

EAST LINTON PRIMARY SCHOOL PARENT COUNCIL

Chair: Mr Fraser Macrae
Clerk: Mrs Lucilla Mackenzie

Minutes of the AGM Meeting of East Linton Primary School Parent Council held in the Primary School on Thursday 27th September 2012

1. **Welcome to Members** – Fraser Macrae welcomed all to the meeting.
2. **Apologies** – Apologies have been received from Lisa Ferrara, Michael Veitch, Tasim Martin-Berg, Donna Tsang, Gill Stewart, Nancy Bell.

3. **Parent Council Membership and Elections**

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|----|-----------------------|---|---|
| a. | Chairperson | - | Ailsa Swinburne |
| b. | Vice Chair | - | Gill Watson |
| c. | Treasurer | - | Fraser Macrae |
| d. | Class Representatives | | |
| | Nursery AM | - | Karen Murray / Madeleine Hewlette |
| | Nursery PM | - | Jill Stewart / Nancy Bell |
| | P1 | - | Annie Roberts / Chris Rhodes |
| | P1/2 | - | Mo Tait/Tasim Martin-Berg |
| | P2/3 | - | Donna Tsang / Susan Kerr |
| | P3/4 | - | Jenny Paterson / Gill Watson |
| | P4/5 | - | Rebecca Devon / Beth Vokurka |
| | P5/6 | - | Gillian Dignan/ Gill Robertson / Jeannie Barber |
| | P6/7 | - | Kay Henderson / Lisa Ferrara |

Chair asked Clerk to see if Audrey could send an email to all P1 parents (now filled) and Nursery AM parents (now filled) to see if they would consider being a Class Rep.

Class reps will take up positions effective immediately although subsequently to the AGM Fraser has agreed to remain as acting Chairperson for the duration of current and on-going Head Teacher recruitment process. The official handover of the Chair and Treasurer Positions is therefore provisionally scheduled to take place w.c. 8th October.

- e. Adoption of Co-opted Members (Winifred Govan, Allison Cosgrove)– carried
- f. It was noted that Pauline Gilmore will be taking over the position of Teacher Rep.

4. **Treasurer's Report & Adoption of Accounts**

It had been a successful year for fundraising with £1,500 in the account at the start of the year and £5,332 at the end. There had been three successful fundraising evenings: Auction £2,355; Shopping Night £895; May Fair £787.

The school received £706 which was put towards the Panto, choc ices, an aerial photo of the school, a post box for Audrey and the Fair Trade Tuck Shop. Approximately £2,500 will be carried over to contribute to the Heinemann Maths resources to be paid in this financial year.

East Linton Play Group received a donation of £50 for a new camera.

Winners of the 50/50 Club were (September) Ailsa Swinburne and Fiona Burns, (October) Donald Davidson and Alison Macgregor.

5. **Approval of Minutes of last Meeting** – Approved.

6. **Matters Arising**

a. **Composite Classes** - It was noted that some parents are still unhappy with the composite classes. Gill Gardner is more than happy to speak to any individual parent who has concerns about their children. Ailsa Swinburn suggested that correspondence should go out to all families who have concerns detailing how they can take this forward with the council directly; but that the Parent Council has been told it has taken this as far as the PC can. PC meetings should not be dominated by this issue any further but feedback would be welcome.

Action: AS

b. **Correspondence** - The Clerk was asked to make sure that Councillors were copied in on all correspondence.

c. **School Website** – As yet not up and running and won't be until November due to security issues.

d. **School Lunches** – Gill Gardner to investigate P5/6 not getting drinks and puddings as none left. GG to ask Joyce to come into the Parent Council to talk about the food. It was also raised that parents would like to come in to have lunch with their children which Gill Gardner thinks will be possible and will look into. It was also brought up that children are being moved out of the hall before they have time to finish their lunch. Should there be more tables?

Action GG

e. **Walking Bus** – There is a quote of £150 (Chris Parkes?) to make a PVC banner which could be designed through a school competition to be put on the school railings. Parent Council agreed to the cost. All children will be invited to take part with Gill Gardner sending out a letter with the route and information. GG mentioned having different stickers for each day and will also talk to the taxi companies so that the children who come to school by taxi could get dropped off on route. It was noted that children's parents will still need to walk with them and it isn't a "drop off". The school will not be responsible for the children. Co-opted members volunteered but more volunteers needed. This is separate from Walk to School Week and National Road Safety Week.

Action: GG

f. **Park Update** – Beth reported she has heard nothing back yet about the funding application for the strip and windbreak.

g. **Sensory Garden Boxes** – the funding body have requested an update by email with photos. Letters will be going out to parents to come in one Friday to help tidy up and revamp the playground.

Action: GG

h. **Facebook** – as long as the information is only from the school website with nothing new. Rebecca volunteering to put info on PC blog

7. **Correspondence** – None.

8. **Additional Agenda Items**

a. **Family Shopping Evening** – Hall booked for 30th November. Vote carried for Ladies Night in just one hall. Rebecca volunteered to do a poster listing stalls, etc. Need to get a licence. Sub-committee needed. Gill Watson, Helen Jenny were all involved.

- b. Christmas Market/Santa** - There is a new committee for the Christmas Market. It will take place on Sunday 2nd December from 4pm to 8pm. Parent Council asked to do the Santa with P7's to help. Carried.
- c. Playground/Park update** - Fraser Macrae had attended the meeting recently. Unless there is a joint venture the Parent Council do not need to do anything further. The land is to be used for the school and community, football is already being played on part of it.

9. Head Teacher's Report

- Gill Gardner reported that the staff and children have all settled in well to the new term. The relief janitor is still covering.
- Julie Ross, the new PT teacher will be starting after the October break due to prior commitments which meant she could not start till then.
- There was a good turn out to the Curriculum Night and the development plan is to be put up in the school for all to see. There was good parent feedback using the Tickled Pink and Green for Growth system.
- Sports - Active Schools Service has had good feedback with children getting a taster for all sports. Cheerleader taster coming up.
- It has been noted that parents don't know who their class reps are so it was suggested that a "mugshot" list be made to put up in the school to help newer parents recognise the reps.
- Playground - brand new equipment ordered.
- Garden - Garden day letter being sent out this week. After School Club have been helping in the small garden.
- School Lunches - The concerns mentioned previously were noted. The younger children are encouraged to eat up before the older children come in but no-one is told to "leave". Parents have mentioned that pack lunches may be going in the bin - are pack lunch children monitored?
- School very grateful for the Heinemann Maths programme and Netbooks.
- Changes in timetable so that all pupils are seeing PE and Music Specialist for the rest of the year. Choice has been kept but narrowed down for best use of the expertise so that more children can benefit.
- Next week P6/7 are off to camp. Extra adult support has been arranged for P5/6's who aren't going to provide a memorable time for them with all the basics covered.
- Nursery - there is to be a clear out and the main room is to be painted in October by the Council free of charge as part of maintenance.. The smaller area will be done later in the year. There will be attention also to the outdoor area, decking, storage shed with panelling to be put up covered in blackboard paint. Possible visit soon from Care Commission.
- P6/7 - Walk on the Tyne arranged.
- Dave Scott has been very welcoming and established a link with the nursery and staff.
- David Affleck of the Horticultural Society has been in touch. Photos to be displayed with lucky draw.
- Congratulations on recent theatre production of Pond Life McGurk which was funded by the PC.
- Roald Dahl day photos to be displayed in school and library.

10. Date of next Meetings - TBC