

DUNBAR PRIMARY SCHOOL PARENT COUNCIL

**Minutes of Meeting Held On: Tuesday 17 January 2012 at 7.30 in
John Muir Campus School Library**

Present:

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| 1. Dee Davison (Co-Chair & P4B) | 2. Lucy McCloughan (P3A) |
| 3. Audrey Cameron (Co-Chair & Woodland AM) | 4. Helen McLachlan (P3D) |
| 5. Grainne McIntyre (Lighthouse PM) | 6. Emma Hexley (P5A) |
| 7. Eden Blair (Woodlands AM) | 8. Liz Todd (P5/6) |
| 9. Sarah Duguid (Harbour/Seashore AM) | 10. Marie Savage (P4D) |
| 11. Nicky Hamilton (P1B) | 12. Lorraine McLuckie (P6D) |
| 13. Maureen Sangster (P1E) | 14. Jenny McGlinchey (P6D) |
| 15. Anne Marie Gibson (P2B) | 16. Matt Divers (P7C) |
| 17. Morag Readman (P2C) | |
| 18. Sharon McVitie (P2E) | |

Other Attendees:

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| 1. Helen Gillanders - HT | 2. Susan Mowatt |
| 3. Susan Brennan – CT | 4. Fraser Stewart |
| 5. Gordon McKenzie – DHT | 6. David Summersgill - Sign Language Interpreter |
| 7. Heather Hackett – DHT | |
| 8. Pam Clark – DHT | |
| 9. Jaclyn Eeles - CT | |

Apologies:

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| 1. Deborah Curtis | 2. Catriona Reece-Hall |
| 3. Jane Tulloch | 4. Julie McAlpine |
| 5. Jacqui Bell | 6. Jill Lough |
| 7. Sharon Rapson | 8. Sarah Watt |
| 9. Annie Beattie | 10. Kirsty Parkin |
| 11. Anouska Woods | 12. Emma Vance |
| 13. Wendy Morrison | 14. Jane McIntyre |
| 15. Kirsty Bunyan | 16. Liz Young |

| | | <i>Action</i> |
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| 1. | <p>APPROVAL OF PREVIOUS MINUTES AND MATTERS ARISING</p> <p>The minutes of the meeting held on 5 December were approved by: Lorraine McLuckie and Dee Davison. November's updated minutes were also approved.</p> | <i>Dee & Audrey</i> |
| 2. | <p><u>PRESENTATION BY HEADTEACHER</u></p> <p>Helen gave a Mid Term Review presentation which will be posted on the Dunbar Primary School website and the Parent Council website.</p> | |

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| 3. | <p><u>SUB GROUPS MEETING (7.00 – 7.30) REPORTING BACK</u></p> <p><i>Fundraising Group:</i> As Annie Beattie is unable to organise the Ceilidh on 3 February due to a change in her circumstances, it has been re-scheduled to 20 April (John Muir’s Birthday Weekend). Morag Readman has kindly agreed to organise this social event.</p> <p><i>Civic Week:</i> Morag asked for volunteers to lead the parade on the day of the School Fair (16 June) – Emma Hexley offered to assist in finding them.</p> <p><i>Science Group:</i> Volunteers are still needed for numerous roles at the Science Festival being held on Sat 10 & Sun 11 March. Please contact Lucy McCloughan on: 07515 719 551 or lucy.mccloughan@gmail.com Please see: http://dunbarscienceclub.org.uk/scifest for details. Kathy to e-mail & Groupcall parents.</p> <p>Dee suggested that logistical equipment required for the Science Festival be shared with other Parent Council run events. It was proposed and agreed that 60 x hi viz jackets be purchased from Parent Council funds. Pin badges would be used specific to each event.</p> <p><i>Readathon:</i> Planning is underway for Readathon 2012 to take place during the week prior to SciFest (Mon 2 to Fri 9 March). Pippa is currently finding sponsors for this event and would welcome suggestions. Any ideas for prizes (estimated cost each £150) to be sent to Janet & Lorraine.</p> <p><i>Arts:</i> Suzy Goodwin (artist) is developing a Kittiwake arts initiative in the Spring and has sent information to Helen and Dee. Helen is to discuss this with all teachers and Dee will invite her to attend the next Visual and Performing Arts sub group meeting.</p> <p><i>PC Funds allocated to School:</i> The breakdowns of how the £60 PC funds given to each class have been spent are to be given to Parent Council at the next meeting. Helen is to discuss the next phase of wish list with all teachers. It was agreed that the PC would allocate £60 per Specialist Teacher. Visualisers have been ordered at a reduced cost. It was agreed that 2 Acti-Vote systems could be purchased with PC funds (1 per campus) at £500 each.</p> | <p><i>Morag R</i></p> <p><i>Morag R/ Emma H</i></p> <p><i>Lucy McC Kathy D</i></p> <p><i>Pippa/Janet/ Lorraine</i></p> <p><i>Helen G & Dee</i></p> <p><i>Helen G</i></p> |
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| 4. | <p><u>ANY OTHER BUSINESS</u></p> <p><i>Crossing at Parsonspool:</i> Concern was raised that there was no school crossing attendant at Parsonspool. Dee reported that the Transportation Department within the Council had been very helpful but had had to reallocate the existing pool of</p> | <p><i>Dee</i></p> |
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| | <p>attendants to the locations where they were most needed and regrettably this meant that Jim McLennan had been temporarily moved from Parsons pool until the new Community Centre opens in March. Helen suggested that if parents/carers have any concerns they should contact Colin Baird, Transportation (ELC) directly.</p> <p><i>Lochend Campus Damage:</i> Dee praised DPS staff and ELC staff concerning the damage to Lochend Campus roof during the recent bad extreme storm and ensuring the building was watertight and able to reopen after the Christmas holidays. An independent assessment is currently being undertaken.</p> <p><i>East Lothian Festivals Collaboration and Post Code Lottery Dream Fund:</i> Dunbar SciFest will be collaborating with 4 other major East Lothian Festivals (Lennoxlove Book, Lammermuir Music , Fringe by the Sea at North Berwick and Three Harbours) to position east Lothian as the Scottish Festival County. Dee is also co-ordinating with other groups in Dunbar and the wider community to see if it is possible to apply to the 'Dream Fund' from the postcode lottery under the theme of John Muir 100th anniversary of this death in 2014, which is also Homecoming Year.</p> <p><i>Clerk:</i> Thanks were given by Margaret Brown for the gift she received. Kathy has kindly agreed to take on this role until the end of this school year.</p> <p><i>Topic for Next Meeting:</i></p> <ul style="list-style-type: none"> • Updating and/or producing 9 sets of Parents-to Parent Guides (Nursery to P7) | |
| 6. | <p><u>Date of Next Meeting:</u> Wednesday 8 February at 7.30 in the John Muir Campus Library.</p> | |