

# **Minutes of the meeting**

## **Humbie Parent Council**

### **10<sup>th</sup> September 2015**

#### **Held at Humbie Primary School**

**Present:** Iain Lawrie (Chair), Sally Leighton (Head Teacher), Helen Rawlinson (part), Luke Dalrymple, Sally Heaphy (Clerk)

**Apologies:** John Dagger (Principal Teacher), Pippa Murphy, Jill Yates

Iain welcomed everyone and thanked all for coming to the meeting.

#### **AGM – ELECTION OF MEMBERS**

Iain Lawrie was re-elected as Chair but has requested that he delegates the ELAPCM and Area Partnership meetings to other members. No other members were elected.

#### **HEAD TEACHER'S REPORT/SCHOOL MATTERS**

##### School Matters

SL reported that pupil numbers were currently 19 for P1-7 but there was a possibility of two new late starters. Nursery numbers were currently 6 with one joining in January and 2 in April.

Mr Dagger has organised a curriculum evening on the 16<sup>th</sup> September at 6pm

Open Morning on 26<sup>th</sup> September.

Sue Salucci has been taken on for additional needs giving one to one on a Monday.

##### School Improvement Plan

A leaflet will be going out in the school bag to all parents.

The strapline Enjoy, Achieve and Empower was chosen by the children – PC parents agreed that this should be used.

The leaflet focuses on 6 priorities and raising the standards.

*Reading* – continuing to raise the standards with Ross Rocks Reads, reciprocal reading, Author corners currently Roald Dahl – developing knowledge of different styles. Also reading buddies, storytelling club.

*Writing* – Cursive writing has been introduced. Children will be given the opportunity to write for a real audience including a 100-word blog and the school newsletter.

*Improving Early Years Environment* – Plans have been drawn up to change the environment, furniture made more accessible by being smaller. A choice of inside and outdoor learning.

*1+2 Foreign Language* – Staff have been trained in French and a class will be run on alternate Thursdays with support from a teacher from Ross High. The community café could also be set up as a French café. Nursery to play games in French.

*Assessment and Tracking System* – A new system to track progress and make sure progress is being made. SL asked parents about how useful the Red Folders had been and if they should be kept. The consensus was that it was nice to see children's work but the folders could be improved and other ways of reporting should be investigated. The parents present liked the 3 way interviews.

*Raise Standards in Maths* – Develop maths away from lessons developing children's problem solving skills. Introduce a 5 a day calculation at the beginning of each day.

*Eco School* – Maintain the accreditation for Eco School.

##### Presentation and Marking Policies

SL handed out policy documents on Presentation and Marking & Feedback an electronic copy is attached to the minutes.

### Open Day

The open day morning is going to plan, posters and leaflets have been produced. HR to set an Event on FB. The event clashes with Lothian Broadband open day. Luke Dalrymple to help on day. P7s to be Ambassadors. There will be activities in the classroom. Tea, coffee and baking in the GP room to be provided by PTA?

### Nursery Building Update

An Architect is drawing up plans for a nursery sized toilet and a door directly to the outdoors, this will possibly be done by using the boiler room and relocating the door to the outside, this would also improve fire safety.

### Website

HR has been working with David Gilmour to improve the format of the Humbie website and would like to ask for photographs to be supplied by the parent body.

### New 30 mph Limit

SL keen to get behind the campaign to reduce the limit through the village to 30mph. It was suggested that Jenny Graham from Fala Village might be worth speaking to with regards the reduced limit in Fala along with the upgrading of the playground.

### **ELAPCM – Meetings for 2015/16 Session**

Meetings take place in the Esk Rooms at The Brunton Hall, Musselburgh starting at 7pm.

Wednesday - 23 September 2015

Thursday – 26 November 2015

Wednesday – 3 February 2016

Thursday – 14 April 2016

Wednesday – 15 June 2016

Iain has not been to any recent meetings and as previously reported would like to delegate this to other members. The final draft of the term dates and the Winter 15-16 menus are available. Feedback for the winter menu should be sent to [schoolcatering@eastlothian.gov.uk](mailto:schoolcatering@eastlothian.gov.uk).

### **VILLAGE PLAYPARK UPGRADE**

The Humbie Playpark is in need of upgrading and discussion has been taking place on the Humbie Village FB page created by Brigid Reay on how funding could be secured. It was also discussed that the playpark could be moved and be tied in with the plans to create a village orchard/family space. The parents present at the meeting agreed this would be a good idea. Iain Lawrie and Luke Dalrymple to approach the Community Council and then the Council with a proposal for moving forward this idea.

### **SECONDARY SCHOOL CATHMENT**

Iain is to attend a meeting with the Convenor of the Council along with Saltoun Primary School to discuss the possibility of changing the school catchment areas from Ross High to Knox Academy. There are strong feelings within in the community that this would be great benefit as currently we do not send our children to the same area that we vote in or share extra curricular activities with. (Please note as an East Lothian Employee Mrs. Leighton didn't take part in this conversation)

### **AREA PARTNERSHIP**

Iain has nothing to report, but has requested that another member attend the meetings.

### **DATES OF NEXT MEETINGS**

Tuesday, 10<sup>th</sup> November 2015 – 6-8pm

Tuesday, 1<sup>st</sup> March 2016 – 6-8pm

Thursday 5<sup>th</sup> May 2016 – 6-8pm

NB: There is a crèche available with Mrs Anderson, please ensure you inform her in good time of the meeting if you require her.