

**Longniddry Primary School Parent Council Meeting Minutes**  
**Wednesday 23<sup>rd</sup> November 2016 7pm music room**

1. Present: Sheona Skinner (HT), Ross Boyce (RB) Chair & P3 rep, Alan McNeil (AMc ) Vice Chair & P6 rep, Lynne Kemp (LK) Treasurer & P1 rep, Gemma Luke (GL) Nursery AM rep Stephanie Johnstone (SJ) P1/2 rep, Joanne Chatwin (JC) P2 rep, Claire Verri (CV) P4 rep, Esther Hurrell (EH) Nursery PM rep  
Apologies : Stephanie MacFadyen (Teacher rep), Jim Duffy (P7 rep)
2. Actions from last meeting:  
RB proposed to approve the minutes from the meeting of 5<sup>th</sup> Oct and was seconded by LK.  
RB queried the status of the sandpit cover and SS advised it is on order  
SS advised Cllr Innes was hopeful that the P4 toilet upgrade would be undertaken in the next financial year  
SS had raised the parking situation on John Knox Road at Community Council and subsequently police presence during school drop off times had been noted, SS will continue to monitor the situation and still to undertake a patrol with JRSO's
3. HT Report:  
SS formally thanked all the parent council and wider parent body who were involved in the organisation and execution of the wonderful Winter Wonderland event that took place in school on the 19<sup>th</sup>.  
Sarah Anderson has been appointed to the teaching vacancy in the nursery and will start in January  
Mrs Boog will return to P6 after Easter from her maternity leave  
SS discussed experimental data released by East Lothian Council reporting on individual schools levels within Curriculum for Excellence. SS explained the process used to collect data. It was agreed after discussion SS would send out to parents with a small paragraph explaining 'experimental data' and the context of the data.
4. Chair's Report:  
RB formally thanked all those involved with arrangements for the Winter Wonderland, noting many of the children were engaged and the new format creating a renewed energy for the fundraiser.
5. Treasurer's Report:  
LK confirmed estimated profit from Winter Wonderland event was £2824.90 less expenses of £641.74 gave a confirmed profit for the event of £2183.16 . Bank account now at £4883.09.  
Discussion surrounding what parent council should fund for the school. Some ideas mentioned were gifting of book bags for P1 & gym bags for P1 together with Leavers sweatshirts for P7. It was agreed that the wider parent body should be invited to submit ideas and also Pupil Council be involved in identifying spending priorities. It was agreed that in the parent council newsletter a list would be given to parents of all items recently funded by the parent council.
6. Agreement made to set the date for next autumn / winter fundraiser at AGM
7. SS gave an overview of the governance review document that had been circulated by email from the parental involvement team for discussion and review. RB suggested the PowerPoint used by SS be circulated by email for further digestion and any comments to be directed to the parent council mailbox. Long discussion was held surrounding the complexity of the document and questions and how best to formulate a tangible response.

The parent council needs to collate a collaborative response between them and the wider parent body no later than 9<sup>th</sup> January. To engage the parent body SS would arrange for discussion boards to be placed in the library and parents have the opportunity to feedback. Submissions via the parent council email will be required no later than 10<sup>th</sup> December.

8. AOB as follows:

Nursery AM – delighted teacher in post

P2 : Query surrounding date of school photographs – SS confirmed March / April

P3 : Grit in playgrounds – SS to confirm

P4: school dinners confirmed that soup & main or soup and dessert options available

P6: thanks to all the parents who have run the successful book shop this week

General feedback was discussed about the recent Christmas card orders – SS to get in touch with supplier and clarify what the issues were

Date of next meeting : 18<sup>th</sup> January at 7pm