



## **MINUTES**

DATE: WEDNESDAY 1 DECEMBER 2011

PRESENT: Vicky Cole (Chair) Parent  
Ian Smith Parent  
Greg Cookson Parent  
Donald Smith Parent  
Kath Anderson Staff  
Linda McInnes Staff  
Sarah Ingham Staff

IN ATTENDANCE: Mrs J Craig Head Teacher  
Cllr Tom Trotter  
Ms A Cosgrove Clerk

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### **1. Welcome and Apologies**

The Chair welcomed everyone to the first meeting of the year.

Apologies were received from Cllr S Richardson, Kim White, Mark Wylie, Andy Greathead and Derek Simpson.

### **2. Minutes of Previous Meeting :**

Agreed a correct record.

### **3. Matters arising**

MAAP – Various questions were asked, including joining the programme in 6<sup>th</sup> year. Mrs Craig explained that joining in 4<sup>th</sup> year was possible, but avoided because of work experience and Prelims in that year; however this could be considered further. Some activities can be counted towards the John Muir Award or the Duke of Edinburgh Award, but the matrix for calculating these would require to be worked out.

The first meeting of the group this term was held in the second week of term, but the chair indicated that parents felt that was rather late to be told about the activities week in October. Could they have been told before the summer?

KASG – Derek Simpson met with Mrs Ball and attended a KASG meeting.

*Curriculum for Excellence* – would be part of the Head Teacher's Report

*Information on the website warning against theft* – The Chair had done this. Mrs Craig added that every teacher had a valuables box at PE. It had been made clear that no items of value should be left in changing rooms.

## **5. Pupils' Matters**

At the recent School Council meeting, the lack of social seating at intervals and lunchtimes had been discussed. Some fundraising may be required for this in the future, and Mrs Craig had some ideas for this.

## **6. Head Teacher's Report**

Mrs Craig reported on the following matters:

*Staffing* – A report on staffing was made to members.

*Duke of Edinburgh Award Scheme* – Mrs Craig had been in touch with the Outdoor Education Department to consider starting the Scheme in the School. She would be meeting them to discuss the various issues and to see if a sustainable structure could be put in place. She hoped that the first meeting could take place before Christmas.

*Work Experience* week had gone well.

*Eco-Life* – a special event was taking place that evening in the school.

*Photos for S3 – S5* would be taken the following Monday

*Visit from Rwanda* – a group would be visiting the following week.

*S5/6 Parents Evening* – would take place the following Tuesday.

*Curriculum for Excellence* – Mrs Craig provided an update, saying that a pamphlet would be sent out to parents before Christmas and an information evening would be held in January. Her presentation highlighted the four capacities, the eight curriculum areas and the entitlements under the scheme, noting the principles for curriculum design, the different levels and the qualifications at these levels. She emphasized that there would still be choices.

The timetable in S2 and S4 was also explained, as well as the choice of subjects. Mrs Craig gave an example of a draft curriculum, and timescales were noted. She added that details would be on the website for parents.

The Chair asked that S2 parents were reassured and kept in the loop. She also asked about S1 and S2 profiles, and Mrs Craig said that Mr Greenway would come to a future meeting to give an update. She also advised that two of the national assessors were members of Knox staff.

Questions were also raised about narrowing down the breadth of subjects in 3<sup>rd</sup> year, and Mrs Craig explained that this was currently being discussed with the key concepts being relevance and skills of courses.

## **7. Staff Members Report**

Sarah Ingham advised the Knox News deadline was 12 December.

Linda McInnes reported that she had attended a Heartstart course with other staff and some pupils. She suggested that the Council could support provision of a defibrillator. Cllr Trotter agreed to investigate further.

## **8. Parents Matters**

Parents as Partners leaflet was distributed by the Chair.

## **9. Correspondence**

Correspondence had been distributed electronically, but hard copies were provided by the Clerk.

Parents were asked to consider the role of parents on the Partnership, especially ways for improvement and feedback, for the next meeting.

## 10. AOCB

The Clerk intimated that she would be standing down due to other commitments.

### **Date of Next Meetings:**

11 January, 8 February, 7 March, 2 May and 30 May 2012.

Signed:

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(Chairperson) Date: 11 January 2012

Signed

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(Clerk) Date 11 January 2012

Action Points	Who	When
Date to be fixed for Parents visit	All	For October meeting