

Law Primary School Nursery

Policy for Changing Wet/Soiled Children

1. Only qualified staff will support children with personal care.
2. The staff member who is aware of a child needing support with personal care should contact the staff member responsible for personal care via the walkie talkie.?
3. The member of staff responsible for personal care, should support the child as soon as possible and if necessary, ask another staff member for support. ?
4. The child's change of clothing can be found on their peg, either in their nursery bag (blue – morning child / red – afternoon child) or in their personal bag which is brought to and from nursery on a daily basis.
Nursery clothing is available should the child not have any. This can be found in the drawers within both toilets.

Changing Wet Children

1. The child requiring support with personal care should be asked to enter the end cubicle whilst the staff member puts on disposable gloves and a disposable apron.
2. Staff should also gather wipes, a small plastic bag for wipe waste and three plastic bags (one to gather all waste and two to gather dirty washing) All bags are available in the drawers in the nursery toilet.
3. Where appropriate, the child's independence should be encouraged as much as possible throughout the changing routine, with the adult in attendance.
4. The child should be ask to sit on the toilet so that wet clothing can be removed and the child's dignity kept.
5. Blue sheeting, available on the wall outside the end cubicle, should be laid on the floor to allow the child somewhere clean to stand once their shoes are off.
6. The child should be supported to clean themselves as appropriate.
7. Once clean, the child should be supported to put on clean clothes.
8. A chair is available, by the drawers, to allow the child to sit down to put their shoes back on.
9. Staff will ask the child to wash their hands with warm water and soap.

10. After, the child can return to play.
11. Waste should be bagged and placed in the adult waste bin. Bag the bagged wipe waste, blue sheeting, apron and gloves in a larger bag before placing in the adult waste bin.
12. Wet clothes should be double bagged ready for home collection.
13. Staff member to wash hands with warm water and soap.
14. A sticker, notifying the parents/carers of why their child required changing should be stuck to the bag. The practitioner who supported the child will alert the key worker and aim to talk to the parent.
15. Staff members should record the date and time the child was changed in the folder provided. (folder stored in top left hand drawer)

Changing Soiled Children

1. Where possible, soiled children will be supported in the accessible toilet to maintain their dignity. If this is not possible the end cubicle will be used.
2. The staff member supporting the child will put on a disposable apron and gloves.
3. The staff member will gather wipes, two small bags (one for wipe waste and one for soiled pants) and three larger bags (one for all waste and two for dirty clothing.)
4. Blue sheeting, available in the accessible toilet, will be laid to allow the child to stand somewhere clean.
5. The staff member will support the child to remove their shoes and ask them to stand on the blue sheeting. The child will then be asked to hold on to the bedside railing or sink edge to support themselves during the change.
6. Soiled pants should be bagged in a small bag and either placed in the large bag alongside washing for home or the large bag for waste (depending on what is deemed most appropriate).
7. Waste wipes should be tied up in the small bag and then placed in the larger waste bag.
8. Once clean, the child should be supported to put on clean clothes.
9. A chair is available to allow the child to sit down to put back on their shoes.

10. The blue sheeting should be bagged in the large waste bag.
16. Staff will ask the child to wash their hands with warm water and soap. After, the child can return to play.
17. Waste should be bagged in the large waste bag and placed in the adult waste bin. (including wipe waste bag, blue sheeting, apron and gloves)
18. Dirty clothes should be double bagged ready for home collection.
19. Staff member to wash hands with warm water and soap.
20. A sticker, notifying the parents/carers of why their child required changing should be stuck to the bag. The practitioner who supported the child will alert the key worker and aim to talk to the parent.
21. Staff members should record the date and time the child was changed in the folder provided (folder in high shelf in accessible toilet).

Reviewed 06/09/2021