

	<p style="text-align: center;"><b><u>Longniddry Primary School Parent Council Meeting</u></b> <b><u>21<sup>st</sup> February 2018</u></b></p> <p><u>Present:</u> Alan McNeill (Chair), Jenny Sully (Nursery pm), Esther Hurrell (Nursery am), Gemma Luke (P1), Katie Medlam (P2), Suzanne Low (P2/3), Joanne Chatwin (P3), Claire Verri (P5), Joan Fairfull (P6)</p> <p><u>In Attendance:</u> Sheona Skinner (Head Teacher), Stephanie MacFadyen (Deputy Head Teacher), Cllr Lachlan Bruce, Cllr Neil Gilbert, Cllr Fiona O'Donnell, Veronica Brown (Clerk)</p> <p><u>Apologies:</u> Cllr Willie Innes, Lynn Kemp</p>	Action
1	<p><u>Matters Arising / Minutes of Last Meeting</u> Approval of the minutes from the previous meeting on 17<sup>th</sup> January 2018.</p> <p>The bank balance needs confirmed from the last meeting. Post meeting note, the bank balance is £5269.27 and has remained unchanged since January 2018.</p> <p>A P4 Parent Member Representative has been found till the end of the session 2017/18.</p> <p>Sheona has confirmed that the heating can't be changed during the day other than to open windows and turn off heaters at the walls.</p> <p>The Parent Council members agreed that parents are keen to have hand made Christmas cards by their children and to make sure it is advertised properly so no one is missing out. There is a possibility for a photographer to come in and do family photos in plenty of time for Christmas too. Sheona will look into both options for next Christmas.</p> <p>Proposed: Gemma Seconded: Joanne</p>	SS
2	<p><u>Head Teacher Update</u></p> <p>There has been a staffing planning meeting for next year 2018/19 to discuss how many classes the school will have. It is likely the P1 classes and numbers will be confirmed at Easter time and then class structures can be drafted following this. There is a Council budget proposal to remove Nursery Teachers in East Lothian the overall plan for staffing is still to be confirmed by East Lothian Council.</p> <p>Parents will also be aware that there will be an increase of nursery hours by 2020 to 1140 hours of Early Learning and Childcare. Sheona and Nursery staff have already been to consultation sessions about this and ELC have started to roll out possible models for delivering this increase in hours.</p> <p>The School Budget spending window is now closed and the school budget is balanced. This is in the main because of savings made on staffing (DHT recruitment and SfL vacancy) Extra budget has been allocated in the short term to additional classroom assistant support.</p> <p>There is to be an increase in the Equity Funding for Longniddry in 2018/9 which needs to be planned for and used to improve attainment and closing the poverty related gap. Alan asked if this isn't just a benefit to all pupils? Councillor Gilbert said that is fine to be for</p>	

	<p>everyone as long as it helps improving the attainment. Gemma asked if it was possible to use the pupil equity funding for something different next year? Sheona said that this was possible, it is up to the Head Teachers in consultation with staff and parents to use the monies where they are making to biggest difference and to best benefit each school and its learners.</p> <p>The School Improvement planning cycle has changed. School staff are currently reviewing the school improvement plan for 2018/19 and there has been good progress made towards meeting the improvements that were set. These were previously shared with parents and it would be valuable to have parents look at these again.</p> <p>The Pupils Voice Group is going to National Nurture Conference at Murrayfield, which is great and a good way to showcase all the good work that they have been doing in school.</p> <p>There will be a Masterchef cookery competition taking place in June and the pupils have already started to prepare for this with their input with Ruth Davie. More info to follow.</p> <p>There is a Literacy week planned at the beginning of March and details have been emailed.</p> <p>The World Work Week is on the 28<sup>th</sup> May and Sheona asked the Parent Council Members if anyone could help by doing work slots.</p> <p>Generation Science workshops are up and running across the school this term.</p> <p>Our assessment for our Rights Respecting Schools Level 1 (Silver Award) will be on 6<sup>th</sup> March. Post meeting – this date has been changed to 26<sup>th</sup> March.</p>	
3	<p><u>Chair Update</u>  Alan submitted a reply to the Government directly online, with regards to the Education Bill Consultation – Empowering Schools that was previously discussed. This is really important and Councillor Bruce mentioned that there are lots of talks about this and that it will be a big thing in the next few months.</p>	
4	<p><u>Treasurer Update</u>  The Parent Council Bank balance as of 1<sup>st</sup> February 2018 is £5269.27.</p>	
5	<p><u>Future Fundraising Ideas</u>  Alan said that the Parent Council members are keen to use some of the funds for something big so that it shows that the monies are going to something useful and to pay back to the pupils. Sheona said that it is important to keep sharing with the parents what the monies has gone to and so far eg P7 Hoodies, Education City subscription and hotplates for cooking.</p> <p>It has been previously suggested using the funds for an extension to the trim trail. Gemma suggested a shelter and Alan said it would be useful to hear parent’s thoughts as well and a suggestions box could be put up so a list could be put together for next session.</p> <p>Joan suggested it would be great to have a big social event before the summer holidays like a school Disco. Councillor Bruce will ask someone he knows who can do a disco and the Parent Council agreed that it would be done around May bank holidays time. Sheona said that it would be nice to have a theme and to decorate the hall and everyone agreed that it would be a separate Disco for P1-3 and P4-7.</p> <p>Playground updates like painting the playground markings and fence was discussed and it was agreed to go ahead this spring. Alan suggested asking companies to help painting and</p>	

	to fund it. Claire will ask her work if they are able to do it and Councillor O'Donnell suggested asking RBS otherwise.	CV
6	<p><u>Year Stage Issues</u></p> <p>Nursery pm – There was positive feedback from the parents for the numeracy session. There are still some pupils that are playing on the school stairs and ramps at break times, Sheona will remind them again.</p> <p>Nursery am – Parents are keen to find out about the class structures for starting P1 in August. SS said that the numbers will be confirmed around Easter time and there will be a Parents evening in May for new P1 parents. The max numbers of pupils in a P1 class is 25 and there is a possibility that there may be composite classes if the numbers are higher than that.</p> <p>Parents are also keen to find out who their teacher will be and a discussion followed on the new information from East Lothian Council that the Nursery Teachers would be removed from nurseries from August 2018. Sheona said that the planning for nursery would be done by the nursery nurses instead of the teacher and there would be senior nursery nurse positions created as in other local authorities. The final plan for this has not yet been decided but there would be no staff redundancies and teachers would be redeployed.</p> <p>Councillor Bruce said that it is the Government's view to move away from Nursery Teachers. Councillor Gilbert said that in order to save money, there need to be fewer teachers overall. Councillor O'Donnell said that some schools in Glasgow hasn't had Nursery Teachers for some years and will send information to the Parent Council from Head of Education Fiona Robertson regarding this.</p> <p>As Chair Alan suggested making their concerns about this proposal know to ELC. Sheona suggested getting in touch with ELAPCM Chair Colin Henderson and ask if this could be added as an agenda item for a discussion for the wider Parent Council's meeting. Alan said that early years are crucial to raising attainment and will write a letter to him.</p> <p>P1 – Positive feedback on literacy and numeracy week. A question from a parent if there was any other way to celebrate book week rather than dressing up, as it can be costly to buy dressing up clothes for families with more than one child for example and not having the time to make their own. Councillor O'Donnell suggested for parents to donate dressing up clothes for book week.</p> <p>P2 – No issues raised.</p> <p>P2/3 – No issues raised.</p> <p>P3 – No issues raised.</p> <p>P4 – No issues raised.</p> <p>P5 – The e-safety session that was delivered to the pupils was discussed where some parents had questioned whether the contents was age appropriate. Sheona said that this is an online package that is widely used and is delivered in the same way every year. Most pupils this age know how to work a smart phone, text and access internet and are therefore targeted for safety advice. Councillor Bruce said that it is really important to keep talking about e-safety and not ignore it. Following concerns raised this year a pre-meeting will be organised in advance of this session next year to prepare parents and share the resources.</p>	<p>SS</p> <p>Cllr FO</p> <p>AM</p> <p>SS</p>

	<p>P6 – Concerns were raised about school lunches running out at the end of the day. Sheona said that there is a clear ordering system every morning that goes to the kitchen however the younger pupils sometimes choose the wrong option causing that choice to run out by the time some of the older pupils come for lunch. There are always extra portions made up however the school and kitchen try to avoid unnecessary food waste as we are charged for this collection. The children are frequently reminded about sticking to their choices and the impact it can have on other pupils.</p> <p>Sheona also mentioned that a draft of the Summer Lunch Menu just had been circulated and that parents are asked to feedback on it if they wish.</p> <p>P7 – A big thank you to everyone for the numeracy week.</p>	
7	<p><u>AOB</u> There was none.</p>	
	<p><u>Dates of Next Meetings</u> Parent Council meeting 25<sup>th</sup> April 2018, 7pm and AGM 20<sup>th</sup> June 2018, 7pm</p>	