

Haddington Primary School PTA Meeting Minutes 4/10/2022 - Upper Campus

Attendees:

Philli Thorne, Shona Walker, Kirsty Waterston (previously McLeod), Kirsten McGregor, Rhian Matthews, Martin, Emma Ash, Ema Spatenkova, Steve O'Connor, Morven Atkinson, Debbie, Seonaid Mason, Charlotte Brunton, Alex Brown Swan, Mandy McGowan, Sara Laud, Isobel Cameron, Katie Havelaar Cook, Louise, Francesca Goddard, Caroline Libberton, Kelly Miller, Gillian Stewart, Gail Rassilli

Apologies :

Sam Bidder, Louise Arnold, Willie French, Lyn Hamilton

Minutes:

1. Treasurer Update - from September meeting

The balance currently stands at £15,726.48. Of this, there is still outstanding outgoings of approximately £1,645 and a ring-fenced amount of ~£11,000 of Cash for Kids money. Therefore, the balance is currently £3,000 approximately.

Philli reported that Andrew Murray, outgoing Treasurer, is still to do a full handover with Sam. Hopefully this will be done in October.

Actions: Sam Bidder to follow up handover.

2. Charity Status

It has been agreed that for the time being applying for charitable status is to be put on hold due to the administrative burden and that priority at present is to get events organized and to start raising funds.

Actions: No actions

3. Project Playground

It was agreed in the September meeting that fundraising for 2022/23 would be put towards improving the playgrounds. The Upper Campus playground has funds from the Cash for Cash fundraiser however both campuses need improving.

Caroline Libberton is leading 'Project Playground', with the help of Lyn Hamilton and Fiona Hopkins. An online meeting was to be held on Wednesday 5th October with a separate working party.

Emma Ash has offered her support with issues related to flooding and water damage. Philli Thorne has started application for a Tesco grant to help funds.

Actions: Minutes from online meeting to be circulated when available

4. Fundraising

The PTA discussed how fundraising this year will be hard due to the current financial climate and how grants and schemes such as Easyfundraising should be utilised as much as possible. However, there was an enthusiasm to get school events up and running and for fundraising to be done where possible, with donations being suggested rather than compulsory.

Funky Friday

The PTA want to get a school event up and running soon, Kirsty Waterston (previously McLeod) and Shona Walker suggested a fancy dress day as it is quick and easy and the kids love it. They were happy for the PTA to proceed without taking it to the Deputes/ Headteacher.

Funky Friday was agreed for Friday 14th October before the school holidays, but it was noted that split of nursery children would mean they needed to do it on another day that week. It is by suggestion donation, either in cash to the class teacher or via the online donation platform (details to follow)

Actions: Philli Thorne/ Kelly Miller to communicate via social media and email to parents/ carers
Kelly Miller to talk to Mrs Forbes to agree a day for nursery.

Krispy Kreme Doughnut Sale

Krispy Kreme allow PTAs to purchase donuts at 50p each and these are then sold to the school community, with profits going to the PTA. Following concerns about allergies and the cost of the school day, the PTA will offer online, pre-orders of a dozen doughnuts for £12 via a new PTA website.

Actions: Philli Thorne to add to communicate details by the end of the week.

Match Funding

There are companies that will match their employees' donations to charities. If a parent/ carer helps at an event, some companies will match the fundraising with a donation. It was proposed to increase awareness of this among the school community and see whether there are parents/ carers who are able to take part in this scheme.

Actions: Philli Thorne/ Kelly Miller to post on social media and to add to school communications.

Calendar/ Tea towels/ Tote Bags

There was a request to do a school calendar, but it was agreed that there were some organisational issues to this given GDPR and all pupils being involved. It was decided to look into printing tea towels/ tote bags with year group self portraits on them.

Actions: Isobel Cameron is taking the lead and is researching print companies. Kirsty Waterston (previously McLeod) and Shona Walker will support from an in-school perspective.

Easyfundraising

An easy fundraising opportunity ahead of Christmas.

Actions: Philli Thorne/ Kelly Miller to post on social media and to add to school communications.

Quiz Night

Following the success of a quiz night in the past, the PTA are looking to host one at the end of November. Morven Atkinson will lead this working party, with the help of Gail Raselli, Katie Havalaar Cook, Rhian Matthews and Gill Stewart. A venue needs to be found.

Actions: Gail Raselli to approach Haddington Rugby Club

5. School Year Group Events

The following events will be discussed with the Pupils Council on Thursday 6th October with Kirsty Waterston.

28th Oct: P5 Halloween Disco

1st Nov: P3 Halloween Disco

15th Dec: P4 Christmas Movie Night

9th February: P6 Movie Night

9th March: P2 Disco

22nd March: Nursery & P1 Easter Party

Working parties will be set up for each event to lower the demand on the committee.

P3 & P5 Halloween Discos

Working party: Philli Thorne, Gill Stewart, Mandy McGowen, Rhian Matthews

There is currently no blueprint for the events so these discos will help to get something in place.

Previously Mr Whiteside has DJ'd, the PTA will approach once we have the go ahead. If not available then playlists can be used. Baynes have offered some vouchers to cover snacks. Ema Spatenkova will ask tesco. More food donations needed so if anyone in the school community can help then it'd be most appreciated.

Parent helpers from P3 and P5 will be needed on the night.

6. AOB

PTA Website

Philli Thorne is working on a PTA website which will be a hub of information on events and fundraising opportunities, as well as somewhere which helpers can sign up. Philli will share the details when it is live.

Lil Reuse Festival

Louise Hastie from Lil discussed the Reuse Festival which will take place on 12th November at Letham Mains. It'd be good to help spread the awareness of the event amongst the school community. Donations of all sorts welcome (no magnets and all toys need CE marks) from 7th November. Please see Lil's social media for more details.

Next Meeting

Tuesday, 8 November · 7:30 – 8:30pm

Google Meet: <https://meet.google.com/sab-ibij-dhb>