

**East Linton Primary School
Parent Council General Meeting
3rd June 2021**

Declarations of Interest

Lyn shared her position as the Office Manager for an active MSP

Minutes of previous meeting

- Agreed as an accurate record with the amendment of page 4, section 5, as a P5 project not P6.
- It was agreed that future minutes to be confirmed by GG and LJ in before release.

Matters arising

- Thanks to DS for her letter re train station. The response received indicated that this was too late to be addressed. LJ remains in consultation. KN noted this as a contraction to what was said at the PC meeting. LJ to use the minutes to highlight what had been said at the attended meeting. Community council reflects discussions held there but not reflected via the school and parents. LJ to enquire how the parent council can access and attend community council meetings to maintain transparency.
- School website. There has been no training as yet for parent council to use the Edubuzz site. Claire Burns to pass this to Bev Skirrow. GG to continue to add to homepage of blog and to further enquire regarding access to and by parent council. Thanks to LP for attending to photographs.
- Whatsapp. Representatives agreed that without composite classes this would be easier to manage. Agreed to use this to share information over the next session. LP to share information with parents not currently using this.

Fundraising

- KR shared the developments on the recipe book. Currently around 40 recipes received, both main courses and sweet. This is enough to go ahead with printing. ET to send to printer with plans for sales before the end of term.
- Hopes were shared to return to running a quiz in the community hall once restrictions allow.
- Further investigation into the Co-Op funding a project through their community funds.

Finance and Funding Requests

- P5 Tie-Dye project paid for.
- More donations and requests have come in and out including P7 yearbook printing.
- No current requests.

Parent Council Chairs

LJ unable to attend most recent. Focus most recently has been largely centred on secondary school in relation to on exams, assessments and transitions. LJ to attend next session.

Summaries

There has been positive cases of Covid at DGS and siblings are self-isolating awaiting negative tests. Enhanced transition has been cancelled, awaiting further news regarding general transition plans for 11th June.

School news

- Class structure 2021/2022 – GG shared the class structure as 2 P1 classes and single classes for P2 – P7. School role for the session circa 205 including nursery.
- GG shared that our NQT, S. Walker, had created a video for the GTCS to share with new teachers for the upcoming session.
- Parental participation. GG and LJ attended a meeting to explore how to further bring parents into our school community,
- Congratulations to L Hutchison who has completed her Next Steps into Leadership. GG shared the moderation model created by Lucy, how this is already being used in school and plans to further develop and continue its use in order to gather evidence of assessment from all areas of learning and teaching. GG further highlighted that this model has been very well received across the council and, as a result, is to be used throughout East Lothian.
- Congratulations to M. McKay who has completed her Building Middle Leadership.
- Congratulations to S. Walker for successfully completing her NQT year.
- GG highlighted that everyone in school has a leadership role. LJ noted how this demonstrates the commitment to learning and development by all staff and the importance of this in modelling lifelong learning to children.

School Improvement Plan

- Listening and talking remains a focus as planned developments are incomplete due to Covid 19
- Further areas for development
- Parental Engagement
- Nursery
- Learning for Sustainability – To include Pupil voice, Rights of the Child, Green Flag, UNCRC, CAEL. This will also involve a project to link with LP's work with East Lothian Horizons and the Home Office's Community Refugee Sponsorship. This is designed to support for a family in East Lothian to settle, feel at home, shopping, housing, etc. To promote inclusion, engagement in community and job security.
- Focus is on our ethos; community; shared responsibility for Health and Wellbeing; Participation and Parental Voice.
- Draft to be shared with parent council for feedback and feed-in.

GG shared her thanks to all staff and parents in what has been a challenging and unusual year. She acknowledged that most of all, her thanks goes to our children who have, as always, been exceptional.

Staffing

- Nursery will be moving to 1140 hours which will require an additional 3 staff. Hours to be 08:15 – 17:45.

- 2 new Nursery Nurses positions have been filled, with the position of Nursery Support Worker still open.
- Details of NQT are still to be received at which point teachers will be assigned to their new classes. It is hoped that this will take place on the 10th June.
- H. McDonald has a small amount of funding to further support and embed 1plus2 next session.
- F. Byrnes moves to her new position as Classroom Assistant.
- Funding for addition Classroom Assistant to be supported through Pupil Equity Fund.
- Confirmed allocation for 2 an additional days a week of teacher time from Covid Support. Position still to be allocated. This role might be to work with an individual or group of children within or outside a class but can also work with the class allowing the class teacher to focus on specific needs of support and challenge as identified.
- M. McKay to have 1 day a week out of class for PT development with a focus on parental engagement.
- New playground supervisor to commence from August.
- Straightforward classroom structure
 - 2 x P1 of 13 children in each class.
 - Nursery 2 x 24 children: Monday, Tuesday OR Wednesday Thursday and alternate Fridays. Open during the February holiday, parents to indicate their potential use.

Further funding requests/suggestions

- Funding currently closed until next year when we may seek support for:
 - Library Book Fund Project
 - Seasons for Growth project
 - Greenhouse – planting and cooking
 - Any identified class funds for projects
- Regular slot for parent council within weekly newsletter to promote 50/50 scheme and share funding required by classes.

Financial Report

This financial year the budget was

£789,000 – Staffing and Energy

£13,000 - Everything from bin bags to jotter subscriptions and footballs.

General Comments

- Noted that parents and children alike have been loving the outdoor learning and plans are set to continue to promote this wherever possible.
- Scheduled parent council meetings for next session to be 6 weekly.
- Thanks to all for attendance and contributions and wishes for everyone to have a safe and happy summer.