

East Lothian Council
Services for People, Department of Education
DRAFT

East Lothian Association of Parent Council Members Meeting held on
 Wednesday 23rd September 2015, Brunton Hall, Musselburgh

Present:

Colin Henderson, Chair, (Pencaitland PC), **Val McIntyre** (Principal Officer), **Darrin Nightingale (Head of Education)**, **Saddah Aziz** (Preston Lodge PC), **Joanne Bloomfield** (Stenton PC), **Linda Bowen** (Knox PC), **Iain Clark** (Pinkie St Peters PC), **Emily Cotter** (Athelstaneford PC), **Gordon Crawford** (Yester PC), **Elliot Dickson** (Macmerry PC), **Louise Elder** (Knox PC), **Hazel Grigg** (Whitecraig PC), **Lesley Kennedy** (Aberlady PC), **Sara McCann** (Campie PC), **Fiona McCaskie** (Saltoun PC), **Brigitta Murray** (Development Officer), **Nicola Riddel** (Whitecraig PC), **Carol Snow** (NPFS Rep), **Laura Muir** (Clerk),

Apologies:

Councillor Shamin Akhtar (Convenor of the Education Committee), **Alastair McConnachie** (Ormiston PC), **Lyn Taylor** (Windygoul PC), **Karen Leitch** (West Barns PC), **Lesley Coyle** (Stoneyhill PC), **Jill Robertson** (Stoneyhill PC), **Sharon Malcolm** (Cockenzie PC), **Sharon Hurley** (Loretto RC PC), **Elaine Towler** (Haddington Infant PC)

		Action
1	<p>Welcome and Introductions</p> <p>Colin Henderson welcomed everyone to the East Lothian Association of Parent Council Members Meeting and introductions were carried out.</p>	
2	<p>Apologies and Approval of Minutes</p> <p>Apologies were noted as above. The minutes of the last meeting were approved without change.</p>	
3	<p>1 + 2 Languages Presentation, Brigitta Murray</p> <p>Brigitta gave a presentation about the new Language initiative which will be launched in East Lothian Primary Schools from October 2015. There will be a phased approach 2014 – 2020. From August 2019 all Primary classes in East Lothian will be learning French. Darrin agreed to speak to the Primary Executive members to ask Head Teachers to promote awareness in their newsletters about this new initiative.</p> <p>Colin thanked Brigitta for attending the meeting.</p>	
5	<p>Matters Arising</p> <p>Training Opportunities Information for the upcoming training opportunities will be sent to all Parent Councils once the details have been confirmed.</p> <p>Post Meeting Note; This information has been circulated to all Parent Councils.</p>	

School Catering

The Winter Menu for 2015/16 has been circulated to all Parent Councils.

Post Meeting Note: Lorraine Faulds has detailed the uptake of schools meals beyond P1-3, details can be found in the table below. Data is not collected for specific year groups, however information is available for P4-7 as a whole:

	June	August
% uptake P1-P3	66	65
% uptake P4-P7	66	72
% uptake School roll	43	44
% uptake paid meals	19	21

6 Area Partnerships

The handover to all the new chairs has now taken place.

The Area Partnership Minutes are available on the Council Website or by clicking on this [link](#)

7 Update from Darrin Nightingale

Education Committee

Reminder that anyone can attend the Education Committee as an observer.

Exam Results

The Exam results for our six Secondary Schools were discussed at the Education Committee which met yesterday, Tuesday 22nd September. Darrin informed the meeting that the Exam Results were the best yet. A Discussion took place on both Highers and Advanced Highers.

Education Committee Reports are available [here](#)

Attainment Meetings

These have previously been discussed at ELAPCM Meetings. The first and second meetings have taken place with the follow up meetings due to take place soon. Darrin commented that attainment is moving the right direction.

Musselburgh Consultation

300 replies were received from the recent Musselburgh Secondary School Pre-Consultation. The replies are currently being analysed and a report is due to be produced in October/November. A formal consultation process will take place early next year after the strategy has been agreed by the councillors.

Budget

The Teacher numbers guarantee agreement was discussed. The census for teacher numbers took place in September, and it takes around 6 weeks to validate the information, however at this early stage Darrin said the numbers are on track. Darrin gave an insight into the background around the implications of this agreement.

Nursery

The Scottish Government are planning to increase nursery hours from 600 per year to 1140 by 2019/2020. Discussions are currently taking place to look at how East Lothian would accommodate this.

8	<p>Update from Val McIntyre</p> <p>Online Payments Val stated that Online Payments are now available to all Secondary Parents. In the last year the Primary Schools took in excess of £170,000 in online payments. There has been very positive feedback from both parents and schools.</p> <p>Parental Involvement Survey Results The Survey Results are being collated and will be sent to all Chairs and Head Teachers soon.</p> <p>Training Program The dates for the training program are currently being confirmed and will be sent to all Parent Council Clerks and Chairs in the usual way.</p> <p>Post Meeting Note: This information has now been circulated to Parent Councils</p> <p>GIRFEC It was agreed to invite Lara Neri, Lead Officer – GIRFEC, to a future meeting of the ELAPCM to discuss her role and the legislation around “GETTING IT RIGHT FOR EVERY CHILD”.</p>	
9	<p>National Parent Forum of Scotland</p> <p>NPFS Autumn newsletter has been forwarded to all Parent Councils.</p> <p>The Annual Conference will take place on 14th November in Glasgow. This is a free event with a crèche available. Information has been circulated to all Parent Councils and we would encourage parents to attend this very worthwhile and informative Conference.</p>	
10	<p>Any Other Business</p> <p>Val was asked to raise the issue of rotating the venue of the ELAPCM Meetings. The members present at the meeting agreed they were happy to continue to use the Brunton Hall for all future ELAPCM Meetings.</p>	
11	<p>Future Meeting Dates</p> <ul style="list-style-type: none"> • 26th November 2015 • 3rd February 2016 • 14th April 2016 • 15th June 2016 	