

DUNBAR PRIMARY SCHOOL PARENT COUNCIL



MINUTE OF MEETING HELD ON WEDNESDAY 1 JUNE 2011 AT 7.30P.M. IN DUNBAR PRIMARY SCHOOL

The formal meeting began at 7.30p.m. after the Sub-Groups met at 7.15p.m.

Present:- Annie Beatty (Chair)
Janey Nicol/ Anouska Woods, Woodlands a.m.
Anne Marie Gibson, P1C; Sharon McVitie P1E; Emma Hexley, P1/2
Sarah Duguid P2A
Dee Davison P3B; Marie Savage P3D
Kirsty Bunyan P4D
Lorraine McLuckie P5D

Other Attendees:- H. Gillanders, H.T.; S. Brennan, Teacher Rep. ; Cllrs. J. Bell and P. McLennan, N. Hampshire; Janet McDougall –Welch & Library ; P. Clark, DHT & 3 members of the Pupil Council.

Apologies:- Catriona Reece-Heal; Sarah Watt; Jennifer Goldie; Isla Paterson; Cath McPhillips

		<u>Action</u>
1.	<u>Welcome:-</u> Annie welcomed everyone to the meeting, particularly the members of the School Pupil Council together with P. Clark, DHT.	
2.	<u>Minutes of previous meeting/matters arising:-</u> The minutes of the previous meeting were approved, seconded and taken as read. There were no matters arising.	
3.	<p><u>Sub-groups:-</u> <u>School Fair –</u> P. Clark introduced the children from the Pupil Council who had come along to find out how the pupils on the Council could assist at the Fair. They were given an idea of what might be required and it was agreed that members of the sub-group would meet with the Pupil Council next week, in school, to allocate particular duties. The Pupil Council was also seeking the sum of £80.00 to enable the school to join the National Trust. It was agreed that all proceeds from one of the stalls at the Fair would go towards this and should there be any shortfall the Parent Council will make up the deficit. Tabards or badges will be worn by all volunteers. Annie thanked the children for coming along and for their interest. P. Clark and the pupils left the meeting.</p> <p>Sarah and Anne Marie brought the meeting up to date with the Fair arrangements and made a plea for volunteers to help on the Friday morning with the organisation of the donations.</p> <p><u>Art:</u> Annie made a representation from a group of parents about the provision of art within the school. The concern put forward was a lack of consistency in standards of art experiences and outcomes from class to class. The question was raised about providing an Art Specialist Teacher as we were aware that RME and other subjects are currently being taught by Specialists. Helen G. stated that funding is limited and that the school providing Music and PE are the most valued areas, by her staff, to be taught by a Specialist. She also said that Gordon McKenzie, DHT, is working to make improvements in this area, and shared best practice is also used.</p>	

		Action
4./	<p><u>Sub-Groups cont'd:</u> Another group of parents had been keen for the PC to support the school with Christmas cards made by the children. This can be an excellent way to raise money, or just to be used as a service to parents i.e. keeping the costs down, but families can enjoy sending a card made by their child/children. It was agreed by the parents present that this would be an ideal opportunity to work with an artist to create a quality experience for the children and a high quality final product for families. The PC offered to fund artists to come in and support the event.</p> <p><u>Science –</u> Science Festival - D. Davison reported that a meeting had been held with the Scottish Government Science Office. Lafarge has also offered sponsorship. The Science Club arrangements were underway and a donation of £100 had been received from the Young Engineering Science Club (Scotland). Suitable venues being considered.</p> <p><u>Garden:</u> D. Davison said that the Sea Cadet boat had been installed, the raised beds had been planted out as well as a giant pumpkin patch. The group have purchased – Spring bulbs, tools, compost, sand, plants (including climbers for the railings), marine ply for the erection of 12 lighthouses by the railings, paint.</p> <p><u>Birthday Books:</u> Request for helpers to process books. Volunteers will be required for both schools.</p> <p>Volunteers for Healthy Snacks are also required. It was agreed that the P7s would hopefully man the Healthy Snack in the new school to alleviate the pressure on finding volunteers. However, people would still be required to prepare the snack trolley.</p>	

<p>4.</p>	<p><u>Head Teacher's Report:</u></p> <ol style="list-style-type: none"> 1. The school had won the Athletics at Meadowbank again this year. Well done to all those involved. 2. P7s requesting the sum of £50 for the purchase of decorations for their party on 27 June. PC agreed to this. 3. School photographs next session will be Family Groups. This poses a logistical problem which the school is working on. Details will be sent out to parents. 4. School has been given permission to close at 12.10p.m. on the last day of term this year. There will be a "clapping out" ceremony for the whole school on the first day of the new session. 5. Helen anticipated that "open" visits for parents will take place in the afternoons of Thursday & Friday of the first week of term. 6. Although packing will be in progress for the transition to the new school teaching will continue until the end of the session. 7. New School – this is progressing well and it was hoped that staff will gain access by 8 August 2011. 8. Class Organisation – There will be 6 x P1 classes next session and probably a P5/6 Composite. Final arrangements will be notified as soon as available. 	<p>IP</p>
<p>5.</p>	<p><u>Treasurer's Report:-</u> Annie intimated that Isla will be stepping down as Treasurer. Grateful thanks for her term of office. The current balance stood at £6,421.28.</p>	
<p>6.</p>	<p><u>Next Year's Plans:-</u> A new Chair, Vice-Chair and Treasurer will all require to be appointed at the AGM. This will be held in the new Lochend Campus. Time to be confirmed.</p> <p>Items for consideration by next year's Parent Council – membership of COSTCO, T-shirts for all volunteers and organising School Library.</p>	<p>AB</p>
<p>7.</p>	<p><u>Any Other Business:-</u> Annie will organise an informal Coffee Morning on Saturday 3 September 2011 which will incorporate a Secondhand Sale of school uniforms, ballet outfits, judo outfits etc. (Details to follow).</p> <p>Cluster Meeting at Dunbar Grammar School to be held on 15 June 2011 – Annie to attend.</p> <p>On/</p>	<p>AB</p> <p>AB</p>

7.	<p><u>Any other business cont'd:-</u></p> <p>On behalf of the members of the Parent Council, Dee expressed many thanks to Annie for her Chairmanship of the Council over the past year, particularly the formation of the Sub-groups which have proved to be a great success.</p> <p>There being no further business the meeting closed at 9.05p.m.</p>	
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