

	<p style="text-align: center;"><u>Longniddry Primary School Parent Council Meeting</u> <u>6th February 2019</u></p> <p><u>Present:</u> Claire Verri (Chair), Esther Hurrell (Vice Chair), Katie Medlam (Nursery pm), Jenny Sully (Nursery am), Caroline Gardiner (P1), Gemma Luke (P2/3), Suzanne Low (P3/4), Joanne Chatwin (P4)</p> <p><u>In Attendance:</u> Sheona Skinner (Head Teacher), Stephanie MacFadyen (Deputy Head Teacher), Cllr Neil Gilbert, Veronica Brown (Clerk)</p> <p><u>Apologies:</u> Cllr Fiona O'Donnell, Joan Fairfull, Lynn Kemp, Lynne Bowers</p>	Action
1	<p><u>Minutes and Actions from the last meeting</u></p> <p>Claire welcomed everyone to the meeting, apologies as above. Approval of the minutes from the previous meeting on 28th November 2018.</p> <p>Proposed: Jenny Seconded: Gemma</p> <p>The pupil's have voted on the most preferred games for the playground. They come with a 10 year guarantee and there is enough money for 5-6 games. Thanks very much for the £2000 from the Parent Council for this. The company will need to now do a site visit to locate the games and services will need to be procured according to ELC guidance and procedures. Mrs MacFadyen and Miss Skinner will progress this.</p> <p>The playground repairs to benches and planters have now been made at a cost of £800</p> <p>To enable PVG checks to be done, the staff will be asked to make up a list of what classroom help they are looking for from parents and time slots required.</p> <p>Miss Skinner will look at requirement for additional bike racks in the next few weeks.</p>	SS
2	<p><u>School Handbook</u></p> <p>The importance of having an up to date school handbook has been highlighted in new legislation and guidelines from the Scottish Government. The new updated version of the handbook will be available on the school website and when new pupils enrol.</p> <p>Miss Skinner asked the views of the Parent council members for its contents. Joan had asked if the new schoolpay system for school lunches, milk and trips could be included, which it will. Esther suggested clarification on composite classes, which would especially be helpful for new Parents. Other comments were that it is very comprehensive and reads well. Miss Skinner will make the updates and post on the website.</p>	SS
3	<p><u>Head Teacher Update</u></p> <p>Staffing update</p> <p>Mr Hunt has now started in P7 and will work up till June, he has settled in quickly. Mrs Hyndman is due back from her secondment in August. There have been staff absent for planned operations and we have been able to secure long term supply cover for this.</p>	

	<p>The new SchoolPay system for school lunches/trips/Nursery Snack etc is up and running and if anyone has any issues or questions to speak to the school office. Miss Skinner encourages parents to use it, it is quicker and means there is less cash handling in school.</p> <p>The new charging system for Music Tuition is now up and running. There hasn't been a large drop off in Longniddry since charging was introduced. There are grants available. We continue to offer tuition in piano, guitar, woodwind and brass as well as Chanter and Drumming which is offered by the Scottish Pipes & Drums Trust.</p> <p>Planning for 2019/20 session is already underway, it looks like there will be 8 classes as before. Then number of P1's enrolled for August will impact on class configurations. As always there is a likelihood of composite classes across the school.</p> <p>As with all council services the Budget is under more pressure than ever and schools face difficult decisions around savings to be made.</p> <p>The Developing Young Workforce week was very positive will all pupils are thinking about what skills they need for different jobs. The pupils in P5/6/7 were applying for the job as the Head Teacher for the school and did a great job with applications and identifying the skills needed. Parents also volunteered to come into school to talk about their jobs and looking at general skills and look at gender inequalities and global goals.</p> <p>The School had a recognition noted in the Scottish Parliament for being awarded the Unicef Rights Respecting Schools Gold Award. Well done.</p>	
4	<p><u>Chair Update</u></p> <p>This was carried forward to the next meeting.</p>	
5	<p><u>Treasurer Update</u></p> <p>The Parent Council Bank balance as of 6th February 2019 is £3851.08.</p> <p>The Halloween Movie Night generated a small profit to be used for hosting the Gold party. Expenditures were £800 for playground repairs, £2000 allocated for playground games and £100 for the Gold RR Party.</p> <p>The Poppy café raised £300 which went to the 1918 Poppy Appeal.</p> <p>Katie suggested adding photos to the newsletter of the things that has been funded by the Parent Council for everyone to see.</p>	
6	<p><u>Future Fundraising Ideas</u></p> <p>There will be an "Easter Bunny Drive" fundraiser. Templates are already available and this is an easy event to run as all that's needed is a dice and paper to draw an Easter bunny. It will be a whole school family event. Thursday 28th March 6.45-8pm.</p> <p>For the Summer term, a "strawberry tea" was proposed however a "Soccer Aid Unicef" fundraiser and obstacle course could tie in with the sports day instead. It was discussed possibly for the end of May or early June and a date would be decided at the next meeting</p> <p>A calendar and tea towels have been previous fundraisers and it was suggested to add this to the agenda for the first meeting back in the new session 2019/20.</p>	

7	<p><u>Year Stage Queries</u></p> <p>Nursery pm – A question about the nursery parent consultation was raised and if there will be another one planned? Miss Skinner will speak to nursery staff regarding the plans for future ‘stay and play’ sessions and parental consultations.</p> <p>Nursery am – some parents found it hard to speak to the nursery staff when the children were there and the time slots were quite short and some didn’t have a chance to look at the learning stories in depth. Miss Skinner said that as it is the first time the Nursery staff has done consultations like this she would feed this back and look at ways to enhance the experience for parents/carers next time.</p> <p>A question was raised about when the P1 classes get announced? Miss Skinner said that this dependent on the number of P1’s who are enrolled for 2019/20. This includes catchment children who attend private nurseries and any non catchment children who make a placing request for Longniddry. Miss Skinner needs to wait for these places to be allocated by ELC before classes can be decided.</p> <p>A question was raised about the class photos and individual photos for P1? Miss Skinner explained that class photos are taken every year for P1 & P7 only. Family and individual photos happen every 18 months or so. School are aware of the cost implications for families and also the time it takes to coordinate as this disrupts the whole school for a full day. If parents are requesting family/indv photos annually she will get in touch with the photographer and get the photos scheduled in October so plenty of time to get them before Christmas. The Parent Council members thanked Miss Skinner for this and will pass it on the wider Parent Forum.</p> <p>P1 – Parent are asking for more bike racks? Miss Skinner will look into the cost and location for additional racks if required. Also are vegetables an option with the baked potato at school lunch? The options for baked potatoes are salad, cheese, tuna and beans depending on which menu rotation is on.</p> <p>There had been an incident with ice from the sandpit cover being thrown around this was witnessed by parents before school. Miss Skinner will ask the Janitor to break up the ice on frosty mornings. Also the pupils are reminded on a regular basis not to play on the cover. Reminders will be put in the newsletter for parents/carers.</p> <p>P1/2 – Parents are asking about bike racks Miss Skinner will look into bike racks.</p> <p>Also about PVG checks for parent helper? All Parent helpers now need to be PVG checked if they are coming into school on a regular basis.</p> <p>Parents have raised concerns about others parking outside the school and leaving the engine running. Schools ability to monitor this is limited – reminders about safe parking etc are regularly in newsletters. Cllr Gilbert suggested using pop up people and put them on the yellow lines or a note on the windscreen of the car.</p> <p>P2/3 – Parents question about Christmas in school being expensive with the cost of concert tickets, raffles and so on. Miss Skinner explained that the monies raised goes to the cost of the Panto, Christmas Parties and Santa gifts for Nursery-P3 without the extra money, it would be very difficult to pay for this. Sheona will put this in next newsletter</p> <p>It was discussed how the use of plastic containers could be reduced in the canteen as part of the “plastic not fantastic” campaign. Recycling is being looked at due to commitment</p>	<p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p>
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8	<p><u>AOB</u></p> <p>Cllr Gilbert gave an update on the housing development. The first phase is for 60 flats and they will start building houses after that with 450 properties in total. There are two planning committees in March to discuss the implications for the school capacity, classroom space and any building requirements for school. The extended 1140 hours for Nursery would start from 2020, which may also mean more pupils in nursery.</p>	
	<p><u>Dates of Next Meetings</u></p> <p>Parent Council meeting are being held on Wednesdays at 7pm to 9pm.</p> <p>Dates for future meetings are: 13th March 2019 1st May 2019 5th June 2019 AGM</p>	