

## GULLANE PRIMARY SCHOOL PARTNERSHIP – ANNUAL GENERAL MEETING

WEDNESDAY 22<sup>ND</sup> SEPTEMBER 2021, 7PM – ONLINE MEETING (JOINING DETAILS TO BE CONFIRMED)

### AGENDA

#### 1. Welcome from Chair

*There are a number of official items that must be taken at a Partnership AGM (items 3- 7).*

#### 2. Minutes of the meeting held on 16<sup>th</sup> June 2021 (attached)

#### 3. Reports from office bearers and chairs of sub-committees (attached)

- a. Chair
- b. Deputy Chair
- c. Clerk
- d. Co-chairs of Fundraising Sub-Committee (PTA)
- e. Treasurer

#### 4. Approval of the accounts (attached)

#### 5. Appointment of individual to review the annual accounts

*Louise Bisset, GPS parent and former PTA Treasurer, has agreed to review the annual accounts again next year.*

#### 6. Election of members to serve on the Partnership

*All parents, carers and staff members are welcome to attend any Partnership meetings throughout the year.*

*To be a voting member of the Partnership, you need to be appointed at a meeting. All existing members must stand down at the AGM and be re-elected to the Partnership for this year.*

***If you would like to be a voting member of the Partnership, please let us know at [parentcouncil@gullane.elcschool.org.uk](mailto:parentcouncil@gullane.elcschool.org.uk) before Friday 17<sup>th</sup> September. THIS APPLIES TO ALL PARENTS/CARERS, EVEN THOSE WHO HAVE BEEN MEMBERS THIS YEAR.*** Members will have voting rights from the next meeting.

#### 7. Election of office bearers

- a. Chair
- b. Deputy Chair

- c. Clerk
- d. Chair of Fundraising Sub-Committee (PTA)
- e. Treasurer

*The Treasurer (Rosie Creyke) and one of the Fundraising Sub-Committee (PTA) Co-Chairs (Lottie Hutchison) are standing for re-election to these positions.*

*We need people to stand for the positions of Chair, Deputy Chair and Clerk. The Chair and Deputy Chair must be filled by current parents/carers at Gullane Primary School / Nursery. The role of Clerk can be a paid position and does not need to be filled by a parent/carer.*

**If you would like to be nominated for election to these positions, please let us know at [parentcouncil@gullane.elcschool.org.uk](mailto:parentcouncil@gullane.elcschool.org.uk) BEFORE FRIDAY 17<sup>TH</sup> SEPTEMBER.**

#### **8. Appointment of representative(s) to attend Area Partnership**

*The North Berwick Coastal Area Partnership provides a voice for the community in terms of council planning and has a delegated budget to deliver improvements in the area. The GPS Partnership has membership and voting rights as part of the NBCAP. We require representatives to attend NBCAP meetings 6-8 times a year on a Tuesday evening. The meetings have recently been delivered via Zoom. The role would involve attending meetings, reading and voting on applications for NBCAP funding, and reporting back on relevant updates from the meetings to the school partnership. **If you would like to represent the Partnership on the NBCAP, please let us know at [parentcouncil@gullane.elcschool.org.uk](mailto:parentcouncil@gullane.elcschool.org.uk) BEFORE FRIDAY 17<sup>TH</sup> SEPTEMBER. This role could be shared between two or more people.***

#### **9. Update from Mr Taylor**

*To include:*

*Update on start to new term, including Coronavirus procedures, building update*

*Staffing*

*Plans for upcoming Learning Conversations / Meet the Teacher*

*Safe routes to school*

#### **10. Class Reps**

*We hope to have at least one class rep for each class and have had some volunteers already:*

**Nursery**

**P1**

**P1/2 – Lottie Hutchison**

**P2**

**P3 – Tristan Heal**

**P3/4 – Lottie Hutchison**

*P4 – Zoe McCrossan*

*P5 – Marie-Claire Bradley*

*P5/6 – Heulwen Hardie*

*P6 – Jenni Carter*

*P7a – Emma Shepherd*

*P7b – Emma van der Vijver*

*It is possible for more than one person to act as a class rep for each class. **If you would like to be a class rep for your child's class, please let us know at [parentcouncil@gullane.elcschool.org.uk](mailto:parentcouncil@gullane.elcschool.org.uk) BEFORE FRIDAY 17<sup>TH</sup> SEPTEMBER.***

#### **11. Any Other Business**

*Issues for discussion should be notified in advance so they can be put on the agenda.*

*However, if you have a brief or urgent issue that isn't on the agenda that cannot wait until the next meeting, please let us know at **[parentcouncil@gullane.elcschool.org.uk](mailto:parentcouncil@gullane.elcschool.org.uk) before FRIDAY 17<sup>TH</sup> SEPTEMBER.***

#### **12. Dates of Future Meetings**

3<sup>rd</sup> November

15<sup>th</sup> December

9<sup>th</sup> February

30<sup>th</sup> March

11<sup>th</sup> May

22<sup>nd</sup> June