



Longniddry Primary School Parent Council Annual General Meeting Wednesday 21st June 2017

Present: Ross Boyce (Chair), Alan McNeill (Vice Chair), Sheona Skinner (Head Teacher), Stephanie MacFadyen (Principal Teacher), Cllr Lachlan Bruce, Cllr Neil Gilbert, Cllr Fiona O'Donnell, Sandra King (Area Manager), Philippa Barber (Area Partnership member), Jim Duffy, Gemma Luke, Katie Medlam, Claire Verri, Esther Hurrell, Joan Fairfull, Joanne Chatwin, Veronica Brown (Clerk)

Apologies: Cllr Willie Innes, Lynn Kemp

Pupil HWB Group

Isla, Max and Izzy gave a presentation about the work they have undertaken as part of the Health and Wellbeing group. They shared the school visions, values and aims. The HWB group have revamped 'star of the week' to link to the school values. Focus Friday's have also been organised and linked to SHANARRI well being indicators (**S**afe, **H**ealthy, **A**chieving, **N**urtured, **A**ctive, **R**espected, **R**esponsible and **I**ncluded). They also shared evidence of their work towards achieving Level 1 status of Unicef's Rights Respecting Schools Award and they also raised £630 for Liberia in their Unicef's day of change.

The HWB group met with Marie Prior, Enhance Support Officer at East Lothian Council to talk about the positive behavior policy outlined in *Respectme*, Scotland's Anti-bullying Service.

Area Partnership

The Area Manager Sandra King shared how important it is for the people to have a voice and to help to decide what is important in their local area. There are six Area Partnerships working together in East Lothian who all gets annually £300k as a general spend with £100k for School education and £10k on health and wellbeing. Everyone who wants to have a say around what they want in their community decide what that money will be spent on. The requests for funding range from big to small. For example rebuilding a hole in a stone wall, or to reduce health inequalities or resurfacing car parks and paths. Lots of new projects are starting now which are outlined in the Area Plan. This will be circulated to all Parent Council members and it was decided that the members would send a representative on a rota basis.

Approval of the minutes from 2016 AGM

Minutes from last year's AGM were approved. Proposed: Alan McNeill, Seconded: Jim Duffy

Head Teacher's Report

Miss Skinner thanked the staff for the past year giving fantastic support and great strength to the School. Thanks also went to all the parents for supporting the School in many ways, for example coming to the Assemblies and Open Mornings. Thank you to Jim Duffy and Steph Johnstone who are stepping down as Parent Council members and Miss Linton and

Mrs Monteith who are retiring as teachers. Mrs Morgan expressed her thanks for the lovely leaving gift that she received from the Parent Council.

Welcome to new staff, Mrs Brown and Miss Anderson and also Miss Hicks is starting in August. Interviews for a Deputy Head Teacher are scheduled for September. There will be 8 classes in session 2017/18 as follows: P1, P2, P2/3, P3, P4, P5, P6, P7. Nursery is at full capacity in the morning with 30 pupils and there are 14 new starts in the afternoon.

Maintenance works in the school building is scheduled to happen during the summer. For example the janitor office will be refurbished and major works finally being undertaken in P4/5 toilets. A copy of the School Improvement Plan will be shared with parents/carers in the new session. Policies will be revised at the beginning of the year.

Chair's report

It feels like it's been a quick year for Longniddry Primary School but one full of change none the less, I'd like firstly to recognise and thank Sarah Morgan who has been appointed to her first Headteachers post, Jan Linton and Sheila Monteith who are retiring and Arlene Williams who is moving on to Prestonpans Primary. On behalf of the parent body I'd like to formally thank them all for their years spent with the school and their service to the school.

I'm also very happy to hear that we have a date for the refurbishment of the toilets and I'd like to thank Willie Innes and Peter McKenzie for their help in bringing this to a conclusion.

Talking of our local representatives, can I congratulate Fiona, Neil and Lachlan on their recent elections; as a Parent Council we've always enjoyed close relations with and support from our councillors and I look forward to building and continuing those relationships.

On a slightly negative note, the PC were disappointed to hear about the change to the formula for allocation of the predictable needs budget leading to a reduction in the budget for targeted support by £5000; Longniddry is indeed generally a fortunate village but that doesn't mean that some of our children do not have requirements for additional support and now the school is asked to help these children with reduced resources. When budgets and formulas are next considered I'd ask that the council bear this in mind.

I'd also like to thank the members of the Parent Council for their time and service this year, and give special thanks to those who are stepping down after this meeting.

I'm pleased to report that the remodelled 'Winter Wonderland' was a success and generated positive feedback that we can build on for the next one; recently we've funded things including the sandpit, football strips, book bags and gym bags for P1 and we're about to pay for the leaver's hoodies for P7 and though continued parental engagement I hope we can continue to provide this level of support.

Finally on behalf of the parent body I'd like to thank Sheona and all the staff for their work this year, we consistently see them going over and above the call of duty to create such a wonderful learning environment for our children to enjoy.

Treasurer's Report

Opening Balance £1738.93

Income Received;

Dormant Account £961.00

Winter Wonderland £2946.40

Easy Fundraising £18.14

Income Total £3925.54

Expenses;

Winter Wonderland £641.74

Sand Pit Cover £602.50

Deputy Head Teacher Leaving Gift £152.17

Book and Gym Bags for New P1's £175.00

Expenses Total £1571.41

Closing balance £4093.06

Election of year stage representatives incl. Chair, Vice chair and Treasurer

Ross Boyce – Chair. Proposed: Alan McNeill, Seconded: Joan Fairfull

Alan McNeill – Vice Chair. Proposed: Ross Boyce, Seconded: Claire Verri

Lynn Kemp – Treasurer. Proposed: Ross Boyce, Seconded: Alan McNeill

Nursery pm: Vacant

Nursery am: Esther Hurrell

P1: Gemma Luke

P2: Katie Medlam

P2/3: Vacant

P3: Joanne Chatwin

P4: Ross Boyce

P5: Claire Verri

P6: Joan Fairfull

P7: Alan McNeil

Year Stage Issues

Nursery pm – no issues raised

Nursery am – A big Thank you to Miss Anderson and the teaching team from all the parents.

P1 – No issues raised

P1/2 – No issues raised

P2 – No issues raised

P3 – A reminder that the car park is only to be used by staff and as disabled access.

P4 – Wet breaks/lunchtimes are supervised by staff. Breaktimes are generally in classrooms with playground supervisors on duty in each area. At lunchtimes, a member of management and classroom assistants supervises the children in the hall. Mobile phones that are brought

into school go into the teacher's desk during the day and tablets are not allowed. Posting pictures on social media is also not allowed.

P5 – Access to the school grounds out of hours was discussed, it was confirmed that the playground is a 'closed' playground for matters of safety, security and liability. There was further discussion about the use of the Astroturf by a fitness club (and their children's use of the facilities), Miss Skinner is unaware if they hold a formal let with the council (and are insured) or have another arrangement with the football club and has raised this matter with the council over the last 6 months. Cllr Bruce agreed to take this up with the council and report back.

P6 – The Book Shop was discussed. Miss Skinner explained that funds raised go directly to support the school eg P7 Leavers Books, First Ministers Reading Challenge books, replacement of AR books and library resources. The Book Shop is run on a voluntary basis by parent helpers.

P7 – No issues raised

Dates for next years meetings

Wednesday 30th August

Wednesday 4th October

Wednesday 29th November

Wednesday 17th January

Wednesday 21st February

Wednesday 25th April

Wednesday 20th June (AGM)

AOB

Cllr O'Donnell mentioned the current Scottish Governance Review and the implications for Education in East Lothian and its Head Teachers/Parents/Carers. It is important to be represented as a Parent Council as policies within the Scottish Government change.