.	<p>DATE OF NEXT MEETING (7-9pm)</p> <ul style="list-style-type: none"> The next meeting will be held on: Wednesday 4 June 	